

**NTPC LIMITED  
(A GOVERNMENT OF INDIA ENTERPRISE)**

**CONTRACT & MATERIAL DEPTT**

**Section-I**

**NOTICE INVITING TENDER (NIT)**

**FOR**

**Hiring of AC Closed Jeep Diesel driven of Model 2024 or later on 24 hrs duty basis with 3 drivers including Sundays & Holidays excluding fuel charges for 3 years at NTPC Simhadri**

(Domestic Competitive Bidding)

**Tender Ref: NTPC/SIMHADRI/C&M/9900304581**

- 1.0 NTPC Limited (NTPC) invites online bids on “**Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid)**” from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

**2.0 BRIEF SCOPE OF WORK**

The scope of work comprises of “**Hiring of AC Closed Jeep Diesel driven of Model 2024 or later on 24 hrs duty basis with 3 drivers including Sundays & Holidays excluding fuel charges for 3 years at NTPC Simhadri**”.

NTPC intends to finance subject Package through Internal Resources.

- 3.0 Detailed Specification, Scope of Work and Terms & Conditions are given in the Bidding Documents, which are available for examination and Sale at our eProcurement Portal (<https://eprocurementpc.nic.in/nicgep/app>) and as per the following schedule:

Form of Contract/Tender Category	<b>Services*</b>
Source of IFB/NIT	<b>C&amp;M, NTPC Simhadri/9900304581</b>
NIT Date	<b>As per details at <a href="https://eprocurementpc.nic.in">https://eprocurementpc.nic.in</a></b>
Document sale Commencement Date	
Last date for receipt of queries from bidders (if any)	
Last Date & time for Bid submission	
Technical Bid Opening Date & Time	
Price bid Opening Date & time	Shall be intimated separately.
Cost of Bidding Documents / Tender Fee	<b>Rs. 2,655/- (Rupees Two Thousand Six Hundred Fifty Five Only)</b>
Bid Security / EMD	<b>Rs. 50,000/- (Rupees Fifty Thousand only) per each vehicle</b>  <b>Note:</b> If the EMD Submitted by the Bidder is Less than EMD Amount Required for the No of Vehicles the Bidder quoted, then No of Vehicles considered shall be only as per EMD amount submitted.

Benefit to MSME	<b>Applicable. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.</b>
Contract Period	<b>3 (Three) years with provision for further extension by 1 (One) year at the same rates, terms &amp; conditions</b>
Pre-Bid Conference Date & Time (if any)	<b>Not Applicable</b>
Reverse Auction	<b>Not Applicable</b>
Integrity Pact	<b>Not Applicable</b>

**“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified on e-tender portal”.**

Corrigendum (if any) shall be available on our e-tender website <https://eprocurementpc.nic.in> only.

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurementpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurementpc.nic.in>

- 4.0 All bids must be accompanied by Tender Fees (Cost of Bidding Documents) & Bid Security for an amount (as mentioned at Clause 3.0 above) and ~~Integrity Pact. Integrity Pact shall be submitted as per instruction mentioned in ITB/SCG.~~

**"ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE (ONLY IN CASE WHERE BID SECURITY IS SUBMITTED THROUGH BG) SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY EITHER IN SEPARATE SEALED ENVELOPE OR IN THE E-TENDERING PORTAL."**

**Any bid without an acceptable Tender Fees (through online payment), Bid Security (through online payment or BG) and ~~Integrity Pact~~ shall be rejected by Employer as being non-responsive and shall not be opened.**

## 5.0 QUALIFYING REQUIREMENTS FOR BIDDERS.

The bidder shall meet the qualifying requirements stipulated hereunder:

### 1.1 Technical Criteria

- 1.1.1 The bidder should have experience of providing car or jeep on hire basis to Govt./ Public Sector/Pvt Sector companies/ Institutions during last five (05) years, reckoned as on the date of techno commercial bid opening.
- 1.1.2 The bidder should have executed orders for cumulative executed value not less than the value mentioned below, depending on the numbers of vehicle the bidder is

quoting, in any continuous 12 months period during the last seven (07) years, reckoned as on date of techno-commercial bid opening.

Rs 11.4 lakhs X the number of vehicles for which the bidder is quoting

1.1.3 The bidder should either own OR should have booked OR should produce consent letter from the owner that they are ready to provide the vehicle(s) on hire. Model of vehicle should be as per tender condition.

1.1.4 The bidder should submit documentary proof for the above QR criteria.

#### **Notes to Technical Criteria:**

1. The word 'executed' mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/ closed.
2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.
3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.
4. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break-up of basic value and taxes.
5. Reference works executed by the bidder, as a member of joint Venture /Consortium/ Associate can also be considered provided:
  - a) The allocation of scope of work between the partners of the joint Ventures/ consortium/Associate is clearly defined in the executed joint venture agreement / consortium agreement / deed of joint undertaking and the bidder's scope of work and break-up of quantities executed by them as individual contribution in the joint Venture/ Consortium/ Associate, duly authenticated by the Project Authority/Owner, meet the relevant provisions of eligibility criteria.
  - b) In case the reference work has been executed by the bidder in an integrated joint venture wherein allocation of scope of work and break-up of quantities between the partners is not clearly specified in the integrated joint venture Agreement, then for establishing the eligibility as per technical criteria 1.1.2 of QR, the credit of executed quantities can be claimed by the bidder in the ratio of bidder's share in the integrated joint venture Agreement, provided the applicant establishes that it regularly undertakes works mentioned in QR. The executed works/ quantities by the integrated joint venture shall be duly authenticated by the Project Authority/owner.
6. The bidder should submit documentary proof for establishing the QR requirements at Cl. 1.1.2 above including copy of work order(s), client-certified documentary evidence to establish value of work executed under the order(s), etc

#### **1.2 Financial Criteria**

1.2.1 The Average Annual Turnover of the Bidder should not be less than the following during the preceding three (03) completed financial years prior to the date of Techno-Commercial bid opening.

Average Annual Turnover requirement = Rs. 11.4 lakhs x No of vehicles for which the bidder is quoting

1.2.2 In case the bidder does not satisfy the financial criteria, stipulated at Cl. 1.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. 1.2.1 above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its Techno-Commercial bid, a Letter of

Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.

1.2.3 In case the bidder is not able to furnish its audited financial statements on standalone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:

- Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the Audited consolidated financial statements of its Holding Company.
- A Certificate from the CEO / CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the company.

1.2.4 In cases where audited results for the last preceding financial year as on the date of techno commercial bid opening is not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the Company are under audit as on the date of techno commercial bid opening and the certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

#### **Notes to Financial Criteria:**

1. Other income shall not be considered for arriving at annual turnover.
2. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India, in vogue.
3. Net worth means the sum total of the paid-up share capital and free reserve. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.

6.0 Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators / associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

7.0 The reference works whose details have been declared in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional plant for conforming to the specified qualifying Requirement shall be sought, offered or permitted".

8.0 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. **The bidders may apprise**

**themselves of the relevant provisions of bidding documents in this regard before submission of their bids.**

- 9.0 Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

- 10.0 NTPC reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
- 11.0 Issuance of bid documents to any Bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
- 12.0 The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurentpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurentpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

**Note:** No Hard Copy of bidding documents shall be issued.

- 13.0 Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.
- 14.0 **Address for communication:**

AGM (C&M / Stores) / DGM (Site C&M), NTPC LIMITED,  
Simhadri Super Thermal Power Station,  
Post: NTPC Simhadri-531020, Distt. Visakhapatnam (A.P)  
Contact Phone:9650991485 / 9445002574  
E-Mail: [hkvarshney@ntpc.co.in](mailto:hkvarshney@ntpc.co.in) / [gsumithababu@ntpc.co.in](mailto:gsumithababu@ntpc.co.in)

**Websites:** <https://eprocurentpc.nic.in/nicgep/app> or [www.ntpctender.com](http://www.ntpctender.com) or [www.ntpc.co.in](http://www.ntpc.co.in)

- 15.0 **Registered Office**  
NTPC Limited  
NTPC Bhawan, SCOPE Complex,  
7, Institutional Area, Lodi Road,  
New Delhi – 110003

Corporate Identification Number: L40101DL1975GOI007966.

Website: [www.ntpc.co.in](http://www.ntpc.co.in)