NTPC Limited eProcurement Portal

Tender Details

Date : 25-Nov-2026 04:18 PM

Print

Basic Details

Organisation Chain	NTPC Vidyut Vyapar Nigam Limited		
Tender Reference Number	NVVN/CandM/RE-565/2026-27		
Tender ID	2026_NVVN_113916_1	**Withdrawal Allowed**	Yes
Tender Type	Open Tender	**Form of contract**	EOI
Tender Category	Services	**No. of Covers**	1
General Technical Evaluation Allowed	No	**ItemWise Technical Evaluation Allowed**	No
Payment Mode	Not Applicable	**Is Multi Currency Allowed For BOQ**	No
Is Multi Currency Allowed For Fee	No	**Allow Two Stage Bidding**	No

Cover Details, No. Of Covers - 1

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical/Finance	.pdf	EXPRESSION OF INTEREST (EOI)

Tender Fee Details, [Total Fee in ₹ * - 0.00]

Tender Fee in ₹	0.00		
Fee Payable To	Nil	**Fee Payable At**	Nil
Tender Fee Exemption Allowed	No		

EMD Fee Details

EMD Amount in ₹	0.00	**EMD Exemption Allowed**	No
EMD Fee Type	fixed	**EMD Percentage**	NA
EMD Payable To	Nil	**EMD Payable At**	Nil
BG Required	No		
Minimum Direct EMD Payment in ₹	0.00		

Click to view modification history

Work /Item(s)

Title	EXPRESSION OF INTEREST (EOI) For Hiring of Pan-India Premium Chauffeur-Driven Vehicle Services (Premium Sedan and Premium SUV/MPV)				
Work Description	EXPRESSION OF INTEREST (EOI) For Hiring of Pan-India Premium Chauffeur-Driven Vehicle Services (Premium Sedan and Premium SUV/MPV)				
Pre Qualification Details	Please refer Tender documents.				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	**Product Category**	Serv - Others	**Sub category**	NA
Contract Type	Tender	**Bid Validity(Days)**	120	**Period Of Work(Days)**	NA
Location	NOIDA	**Pincode**	201301	**Pre Bid Meeting Place**	NA
Pre Bid Meeting Address	NA	**Pre Bid Meeting Date**	NA	**Bid Opening Place**	NVVN Office Noida
Should Allow NDA Tender	No	**Allow Preferential Bidder**	No		
Tenderer Class	Not Applicable				

Critical Dates

Publish Date	25-Nov-2026 04:30 PM	**Bid Opening Date**	17-Dec-2026 03:00 PM
Document Download / Sale Start Date	25-Nov-2026 04:30 PM	**Document Download / Sale End Date**	16-Dec-2026 05:00 PM
Clarification Start Date	25-Nov-2026 04:30 PM	**Clarification End Date**	03-Dec-2026 06:00 PM
Bid Submission Start Date	25-Nov-2026 04:30 PM	**Bid Submission End Date**	16-Dec-2026 05:00 PM

Tender Documents

NIT Document

S.No	Document Name	Description	Document Size (in KB)
1	Tendernotice_1.pdf	EXPRESSION OF INTEREST (EOI)	274.27

Work Item Documents

S.No	Document Type	Document Name	Description	Document Size (in KB)
1	Tender Documents	EOI.pdf	EXPRESSION OF INTEREST (EOI) For Hiring of Pan-India Premium Chauffeur-Driven Vehicle Services (Premium Sedan and Premium SUV/MPV)	252.12

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sandhipdebbarma@ntpc.co.in	Sandhip Debbarma	SANDHIP DEBBARMA
2.	arunkumar01@ntpc.co.in	Arun Kumar	ARUN KUMAR
3.	kushankkumar@ntpc.co.in	KUSHANK KUMAR	KUSHANK KUMAR
4.	pskumar01@ntpc.co.in	P Satish Kumar	SATISH KUMAR P

GeMARPTS Details

Reason for non availability of GeMARPTS ID	Urgent nature of Procurement
Remarks	EXPRESSION OF INTEREST (EOI) For Hiring of Pan-India Premium Chauffeur-Driven Vehicle Services (Premium Sedan and Premium SUV/MPV)
Document Name	EOI.pdf
Document Size (in KB)	85.42

Tender Properties

Auto Tendering Process allowed	No	**Show Technical bid status**	No
Show Finance bid status	Yes	**Stage to disclose Bid Details in Public Domain**	Technical Bid Opening
BoQ Comparative Chart model	NIL	**BoQ Compartive chart decimal places**	2
BoQ Comparative Chart Rank Type	NIL	**Form Based BoQ**	No

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Not Applicable	EXPRESSION OF INTEREST (EOI)
2	MSEs Order 2012	Not Applicable	EXPRESSION OF INTEREST (EOI)

Tender Inviting Authority

Name	Sr. Manager
Address	NTPC VIDYUT VYAPAR NIGAM LIMITED Engineering Office Complex, Plot No. A-8A, Sector 24, Block A, Noida, Uttar Pradesh 201301

Tender Creator Details

Created By	Arun Kumar
Designation	Manager
Created Date	25-Nov-2026 04:06 PM

NTPC Vidyut Vyapar Nigam Limited

(A Wholly Owned Subsidiary of NTPC Ltd)

EXPRESSION OF INTEREST (EOI)

For Hiring of Pan-India Premium Chauffeur-Driven Vehicle Services (Premium Sedan and Premium SUV/MPV)

EOI No: NVVN/C&M/RE-565/2026-27 **Date: as per portal**

DOCUMENTS OF EOI

Section-I: Invitation for Expression of Interest

Section-II: Information to Applicants

Section-III: Application Form and Annexures

Instructions to Applicants:

- Applicants should go through Section-I and Section-II thoroughly before filling in and submitting the application.

- The Application Form and Annexures in Section-III shall be duly filled in and sent to NVVN in soft copy, signed and stamped by the authorised signatory.

SECTION-I: EXPRESSION OF INTEREST

DETAILED NOTICE INVITING EXPRESSION OF INTEREST (EOI)

EOI No: NVVN/C&M/RE-565/2026-27 | **Date: as per portal**

EXPRESSION OF INTEREST FOR HIRING OF PAN-INDIA PREMIUM CHAUFFEUR-DRIVEN VEHICLE SERVICES FOR OFFICIAL TRAVEL OF NVVN

1. NVVN Limited is a wholly owned subsidiary of NTPC Ltd, the largest power generating company of India. NVVN is undertaking business development and expansion activities across India, involving meetings with State Governments, utilities, industrial and commercial consumers, project developers and other stakeholders. Top Management and other authorised officials of NVVN are required to travel frequently to different cities and locations across the country.
2. NVVN invites Expression of Interest (EOI) from interested and capable agencies for providing premium chauffeur-driven vehicle services (Premium Sedan and Premium SUV/MPV) on a Pan-India basis. NVVN reserves the right to call such eligible applicants for participation in a tender for entering into a rate contract for one (1) year.
3. The purpose of this EOI is to prepare a list of interested vendors offering premium chauffeur-driven vehicle services. NVVN reserves the right to screen the responses after reviewing the information in this EOI and after identifying eligible Applicants, NVVN intends to invite a limited tender from among the shortlisted Applicants only.

Indicative scope of services

- Local use, airport transfers, outstation travel, intercity movement and multi-location visits for official purposes.
- Vehicle categories: Premium Sedan (Honda City, Hyundai Verna or equivalent) and Premium SUV/MPV (Toyota Innova Crysta, Innova Hycross or equivalent).
- Indicative aggregate requirement of approximately 6000 vehicle-hours per year. This is indicative only and no minimum business is guaranteed. One hour means one hour of deployment of one vehicle on authorised duty.
- Services may also be required for NVVN-organised visits, meetings, conferences and delegations. These may include other vehicle categories (e.g., Standard Sedan, Tempo Traveller) and will be booked and billed separately.
- Centralised booking, dedicated account manager, 24x7 support and replacement vehicle arrangements.

Eligibility for Participation in EOI

1. Companies, LLPs, Partnership Firms, Proprietorships, Cooperative Societies and other legally registered entities in India engaged in chauffeur-driven car rental / corporate mobility services (*hereinafter called APPLICANT*), having valid GSTIN and PAN, shall be eligible to participate.
2. The Applicant must fill the details in Section-II (Clause 3.0).

Download and Submission of EOI

1. Interested Applicants may download the EOI documents free of cost from https://eprocurentpc.nic.in/
2. Queries related to the EOI may be sent by e-mail to nvvncontracts@ntpc.co.in.
3. The Applicant shall submit the EOI application, complete in all respects, in soft form (signed and stamped scanned PDF) by e-mail to nvvncontracts@ntpc.co.in.
4.

Event	Date / Time
Opening / Upload date of EOI	Zero Date
Last date for queries / seeking clarifications	Zero Date + 8 days

Event	Date / Time
Last date for submission of Application	Zero Date + 21 days
EOI Application opening date	Zero Date + 22 days

5. For consideration of the EOI, the soft copy must be submitted by e-mail on or before the last date and time of submission. The Applicant shall ensure that the application is complete in all respects.
6. NVVN shall not be liable for any mail delivery issue or delay in receipt of EOI documents. EOIs received after the stipulated date and time shall not be entertained. EOIs submitted without supporting documents will be summarily rejected.
7. NVVN reserves the right to reject or accept any or all applications, and to cancel/withdraw the EOI process without assigning any reason whatsoever. In such case the Applicant shall not have any claim arising out of such action.
8. The language of responses and of all queries/clarifications/correspondence shall be English only.
9. Applicants shall mention the name and contact details of two persons, with complete address, phone number and e-mail ID.
10. Compliance with all applicable statutory provisions (including the Motor Vehicles Act, permits, insurance, labour laws and taxes) rests entirely with the Agency. The Agency shall indemnify NVVN against any claim, proceeding or dispute arising out of the services.
11. NVVN may, at its sole discretion, ask for additional information/documents or seek clarifications from the Applicant(s) after the submission deadline, inter alia for removal of inconsistencies or infirmities in their responses.
12. Validity of Responses: Responses shall remain valid for six (6) months after the response deadline. NVVN may seek the Applicant's consent for extension of validity, and the request and response shall be in writing. An Applicant refusing to extend validity shall not be processed further. An Applicant accepting the extension shall not be permitted to modify its response.

Queries / Address for Communication

Sr. Manager (C&M)
NTPC VIDYUT VYAPAR NIGAM LIMITED
Engineering Office Complex, Plot No. A-8A, Sector 24, Block A,
Noida, Uttar Pradesh – 201301
Email: nvvncontracts@ntpc.co.in | Website: https://eprocurentpc.nic.in/ | Phone: 0120-4947246

SECTION-II: INFORMATION TO APPLICANTS

1.0 INTRODUCTION

NVVN, a wholly owned subsidiary of NTPC Limited, is exploring the hiring of Pan-India premium chauffeur-driven vehicle services. These are for official travel of its Top Management and other authorised officials, and for NVVN-organised visits, meetings and events. Through this EOI, NVVN invites Expression of Interest from reputed agencies engaged in chauffeur-driven corporate car rental / mobility services.

2.0 PROPOSED CONTRACTUAL ARRANGEMENT SUBSEQUENT TO

Particulars	Proposed arrangement
Nature of service	Pan-India chauffeur-driven premium vehicle services
Contract period	One year from date of commencement, extendable by one more year on same terms on mutual agreement
Estimated quantity	Approx. 6,000 vehicle-hours (indicative)
Vehicle categories	Premium Sedan; Premium SUV/MPV
Booking mechanism	Through designated NVVN officials by e-mail / telephone / approved booking platform
Billing basis	Actual hours of utilisation at accepted contractual rates
Minimum utilisation guarantee	Nil
Payment	Against actual utilisation and duly certified invoices

The estimated quantity is indicative and does not constitute any minimum guaranteed business or fixed monthly commitment. The detailed BOQ, rate structure and commercial terms will be provided in the limited tender.

3.0 INDICATIVE REQUIREMENTS

Sl.	Criterion	Supporting documents
3.1	Legally valid entity: Company, LLP, partnership firm or proprietorship legally registered in India.	Certificate of Incorporation / Registration or equivalent
3.2	Tax registration: Valid PAN and GST registration.	PAN and GST certificates
3.3	Experience: Years of experience in providing chauffeur-driven Premium car rental / corporate mobility services to reputed customers (Government departments, PSUs, Embassies, international organisations or reputed corporates) as on the date of EOI submission.	Client list; work orders / contracts / completion certificates
3.4	Financial standing: Annual Turnover in the Last three Financial Years	Audited financial statements; CA-certified turnover certificate
3.5	Pan-India capability: Ability to serve major cities across India (North, West, South, East, Central, North-East), directly or through an established partner network. The Applicant remains fully responsible for service quality and compliance.	City-wise service coverage details
3.6	Fleet: Capability to provide Premium Sedan and Premium SUV/MPV categories owned or arranged through partners. Vehicles preferably not more than three years old.	Fleet details
3.7	Booking and support: Centralised booking, dedicated account manager, 24x7 support (e-mail and telephone), urgent booking provision and emergency escalation contacts.	Details of booking and support infrastructure

Sl.	Criterion	Supporting documents
3.8	Credit facility: Willingness to extend credit of minimum 30 days from submission of correct invoices.	Undertaking
3.9	Acceptance of terms: Acceptance of the NTPC/NVVN Fraud Prevention Policy and willingness to participate in the limited tender.	Annexure-5; signed Application Form

Note: These criteria are only for screening of Applicants. NVVN reserves the right to shortlist.

4.0 SERVICE EXPECTATIONS (INDICATIVE)

- Vehicles shall be clean, air-conditioned, well-maintained and roadworthy, with GPS-enabled location sharing. They shall report on time at the designated place with a full tank of fuel.
- In case of breakdown or an unsatisfactory vehicle, the Agency shall provide a similar or higher class replacement at its own cost without delay.
- Services shall be available on all days, including Sundays and public holidays, as required.
- The Agency is responsible for the acts and conduct of its drivers, accident settlement and third-party claims, and shall not sub-let the contract.
- Electronic duty slips and monthly consolidated utilisation statements shall be provided. Payment will be made against certified invoices after completion of service, with no advance payment.
- Rates shall be firm during the contract period, except for statutory tax changes.

5.0 APPLICATION OF EOI

The Application Form and Annexures are in Section-III:

- Annexure-1: Application Form (on Applicant's letterhead)
- Annexure-2: Applicant's Profile
- Annexure-3: Service Capability, Fleet and Pan-India Coverage Details
- Annexure-4: Details of Similar Work Experience
- Annexure-5: Acceptance of Fraud Prevention Policy of NTPC / NVVN
- Annexure-6: Any Other Information

Note: This EOI is not a tender/bid invitation and is not intended for empanelment or pre-qualification. It is meant to identify interested and capable parties, who will be screened on the above criteria. A limited tender will be issued only to shortlisted Applicants. Submitting an EOI does not confer any right to participate in the limited tender.

SECTION-III: APPLICATION FORM AND ANNEXURES

Instructions to Applicants

- This is an Expression of Interest to enlist interested parties for the future limited tendering process for premium chauffeur-driven vehicle services for NVVN.
- The Application Form and Annexures shall be duly filled in, signed and stamped by the authorised signatory and sent to NVVN in soft copy by e-mail.
- The following are mandatory, failing which the EOI shall be rejected: (a) GSTIN and PAN with supporting documents; (b) address, contact number, e-mail and name of contact person; (c) documents supporting eligibility under Section-II, Clause 3.0.

ANNEXURE-1: EXPRESSION OF INTEREST – APPLICATION FORM

(To be submitted on Applicant's letterhead)

Ref No.: _____ Date: _____

Sr. Manager (C&M)
NVVN Limited, Engineering Office Complex,
Plot No. A-8A, Sector 24, Block A,
Noida, Uttar Pradesh – 201301, INDIA

Dear Sir,

Sub: Expression of Interest for Hiring of Pan-India Premium Chauffeur-Driven Vehicle Services for NVVN (EOI No. NVVN/C&M/RE-565/2026-27)

We, the undersigned, express our interest in the subject EOI and declare the following:

1. We are duly authorised to represent and act on behalf of _____ (name of the firm).
2. We have examined and have no reservations to the EOI document, including Amendment No(s) and Clarification No(s) _____ (if any).
3. With reference to your invitation for EOI , we are furnishing herewith all the required details as per the prescribed Annexures.
4. We hereby express our willingness to participate in the RFP / forthcoming limited tender as and when NVVN invites the same.
5. We confirm that we are not blacklisted or debarred by NVVN, NTPC or any Government / public procurement authority, and no such order is operative against us.
6. NVVN and/or its authorised representatives are authorised to conduct any inquiries or investigations to verify the statements, documents and information submitted, and to seek clarifications from our bankers, suppliers and clients.
7. This application also serves as authorisation to seek information from any individual or authorised representative of any institution referred to in the supporting documents.
8. NVVN may contact the following nodal persons for further information:

Name and designation of contact person	Address for communication	Telephone No.	Email ID

This application is made in the full understanding that:

1. Through this EOI, NVVN intends to identify interested and capable parties in India for providing premium chauffeur-driven vehicle services and to invite a limited tender from among the shortlisted Applicants. This EOI is not intended for empanelment or pre-qualification of Applicants.
2. The EOI process is subject to verification of all information submitted, at the discretion of NVVN.
3. NVVN reserves the right to reject or accept any or all applications and to cancel/withdraw the EOI process without assigning any reason whatsoever, and the Applicant shall have no claim arising out of such action.
4. We declare that we have read and abide by the Fraud Prevention Policy of NVVN and submit the Form of Acceptance duly filled in as per NVVN's format.
5. The undersigned declares that the statements made and information provided in the duly completed application are complete, true and correct in every detail.SIGNATURE (AUTHORISED SIGNATORY): _____

(OFFICE STAMP)

DATE: _____ NAME: _____ DESIGNATION: _____ PLACE: _____

ANNEXURE-2: APPLICANT'S PROFILE

Sl.	Particulars	Details to be filled by the Applicant
1	Name of the interested party	
2	Registered office / business address	
3	Classification (Public Ltd / Private Ltd / LLP / Partnership / Proprietorship / Others – specify)	
4	Year of incorporation / registration and registration number	
5	PAN and GSTIN (attach copies)	
6	Name(s) of Owner(s) / Director(s) / Partner(s)	
7	Nature of business (Corporate car rental / Chauffeur-driven mobility / Travel management / Others – specify)	
8	Contact person: Name, Designation, Mobile No., Email ID	
9	Years of experience in chauffeur-driven car rental / corporate mobility	
10	Average annual turnover, last three financial years	
11	Branch offices / service partners, if any	
12	Whether blacklisted/debarred by any authority (Yes / No)	
13	Willing to extend minimum 30 days credit (Yes / No)	
14	Willing to participate in the limited tender (Yes / No)	

ANNEXURE-3: SERVICE CAPABILITY, FLEET AND PAN-INDIA COVERAGE DETAILS

A. Fleet details

Sl.	Vehicle category
1	Premium Sedan (Honda City / Hyundai Verna or equivalent)
2	Premium SUV/MPV (Innova Crysta / Hycross or equivalent)
3	Other (Standard Sedan, Tempo Traveller, etc.)

B. City-wise service coverage

Region	Indicative cities	Direct / Through partner / Not covered
North	Delhi NCR, Chandigarh, Jaipur, Lucknow, Kanpur, Dehradun,Bhatinda,Ludhiana	
West	Mumbai, Pune, Ahmedabad, Surat, Vadodara, Aurangabad	
South	Bengaluru, Hyderabad, Chennai, Kochi, Coimbatore, Visakhapatnam	
East	Kolkata, Bhubaneswar, Patna, Ranchi, Durgapur ,Asansol, Jamshedpur, Dhanbad	
Central	Bhopal, Indore, Raipur, Bhilai, Nagpur,Jabalpur	
North-East	Guwahati, Shillong,Imphal, and other NE states	
Others	Andaman & Nicobar Islands, Lakshwadeep, Leh-Ladakh	

C. Support infrastructure and compliance

Sl.	Particulars	Yes / No / Details
1	Centralised booking facility, including urgent bookings	
2	Dedicated account manager and 24x7 support (give contact details)	
3	GPS / location-sharing in vehicles	
4	Replacement vehicle arrangement	
5	Electronic duty slips and monthly consolidated usage reports	
6	Drivers with valid licence, min. 3 years' experience, police verification	
7	Valid commercial permits, comprehensive insurance, fitness and PUC for all vehicles	
8	Services available on Sundays / holidays	

ANNEXURE-4: DETAILS OF SIMILAR WORK EXPERIENCE (LAST SEVEN YEARS)

Sl.	Client	Work order / contract no. and date	Nature of service	Value (₹)	Contract period	Completed / Ongoing	Doc. encl.
1							
2							
3							

Attach copies of work orders / contracts and completion / satisfactory performance certificates.

ANNEXURE-5: FORM FOR ACCEPTANCE OF FRAUD PREVENTION POLICY

We have read the contents of the Fraud Prevention Policy of NVVN displayed on the tender website http://www.ntpctender.com and undertake that we shall strictly abide by its provisions.

SIGNATURE (AUTHORISED SIGNATORY): _____

(OFFICE STAMP)

DATE: _____ NAME: _____ DESIGNATION: _____ PLACE: _____

ANNEXURE-6: ANY OTHER INFORMATION

If the Applicant wishes to share any other relevant information (brochure, future plans, booking technology platform, suggestions), it may be given here.