

NTPC RENEWABLE ENERGY LIMITED
(A Wholly Owned Subsidiary of NTPC Limited)



(Contract Services)
4th Floor, NETRA Building
E-3, Ecotech-II, Udyog Vihar, Greater Noida
Gautam Budh Nagar, Uttar Pradesh, India, Pin – 201306

SECTION – I

INVITATION FOR BIDS (IFB)

Hiring of three (03) nos. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.

NTPC REL-CS-VEHICLE Khavda-400055211

**INVITATION FOR BIDS (IFB)
FOR**

NTPC NIT No.	NTPC REL-CS-VEHICLE Khavda-400055211
Name of Work	Hiring of three (03) nos. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.
Bidding Document No.:	NTPC REL-CS-VEHICLE Khavda-400055211

1.0 NTPC Renewable Energy Limited (NTPC REL) invites online bids on Single Stage **Composite Bidding** basis from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

2.0 BRIEF SCOPE OF WORK

Hiring of three (03) nos. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.

2.1 NTPC REL intends to finance subject Package through Internal Resources.

3.0 Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the Gem Portal <https://gem.gov.in>. The Bidder would be required to register on the website. No Physical Copy of bidding documents shall be issued.

Source of IFB / NIT	Contract Services NTPC Renewable Energy Limited 4th Floor, RE Building, NETRA Complex E-3, Ecotech-II, Udyog Vihar, Greater Noida Gautam Buddha Nagar, Uttar Pradesh, India, Pin – 201306
Form of Contract / Tender Category	Service Contract
Tender Fee	Not Applicable
Document Download Commencement Date & Time	All the critical dates are as per GeM Portal
Last date for receipt of queries from bidders (if any)	
Last Date and Time for Bid	

submission	
Technical Bid Opening Date & Time	
Price Bid Opening Date & Time	
Bid Security / EMD	NOT APPLICABLE
INTEGRITY PACT	NOT APPLICABLE
Evaluation Basis	Item Wise
Benefit to MSE	This is a Service Contract. Thus, MSE Benefits as mentioned in Bidding Documents shall be applicable for this package. However, only valid Udyam Registration certificate shall be accepted to avail the MSE Benefits. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids. As per the Public Procurement Policy for MSMEs, only manufacturers or service providers are eligible for MSME benefits. Traders/resellers offering products manufactured by other OEMs are excluded from the purview of the policy and are not entitled to purchase preference
Purchase Preference to Local Suppliers / Preference to Make in India	<i>Class-I local suppliers only are eligible to participate in this tender, as defined in the bidding documents / Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.</i> The local content requirement to categorize a Bidder/Supplier as 'Class-I local supplier' is minimum 50%.
Pre-Bid Conference Date/TIME	Not Applicable
Reverse Auction	Not Applicable

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://gem.gov.in>.

- 4.0** Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer. The physical assessment shall include but not be limited to the

assessment of office/facilities/banker's/reference workers by Employer. A negative determination of such assessment of capacity and capabilities may result in rejection of the bid.

- 5.0** 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

In case false declaration in respect of Local content, same shall be treated as false declaration and will be dealt in line with the Fraud Prevention Policy of NTPC.

The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

- 6.0** Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, will be eligible to bid only if the bidder is registered with the same competent authority.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

- 7.0** NTPC REL reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
- 8.0** Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
- 9.0** The bid document consists of the followings:

Section

- | | |
|------------|---|
| | Additional Terms & Conditions (ATC) |
| I | Invitation for Bids (IFB) / Notice Inviting Tender (NIT) |
| II | Instructions to Bidders (ITB) |
| III | General Conditions of Contract (GCC) |
| IV | Special Conditions of Contract (SCC) |
| V | Technical Specifications, Scope of Work and T&C |
| VI | Schedule of Quantities (SOQ) / Bill of Quantities (BOQ) |
| VII | Forms and Procedures |

- 10.0** Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

- 11.0** Address for Communication

1. AJAI PANDEY, DGM (CS)
2. Vishal Jain, AGM (CS-NTPC-REL)

NTPC Renewable Energy Limited
4th Floor, NETRA Building
E-3, Ecotech-II, Udyog Vihar, Greater Noida
Gautam Buddha Nagar, Uttar Pradesh, India, Pin – 201306
Mobile: +91 7839450719
E-mail: ajaipandey@ntpc.co.in, vishaljain@ntpc.co.in

Websites: <https://gem.gov.in>, www.ntpctender.ntpc.co.in or www.ntpc.co.in

Appendix-A

CERTIFICATE FOR COMPLIANCE OF THE PUBLIC PROCUREMENT (PREFERENCE TO MAKE IN INDIA) 'PPP-MII' ORDER

It is hereby certified that all the guidelines circulated by NTPC in pursuance of Public Procurement (Preference to Make in India) 'PPP-MII' Orders of DPIIT / MoP have been complied with in tender No. **Hiring of three (03) nos. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.**

S/d

(Signature)

Concerned C&M Coordinator
(not below the level of DGM)

बिड दस्तावेज़ / Bid Document

बिड विवरण/Bid Details	
बिड बंद होने की तारीख/समय /Bid End Date/Time	14-09-2026 17:00:00
बिड खुलने की तारीख/समय /Bid Opening Date/Time	15-09-2026 17:00:00
बिड पेशकश वैधता (बंद होने की तारीख से)/Bid Offer Validity (From End Date)	30 (Days)
मंत्रालय/राज्य का नाम/Ministry/State Name	Ministry Of Power
विभाग का नाम/Department Name	Na
संगठन का नाम/Organisation Name	Ntpc Renewable Energy Limited
कार्यालय का नाम/Office Name	Corporate Office Noida
शिकायत निवारण के संपर्क विवरण/ Contact details of Grievance redressal	HOD Email id :vishaljain@ntpc.co.in Buyer Email id: buyer171.nl.up@gembuyer.in
वस्तु श्रेणी /Item Category	Custom Bid for Services - Hiring of ONE (01) no AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL
समान श्रेणी/Similar Category	- Vehicle Hiring Service - Per Vehicle-Day basis - Vehicle Hiring Service - Per Vehicle-Day basis - Vehicle Hiring Service - Per Vehicle-Day basis
अनुबंध अवधि /Contract Period	1 Year(s)
एमएसएमई के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है/MSE Relaxation for Years of Experience and Turnover	No
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है /Startup Relaxation for Years of Experience and Turnover	No
विक्रेता से मांगे गए दस्तावेज़/Document required from seller	Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer

बिड विवरण/Bid Details	
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है/Do you want to show documents uploaded by bidders to all bidders participated in bid?	Yes (Documents submitted as part of a clarification or representation during the tender/bid process will also be displayed to other participated bidders after log in)
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	3
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	3
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	3
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	No
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	3 Days
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Item wise evaluation
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

आवश्यकता/Required	No
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ईपीबीजी विवरण /ePBG Detail

आवश्यकता/Required	No
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बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

एक्सेल में अपलोड किए जाने की आवश्यकता /Excel Upload Required :

FILE_1 - [1788431121.xlsx](#)

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1788431266.pdf](#)

Payment Terms:[1788431271.pdf](#)

GEM Availability Report (GAR):[1788431277.pdf](#)

Any other Documents As per Specific Requirement of Buyer -1:[1788431422.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1788431426.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1788431446.pdf](#)

मूल्यांकन विधि(मदवार मूल्यांकन विधि) / Evaluation Method (Item Wise Evaluation Method)

Contract will be awarded schedule wise and the determination of L1 will be done separately for each schedule. The details of item-consignee combination covered under each schedule are as under:

मूल्यांकन अनुसूचियां / Evaluation Schedules	वस्तु/श्रेणी / Item/Category	मात्रा / Quantity
Schedule 1	Custom Bid For Services - Hiring Of One (01) No Ac Vehicle (latest Model Of Mahindra Scorpio - N Or Equivalent 4wd Vehicle 2025) For 12 Months, 12 Hrs Duty Basis With A Provision For Extension Of 3 Months As Per Scope Of Work For Use In Ntpc Rel	Project / Lumpsum Based
Schedule 2	Custom Bid For Services - Hiring Of One (01) No Ac Vehicle (latest Model Of Mahindra Scorpio - N Or Equivalent 4wd Vehicle 2025) For 12 Months, 12 Hrs Duty Basis With A Provision For Extension Of 3 Months As Per Scope Of Work For Use In Ntpc Rel	Project / Lumpsum Based
Schedule 3	Custom Bid For Services - Hiring Of One (01) No Ac Vehicle (latest Model Of Mahindra Scorpio - N Or Equivalent 4wd Vehicle 2025) For 12 Months, 12 Hrs Duty Basis With A Provision For Extension Of 3 Months As Per Scope Of Work For Use In Ntpc Rel	Project / Lumpsum Based

Custom Bid For Services - Hiring Of ONE (01) No AC Vehicle (Latest Model Of Mahindra Scorpio - N Or Equivalent 4WD Vehicle 2025) For 12 Months, 12 Hrs Duty Basis With A Provision For Extension Of 3 Months As Per Scope Of Work For Use In NTPC REL (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of ONE (01) no AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kamlesh Meena	370510,4.75 GW NTPC REL RE PARK, NEAR SHAKTIBET, VILLAGE- KHAVDA, BHUJ (GUJARAT) 370510	Project / Lumpsum Based	N/A

Custom Bid For Services - Hiring Of ONE (01) No AC Vehicle (Latest Model Of Mahindra Scorpio - N Or Equivalent 4WD Vehicle 2025) For 12 Months, 12 Hrs Duty Basis With A Provision For Extension Of 3 Months As Per Scope Of Work For Use In NTPC REL (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of ONE (01) no AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kamlesh Meena	370510,4.75 GW NTPC REL RE PARK, NEAR SHAKTIBET, VILLAGE- KHAVDA, BHUJ (GUJARAT) 370510	Project / Lumpsum Based	N/A

Custom Bid For Services - Hiring Of ONE (01) No AC Vehicle (Latest Model Of Mahindra Scorpio - N Or Equivalent 4WD Vehicle 2025) For 12 Months, 12 Hrs Duty Basis With A Provision For Extension Of 3 Months As Per Scope Of Work For Use In NTPC REL (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of ONE (01) no AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

प्रेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.No.	प्रेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	Quantity	अतिरिक्त आवश्यकता /Additional Requirement
1	Kamlesh Meena	370510,4.75 GW NTPC REL RE PARK, NEAR SHAKTIBET, VILLAGE- KHAVDA, BHUJ (GUJARAT) 370510	Project / Lumpsum Based	N/A

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/**Buyer Added Bid Specific Terms and Conditions**

1. **Generic**

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to 25 percent with the consent of the service provider

2. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

NTPC RENEWABLE ENERGY LIMITED
(A Government of India Enterprise)



Additional Terms and Conditions (ATC)

Hiring of three (03) nos. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.

NTPC REL-CS-VEHICLE Khavda-400055211

1. Additional Terms & Conditions (ATC) of this tender comprises the following documents:

- a. Section-I: Invitation for Bids (IFB) / Tender Enquiry / Notice Inviting Tender (NIT)
- b. Section-II: Instructions to Bidders (ITB)
- c. Section-III: General Conditions of Contract (GCC)
- d. Section-IV: Special Conditions of Contract (SCC)
- e. Section-V: Technical Specifications, Scope of Work and T&C
- f. Section-VI: Schedule of Quantities (SOQ) / Bill of Quantities (BOQ)
- g. Section-VII: Forms and Procedures

2. A complete set of documents as mentioned above are enclosed under “Any Other Documents as Per Specific Requirement of Buyer-1”.

- 3. Terms and Conditions stipulated in ATC along with bidding documents will supersede those in GeM GT C and STC in case of any conflicting provisions.
- 4. Bidders are required to submit the documents as mentioned in the checklist appended below while submitting their bid and submit the duly filled checklist online on GeM portal in ‘Additional ATC documents’.

Formats of the documents required to be submitted as per this checklist can be referred from “Section-VII: Forms and Procedures” enclosed under **“Any Other Documents as Per Specific Requirement of Buyer-1”**.

What documents are uploaded by NTPC REL on GEM: -

S. NO	Description of Document on GeM	Document Uploaded by NTPC REL
1.	Scope of Work*	Section-V: Technical Specifications, Scope of Work and T&C
2.	Service Level Agreement (SLA)*	Complete Bidding Document combined into one single PDF
3.	Payment Terms*	Complete Bidding Document combined into one single PDF
4.	GEM Availability Report (GAR)*	<i>Declaration that the case is being processed on GeM as per approval.</i>
5.	Any Other Document As Per Specific Requirement of Buyer-1	Attachment 15-(UNDERTAKING FOR COMPLIANCE OF IMPORTANT CONDITIONS OF TENDER BY BIDDER)
6.	Any Other Document As Per Specific Requirement of Buyer-2	Attachment -9 GST Declaration

5. Instructions for filling the Price Bid:

BILL OF QUANTITY/SOQ (SCHEDULE OF QTY.)

SOQ No.	Services	Service Description
10.00	Charges for Hiring of Vehicle for a period of 12 months	Hiring of One (01) no. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.
20.00	Charges for Hiring of Vehicle for a period of 12 months	Hiring of One (01) no. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.
30.00	Charges for Hiring of Vehicle for period of 12 months	Hiring of One (01) no.. AC Vehicle (Latest model of Mahindra Scorpio - N or equivalent 4WD vehicle 2025) for 12 months, 12 Hrs. duty basis with a provision for extension of 3 months as per scope of work for use in NTPC REL, BHUJ /KHAVDA RE POWER PARK PROJECT.

Notes:

a) **The Bidder is required to quote total vehicle Hiring charges fo**

r each BOQ Items (including GST) only as per scope of work and bidding documents **for entire period of 12 months as a single value on lumpsum basis** in Price Bid / Offer Price section of GeM Portal.

b) The Break-Up of applicable GST is required to be quoted in Attachment-09 of Section VII -Forms and Procedure as per the provisions of the bidding documents

c) **Quantity Mentioned "1"** in Gem Bid represents **the entire duration of 12 months** for which Lumpsum-price {including GST) has been asked.

d) The Goods and Services Tax (GST) applicable on the services under the package shall be assessed by the bidder and shall be made inclusive of bid price quoted in GeM portal, irrespective of the fact whether bidder is liable to pay or not. Even in case of Reverse Charge Mechanism / Unregistered GST bidder, the applicable GST (if required to be paid by NTPC REL directly to concerned authorities) shall also be included by the bidder in the bid price quoted in GeM portal.

e) **Other misc. charges (like fuel charges, toll. Parking etc) shall be paid extra as detailed in Section-V (Scope of work, Technical specification and T&C of Contract) and should not be included in the quoted price in GeM Portal.**

6. Splitting of Quantity: Not applicable.

Check List

Sl. No.	Document Required	Action required	Submitted Please tick (√)
1.	BID FORM	Duly filled in Bid Form to be uploaded online	
2.	Attachment 2: Authority to Sign the Bid	To be uploaded online inline with ITB Clause 11.3.1 (b)	
3.	Attachment 6: General Declaration of Bidder	To be uploaded online	
4.	Attachment 7: Electronic Fund Transfer (EFT) Authorization Form	To be authenticated from the bank and uploaded online	
5.	Attachment 8: Details of PF, ESI, PAN and GSTIN Regn	To be uploaded online	
6.	Attachment 9: Declaration of GST	To be uploaded online	
7.	Attachment-15: Acceptance of Important Tender Conditions	To be uploaded online	
8.	MSE Certificate, if applicable	To be uploaded online	

Bidder Name: _____

Bidder's Sign & Stamp: _____

3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

अस्वीकरण/Disclaimer

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of

Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- **All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and**
- **All operative provisions of the erstwhile Labour Laws until their complete substitution.**

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्यवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---