

## **BRIEF SCOPE OF WORK**

The brief scope of work of the assignment is as under. Detailed scope of work, specifications and terms & conditions are given in the bidding documents.

### **I. Preparation of GCC Project Submission Form (PSF) and other project documents:**

Consultant will prepare the Project Submission Form (PSF) as per the prevailing guidelines of the Global Carbon Council (GCC) for registration of project. The Client would provide Consultant all the technical information/data required for preparing the PSF.

Consultant shall prepare the following documents:

- **Baseline Study:** The baseline document will be as per the requirements of GCC PSF. The baseline study will cover issues like additionality, leakage and MS Excel based calculation for the emission reductions. The Client will provide all supporting information to determine the project activity is additional through investment analysis and/or barrier analysis.
- **M & V protocol:** Monitoring and Verification (M & V) protocol will be as per requirement of GCC.
- **Common Practice Analysis:** Common Practice Analysis of Additionality section of GCC PSF will be based on GCC requirements. The Client will provide the necessary data which may be required to be collected from State and Central Government Departments to conduct Common Practice Analysis.
- **Environmental Impact:** Environmental Impact Assessment (EIA) documents and/or other environmental impact related documents, if available, will be made available to Consultant, which will be used to prepare documents as per GCC requirements outlining positive and/or negative environmental impacts.
- **Stakeholders Comments:** Stakeholder section of the PSF will be based on GCC requirements. Consultant shall provide advice on inviting stakeholders' comments on the project(s).

Scope shall include but not limiting to preparation for Design Document and submission of documents to GCC EB on Submission for Registration.

### **II. Preparation of GCC Monitoring Report (MR)**

Consultant shall prepare the MR based on the GCC guidelines. NTPC would provide Consultant all the technical information/data required for preparing the MR. Consultant shall assist the NTPC in:

- Collection of Documents.
- Preparation of monitoring reports as per the applicable formats and forms of the GCC at the time of monitoring report webhosting.
- Assistance in identification of the Verifier for completing verification of the project activities.

- Arrangement of site visit & completing the site visit as per the requirement of the Verifier.
- Resolution of CAR & CL identified by the auditor in the DVR reports.
- Successful Closure of the DVR & conversion to FVR
- Submission for the issuance to GCC EB.

The Consultant shall provide the MR to the Verifier. Consultant shall help the NTPC to prepare answers to the queries posted by public/parties, if any.

### **III. Verification and Issuance**

Scope shall include but not limited to preparation for MR and submission of documents to GCC Board on Requesting issuance.

### **IV. Appointment and Liaisoning with DOE**

The consultant shall select and appoint a DOE eligible under GCC to get the project completed.

### **V. Fee payable to GCC Board:**

- Registration Fee as applicable for registration of 200 MW capacity of 250 MW Anantpur solar power project (A.P.) under GCC (Global Carbon Council) program payable to GCC Board shall be paid separately after production of invoice to NTPC.
- Fee payable at the time of issuance of ACCs (Approved Carbon Credit) after verification exercise payable to GCC Board shall be paid separately after production of invoice to NTPC.

### **VI. Travelling expenses by consultant and DOE personals shall be borne by consultant/ DOE.**

### **VII. The work shall also involve any other works / tasks required for registration and verification activities other than works mentioned above.**

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