

***NTPC LIMITED***  
***(A Government of India Enterprise)***



## ***INVITATION FOR BIDS (IFB)***

**NTPC LIMITED**  
**(A Govt. of India Enterprise)**  
**CORPORATE MATERIALS, NOIDA**

**INVITATION FOR BIDS (IFB)**

**FOR**

**Centralized Rate Contract (CRC) for Canon printers cartridges**

**(Domestic Competitive Bidding)**

**Bidding Document No.: NTPC/EOC/9900302129**

1. NTPC invites online bids on **Single Stage Single Envelope** Bidding Basis for aforesaid Package, as per the Scope of Work mentioned hereinafter.
2. A complete set of Bidding Documents may be downloaded by Bidder from the website <https://gem.gov.in>. The tender is invited under e-tendering process.
3. This NIT is published on **Single tender** basis.

**4. SCOPE OF WORK**

The detailed scope of work shall be as per scope defined in the Vol-III, Technical Specification & SOW of Bidding Document No. As specified above.

5. NTPC intends to finance the subject package through Own Resources.
6. Dates for Bid Submission and Opening shall be as per the following schedule:

|                                                        |                   |
|--------------------------------------------------------|-------------------|
| Issuance of IFB                                        | As per GEM portal |
| Last date for receipt of queries from bidders (if any) | As per GEM portal |
| Bid receipt date & time                                | As per GEM portal |
| Date & Time for opening of Bid.                        | As per GEM portal |
| Cost of Bidding Documents in INR                       | NIL               |

Bidder is advised to visit the GeM (e-tender) portal of Govt. for updated bidding schedule of the Tender.

It is to be noted that “No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified at the tender portal”.

7. NTPC reserves the right to reject any or all bids or cancel/withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no Bidder / intending Bidder shall have any claim arising out of such action.

**Invitation for Bids (IFB)**

8. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

9. Detailed specification, scope of work and terms & conditions are given in the Bidding Documents, which may be downloaded from e-Tender website (<https://gem.gov.in>).
10. Issuance of Bidding Documents to any bidder shall not construe that such Bidder is considered to be qualified.
11. This letter along with the Bidding Documents transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. You are requested to keep all the information confidential and do not disclose it to any other third party, persons or firms.
12. **Address for communication:**

|                                                                                                                |                                                                                                     |
|----------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|
| Dy. General Manager (CM)<br>NTPC LTD., 6TH FLOOR, EOC,<br>Plot no. A-8A, Sector 24<br>NOIDA(UP), India-201 301 | Manager (CM)<br>NTPC LTD., 6th FLOOR, EOC,<br>Plot no. A-8A, Sector 24,<br>NOIDA(UP), India-201 301 |
| 0120- 4946529                                                                                                  | 0120 – 4946560                                                                                      |
| ramgopal01@ntpc.co.in                                                                                          | shilpakareddy@ntpc.co.in                                                                            |



A Maharatna Company

NTPC  
Tenders

## NTPC Limited eProcurement Portal

## Tender Details

Date : 17-Oct-2025 04:17 PM

Print

**Basic Details**

|                                      |                                                     |                                       |        |
|--------------------------------------|-----------------------------------------------------|---------------------------------------|--------|
| Organisation Chain                   | NTPC Limited  Corporate Centre  Corporate Materials |                                       |        |
| Tender Reference Number              | NTPC/EOC/9900312029                                 |                                       |        |
| Tender ID                            | 2025_NTPC_101294_1                                  | Withdrawal Allowed                    | Yes    |
| Tender Type                          | Single                                              | Form of contract                      | Supply |
| Tender Category                      | Goods                                               | No. of Covers                         | 1      |
| General Technical Evaluation Allowed | Yes [Compliance Required]                           | ItemWise Technical Evaluation Allowed | No     |
| Payment Mode                         | Not Applicable                                      | Is Multi Currency Allowed For BOQ     | No     |
| Is Multi Currency Allowed For Fee    | No                                                  | Allow Two Stage Bidding               | No     |

**Cover Details, No. Of Covers - 1**

| Cover No | Cover                         | Document Type | Description       |
|----------|-------------------------------|---------------|-------------------|
| 1        | Fee/PreQual/Technical/Finance | .pdf          | Technical Details |
|          |                               | .xls          | Price Bid         |

**Tender Fee Details, [Total Fee in ₹ \* - 0.00]**

|                              |      |                |     |
|------------------------------|------|----------------|-----|
| Tender Fee in ₹              | 0.00 |                |     |
| Fee Payable To               | Nil  | Fee Payable At | Nil |
| Tender Fee Exemption Allowed | No   |                |     |

**EMD Fee Details**

|                                 |       |                       |     |
|---------------------------------|-------|-----------------------|-----|
| EMD Amount in ₹                 | 0.00  | EMD Exemption Allowed | No  |
| EMD Fee Type                    | fixed | EMD Percentage        | NA  |
| EMD Payable To                  | Nil   | EMD Payable At        | Nil |
| BG Required                     | No    |                       |     |
| Minimum Direct EMD Payment in ₹ | 0.00  |                       |     |

[Click to view modification history](#)**Work /Item(s)**

|                                      |                                                              |                           |                     |                       |                  |
|--------------------------------------|--------------------------------------------------------------|---------------------------|---------------------|-----------------------|------------------|
| Title                                | Centralized Rate Contract (CRC) for Canon printer cartridges |                           |                     |                       |                  |
| Work Description                     | Centralized Rate Contract (CRC) for Canon printer cartridges |                           |                     |                       |                  |
| Pre Qualification Details            | NA                                                           |                           |                     |                       |                  |
| Independent External Monitor/Remarks | NA                                                           |                           |                     |                       |                  |
| Show Tender Value in Public Domain   | No                                                           |                           |                     |                       |                  |
| Tender Value in ₹                    | 0.00                                                         | Product Category          | Miscellaneous Goods | Sub category          | NA               |
| Contract Type                        | Tender                                                       | Bid Validity(Days)        | 120                 | Period Of Work(Days)  | 365              |
| Location                             | EOC Noida Office EOC, SECTOR-24, NOIDA 201301                | Pincode                   | 201301              | Pre Bid Meeting Place | NA               |
| Pre Bid Meeting Address              | NA                                                           | Pre Bid Meeting Date      | NA                  | Bid Opening Place     | EOC Noida Office |
| Should Allow NDA Tender              | No                                                           | Allow Preferential Bidder | No                  |                       |                  |

**Critical Dates**

|              |                      |                  |                      |
|--------------|----------------------|------------------|----------------------|
| Publish Date | 17-Oct-2025 03:30 PM | Bid Opening Date | 28-Oct-2025 03:30 PM |
|--------------|----------------------|------------------|----------------------|

|                                            |                      |                                          |                      |
|--------------------------------------------|----------------------|------------------------------------------|----------------------|
| <b>Document Download / Sale Start Date</b> | 17-Oct-2025 03:30 PM | <b>Document Download / Sale End Date</b> | 27-Oct-2025 03:30 PM |
| <b>Clarification Start Date</b>            | 17-Oct-2025 03:30 PM | <b>Clarification End Date</b>            | 22-Oct-2025 03:30 PM |
| <b>Bid Submission Start Date</b>           | 17-Oct-2025 03:30 PM | <b>Bid Submission End Date</b>           | 27-Oct-2025 03:30 PM |

### Tender Documents

|                     |      |                    |                 |                       |                       |
|---------------------|------|--------------------|-----------------|-----------------------|-----------------------|
| NIT Document        |      |                    |                 |                       |                       |
|                     | S.No | Document Name      | Description     | Document Size (in KB) |                       |
|                     | 1    | Tendernotice_1.pdf | NIT             | 362.51                |                       |
| Work Item Documents |      |                    |                 |                       |                       |
|                     | S.No | Document Type      | Document Name   | Description           | Document Size (in KB) |
|                     | 1    | BOQ                | BOQ_104500.xls  | BOQ                   | 313.50                |
|                     | 2    | Tender Documents   | Tender_docs.rar | Tender Documents      | 6573.34               |
|                     |      |                    |                 |                       |                       |

### View GTE Details - PURCHASE GTE (COMMON-LAND BORDER CLAUSE)

| S.No | Particulars                                                                                                                                                                                         | Expected Value | Mandatory |
|------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|-----------|
| 1.0  | Do you accept the Fraud Prevention Policy of NTPC - [ FRAUD PREVENTION]                                                                                                                             | Yes            | Yes       |
| 2.0  | Do you accept Withholding and Banning of Business Dealing Policy of NTPC - [ BANNING POLICY DECLARATION]                                                                                            | Yes            | Yes       |
| 3.0  | Do you certify full compliance on clause as per tender documents on Restrictions on procurement from a Bidder of a country which shares a land border with India - [ LAND BORDER CLAUSE COMPLIANCE] | Yes            | Yes       |
| 4.0  | Do you certify full compliance to all provisions of Bid documents - [ NO DEVIATION CERTIFICATION]                                                                                                   | Yes            | Yes       |

### Single Bidders List

| S.No. | Bidder Name                               | Bidder Login Id                 |
|-------|-------------------------------------------|---------------------------------|
| 1.    | ZION DIGITAL TECHNOLOGIES PRIVATE LIMITED | rajesh.dogra@ziondigitech.co.in |

### Auto Extension Corrigendum Properties for Tender

| Iteration | No. of bids required for bid opening a tender | Tender gets extended to No. of days |
|-----------|-----------------------------------------------|-------------------------------------|
| 1.        | 0                                             | 4                                   |
| 2.        | 0                                             | 4                                   |
| 3.        | 0                                             | 4                                   |

### Bid Openers List

| S.No | Bid Opener Login Id      | Bid Opener Name | Certificate Name |
|------|--------------------------|-----------------|------------------|
| 1.   | ramgopal01@ntpc.co.in    | Ram Gopal       | RAM GOPAL        |
| 2.   | shilpakareddy@ntpc.co.in | Shilpa Kareddy  | SHILPA KAREDDY   |
| 3.   | parixitrariya@ntpc.co.in | Parixit Rariya  | PARIXIT RARIYA   |
| 4.   | deepaverma@ntpc.co.in    | DEEPA VERMA     | DEEPA VERMA      |

### GeMARPTS Details

|                                                   |                              |
|---------------------------------------------------|------------------------------|
| <b>Reason for non availability of GeMARPTS ID</b> | Urgent nature of Procurement |
| <b>Remarks</b>                                    | Rate contract                |
| <b>Document Name</b>                              | Approval.pdf                 |
| <b>Document Size (in KB)</b>                      | 204.93                       |

### Tender Properties

|                                       |     |                                                       |                       |
|---------------------------------------|-----|-------------------------------------------------------|-----------------------|
| <b>Auto Tendering Process allowed</b> | No  | <b>Show Technical bid status</b>                      | No                    |
| <b>Show Finance bid status</b>        | Yes | <b>Stage to disclose Bid Details in Public Domain</b> | Technical Bid Opening |

|                                        |        |                                            |    |
|----------------------------------------|--------|--------------------------------------------|----|
| <b>BoQ Comparative Chart model</b>     | Normal | <b>BoQ Compartive chart decimal places</b> | 2  |
| <b>BoQ Comparative Chart Rank Type</b> | L      | <b>Form Based BoQ</b>                      | No |

**TIA Undertaking**

|      |                      |                             |                                    |
|------|----------------------|-----------------------------|------------------------------------|
| S.No | Undertaking to Order | Tender complying with Order | Reason for non compliance of Order |
| 1    | PPP-MII Order 2017   | Not Applicable              | Single Tender                      |
| 2    | MSEs Order 2012      | Not Applicable              | Single Tender                      |

**Tender Inviting Authority**

|                |                                               |
|----------------|-----------------------------------------------|
| <b>Name</b>    | DGM (CM)                                      |
| <b>Address</b> | EOC Noida Office EOC, SECTOR-24, NOIDA 201301 |

**Tender Creator Details**

|                     |                      |
|---------------------|----------------------|
| <b>Created By</b>   | Shilpa Kareddy       |
| <b>Designation</b>  | Deputy Manager       |
| <b>Created Date</b> | 17-Oct-2025 11:39 AM |