NTPC LIMITED (A GOVERNMENT OF INDIA ENTERPRISE)

CORPORATE MATERIALS DEPT., EOC NOIDA

NOTICE INVITING TENDER (NIT) (Domestic Competitive Bidding)

NIT no.	NTPC/EOC/9900300385
GEPNIC Ref. No.	2025_NTPC_95841_1
Name of work	IFMS at NTPC-SCOPE Complex and Other Areas in New Delhi for a period of 3 years

1. NTPC invites on-line bids on Single Stage Two Envelope Bidding basis (Envelope-I: Technocommercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package- for NTPC EOC as per the scope of work briefly mentioned hereinafter. NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.

2. Brief Scope of Work:

Scope of Work shall include the following:

The scope of work shall include civil maintenance, horticulture work, electrical maintenance, house-keeping, pest control, flower arrangement, room ACs maintenance, UPS system with batteries bank, PA system, surveillance system for CCTV & access control, furniture maintenance and upholstery, fresh water aquarium, water coolers & dispensers with water purifier, sliding glass door and misc. furnishing, name plates, glass work and hiring of chauffeur services at NTPC offices located at SCOPE Complex, Asiad Games Village Complex, A-5 Niti Bagh, E-10 Eastern Avenue Maharani Bagh and at any other location in New Delhi/NCR as per given specification, BOQ, Terms and conditions & direction of EIC.

3. Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (https://eprocurentpc.nic.in/nicgep/app) and as per the following details & schedule:

Source of IFB/NIT	Corporate Materials, EOC, Noida
Form of Contract/Tender Category	SERVICE CONTRACT
NIT Date/ Document Download Commencement Date & Time	As per e-tender portal
Last date for receipt of queries from bidders (if any)	As per e-tender portal
Last Date & Time for Bid Submission	As per e-tender portal
Technical Bid Opening Date & Time	As per e-tender portal
Price Bid Opening Date & Time	Shall be intimated separately.
Cost of Bidding Documents (Tender fee)	Rs. 9000/- payable online only at GePNIC Portal.
Bid Security/EMD	Rs. 50,00,000/- IN THE FORM OF
	(a)ONLINE THROUGH PORTAL OR
	(b)BANK GUARANTEE (BG) OR
	(c) INSURANCE SURETY BOND

EMD / TENDER FEE EXEMPTION	EMD/Bid Security should reach at following address: To, DGM(CM)/Manager (CM), 6TH FLOOR, Engineering Office Complex, NTPC Ltd., Plot no. A-8A, Sector 24, NOIDA(UP), India-201 301 Note: Any bid not accompanied by an acceptable Bid Security in line with ITB CI. 14.0, shall be rejected by the Employer as being nonresponsive and shall not be opened (in case of GePNIC Tenders)/ considered (in case of GeM Tenders) for further evaluation. 1. For MSE Bidders, EMD exemption shall be applicable only to the eligible MSEs i.e. MSEs registered as manufacturers / service providers in line with ITB CI. No: 4.0. Traders are excluded from the purview of this Policy. MSEs registered for availing benefits of Primary Sector Lending (PSL) only, shall also not be considered eligible for MSE EMD exemption and purchase preference. 2. MSE benefits shall be given to eligible MSEs based on the URC details as verified on Udyam Verify portal, as on date of actual Techno-commercial bid opening.
Benefit to MSE	MSE Benefit SHALL BE APPLICABLE FOR THE PACKAGE. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids
Contract Period	36 (Thirty Six) Months
INTEGRITY PACT	Applicable
Pre-Bid Conference Date & Time (if any)	Not Applicable
Reverse Auction	Not Applicable

"No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above."

As per provisions of Bidding Documents, the Bidders shall submit "Techno-Commercial Proposal" and "Price Proposal" online (https://eprocurentpc.nic.in/nicgep/app), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above or corrigendum/s (if any) thereof.

A complete set of Bidding Document may be downloaded by any interested Bidder from https://eprocurentpc.nic.in/nicgep/app

Note: For any corrigendum and extension of date of bid submission, please visit the website https://eprocurentpc.nic.in

4. Bids without adequate Bid Security and Tender fee, as per tender provisions, shall be outrightly rejected.

- 5. Bidder has to ensure the following documents to be submitted online, pursuant to ITB Clause 10, failing which bid is liable for rejection:
 - a) Tender Fee: As applicable (Non-Refundable, to be deposited online only)
 - b) Earnest Money Deposit/Bid Security
 - c) Integrity Pact (applicable- REFER STANDARD FORMATS & CHCKLISTS-VOLUME I, SECTION-IV FOR FURTHER DETAILS)
- 6. All bids must be accompanied by Tender Fees (Cost of Bidding Documents), Bid Security and Integrity Pact AS PER TENDER PROVISIONS. Integrity Pact shall be submitted as per instruction mentioned in ITB/ SCC.

Tender Fee and Bid Security shall be submitted AS PER DETAILED INSTRUCTIONS given in ITB/ SCC. Online payment option for Tender Fee and Bid Security is made available at GepNIC portal. Bidders are requested to please avail the facility.

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEES, BID SECURITY AND INTEGRITY PACT AS PER TENDER PROVISIONS; SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE TENDER FEE AND BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY ON THE E-TENDERING PORTAL.

7. QUALIFYING REQUIREMENTS FOR BIDDERS:

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

7.1 Technical Criteria

- 7.1.1 The bidder should have experience of providing Facility management Services which includes the work of Civil Maintenance, Electrical Maintenance, Housekeeping and Horticulture for a minimum period of 12 Months through one or multiple orders in India in preceding seven years as date of opening of techno-commercial bid.
- 7.1.2 The bidder should have executed any one of the following work(s) of providing Facility Management Services with scope including Civil Maintenance, Electrical Maintenance and Housekeeping in India in preceding seven years as on the date of opening of Techno-commercial bid:
- a) One executed work having value not less than **Rs. 896.46 Lakh**.

Or

b) Two executed works having value not less than Rs. 560.29 Lakh each.

Or

c) Three executed works having value not less than **Rs. 448.23 Lakh** each.

Notes for clause 7.1.2 above:

1) The work "executed" mentioned above means the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed / closed.

However, the work executed must include Civil Maintenance, Electrical Maintenance and Housekeeping as part of Facility Management Services as referred at SI. No. 2.0 above.

2) In case of orders under execution, the scope and value of total work executed till the date of opening of Techno-Commercial bid opening shall be considered subject to submission of certificate from Client/ End user duly certifying the value and scope of work executed in such Contract/ PO / Work.

However, the work executed must include Civil Maintenance, Electrical Maintenance and Housekeeping as part of Facility Management Services as referred at SI. No. 2.0 above.

3) The above value of executed work(s) is exclusive of applicable tax/ GST.

7.2 Financial Criteria:

7.2.1 The Average Annual Turnover of the Bidder, in the preceding Three (3) Financial Years as on the date of Techno commercial Bid Opening, shall not be less than Rs. Rs 1120.57 Lakhs.

In case the bidder does not satisfy the average annual turnover criteria, stipulated above on its own, its Holding Company would be required to meet the stipulated turnover requirements as above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its bid, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the Bidder in case of award.

7.2.2 The Net Worth of Bidder shall not be less than 100% of the bidder's paid-up share capital as on the last day of the preceding financial year. In case the Bidder meets the requirement of Net Worth based on the strength of its Subsidiary (ies) and / or Holding Company and/ or Subsidiaries of its Holding Companies wherever applicable, the Net Worth of the Bidder and its Subsidiary (ies) and / or Holding Company, in combined manner should not be less than 100% of their total paid up share capital. However individually, their Net Worth should not be less than 75% of their respective paid up share capitals.

Net worth in combined manner shall be calculated as follows:

Net Worth (combined) = $(x1 + x2 + x3)/(y1 + y2 + y3) \times 100$ where x1, x2, x3 are individual net worth which shall not be less than 75% of the respective paid up share capitals and y1, y2 and y3 are individual paid up share capitals.

- 7.2.3 In case the bidder is not able to furnish its audited financial statements on standalone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder furnishes the following further documents on substantiation of its qualification.
- Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of the Holding Company
- A certificate from the CEO/ CFO of the Holding Company as per the format enclosed in the bid documents stating that the unaudited unconsolidated financial statements form part of the consolidated annual report of the company.
- 7.2.4 In case where audited result for the last financial year as on date of Techno-Commercial bid opening are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable. In case, bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from the CEO / CFO as per the format enclosed in the bidding documents stating that the financial results of the company are under audit as on the date of techno-commercial bid opening and that the certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

Notes for clause 7.2:

- i. Net worth means the sum total of the paid up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted and written off, if any, shall be reduced from reserves and surplus.
- ii. Other income shall not be considered for arriving at annual turnover.
- iii. "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India, in vogue.
- 8. Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer. The physical assessment shall include but not be limited to the assessment of office/facilities/banker's/reference workers by Employer. A negative determination of such assessment of capacity and capabilities may result in rejection of the bid.
- 9. **'Class-I local suppliers' only are eligible to participate in this tender,** as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
- 10. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, will be eligible to bid only if the bidder is registered with the same competent authority.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

- 11. NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
- 12. NTPC reserves right to amend any bid/tender conditions through appropriate CORRIGENDUMS published in the portal AT ANY TIME. NTPC also reserves the right to extend/change the bidding schedule through publishing necessary CORRIGENDUMS in the portal if the situation demands so AT ANY TIME. The corrigendum as decided by NTPC and deemed fit would be published in the portal as per provisions therein. This prevails over the relevant provisions elsewhere in the bid document. The corrigendum/amendment as published/posted in the portal will be binding on Bidders and it will be assumed that the information contained therein will have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments/Corrigendums, if any.
- 13. Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
- 14. The bid document consists of the followings:

NIT	Notice Inviting Tender (NIT)/Tender Enquiry/Invitation for		
	Bid (IFB)		
Volume-I, Section-I	Instruction to bidder (ITB)		
Volume-I, Section-II	General Conditions of Contract (GCC)		

Volume-I, Section-III	Process & Procedures for Reverse Auction, if applicable
Volume-I, Section-IV	Standard formats & Check lists etc.
Volume-II, Section-I	Special Conditions of Contract (SCC)
Volume-II, Section-II	Special Purchase Conditions for Reverse Auction, if applicable
Volume-III	Technical specifications & Scope of work
Bill of Quantity	Bill of Quantity (BOQ)

15. **IMPORTANT NOTES:**

- a) Annexure-12 QR DATA SHEET is to be filled up properly for the stipulated QR parameters and to be submitted in the bid at appropriate file/folder provided for the purpose. The reference works whose details have been declared in Annexure-12 AND/OR in the submitted bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR).
- b) PROVISIONS FOR "AUTHENTICATION OF VERACITY OF DOCUMENTS SUBMITTED BY THE BIDDER IN SUPPORT OF QUALIFYING REQUIREMENT" AS INDICATED AT CLAUSE NO 26 OF ITB TO BE COMPLIED WITH. AUTHENTICATED DOCUMENTS (AS APPLICABLE-FROM INDEPENDENT STATUTORY AUDITOR OF BIDDER/ OR SPECIFIED THIRD-PARTY INSPECTION AGENCY (TPIA)) IN LINE WITH THE SAID PROVISIONS SHALL BE SUBMITTED.
- b) **UDIN:** Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI). It is mandatory to mention UDIN (Unique Document Identification Number) by the bidders while submitting audited financial statements, other CA certificates etc. w.e.f. date as mentioned in ICAI gazette notification dt. 02.08.2019.
- C) THIS IS A NO DEVIATION TENDER, WHICH MEANS NO DEVIATION, WHATSOEVER, IS PERMITTED BY THE EMPLOYER TO ANY PROVISIONS OF BIDDING DOCUMENTS. GTE PROVISION IN THE BID SUBMISSION PROCESS IN TENDERING PLATFORM IS TO BE ACCEPTED FOR NO DEVIATION/ FULL COMPLIANCE TO THE BID DOCUMENTS. ACCEPTANCE TO THE SAID GTE WOULD CONFIRM THAT THE BIDDER HAVE ACCEPTED ALL THE TERMS AND CONDITIONS OF THE BID DOCUMENT.
- 16. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website https://eprocurentpc.nic.in. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (https://eprocurentpc.nic.in) after filling up the required details. Note that 1st time bidders can participate in NTPC Open Tenders without having NTPC's Vendor Code.

Note: No Hard Copy of bidding documents shall be issued.

However, users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not having been allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card.
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Vendor Code shall only be issued to the 1st time bidder during evaluation, who becomes L1.

17. Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

- 18. All references to the "Policy for Withholding & Banning of Business Dealings" appearing anywhere in the Standard Bidding Documents shall be replaced with "Policy for Debarment from Business Dealings".
- 19. Address for Communication:

Manager (C&M)/ DGM (C&M),

NTPC Limited, 6TH FLOOR, EOC, Plot no. A-8A, Sector 24 NOIDA(UP), India-201 301 Tel: 0120- 4946533/ 4946517

Email: shilpakareddy@ntpc.co.in / ramgopal01@ntpc.co.in

Websites: https://eprocurentpc.nic.in, www.ntpctender.ntpc.co.in or www.ntpc.co.in

Registered Office:

NTPC Limited NTPC Bhawan, SCOPE Complex, 7, Institutional Area, Lodi Road, New Delhi – 110003

Corporate Identification Number: L40101DL1975GOI007966.

Website: www.ntpc.co.in



NTPC Limited eProcurement Portal

Tender Details

Date: 02-Apr-2025 11:16 AM



Basic Details					
Organisation Chain	NTPC Limited Corporate Centre	NTPC Limited Corporate Centre Corporate Materials			
Tender Reference Number	NTPC/EOC/9900300385				
Tender ID	2025_NTPC_95841_1	Withdrawal Allowed	Yes		
Tender Type	Open Tender	Form of contract	Service		
Tender Category	Services	No. of Covers	3		
General Technical Evaluation Allowed	Yes [Compliance Required]	/es [Compliance Required] ItemWise Technical Evaluation Allowed			
Payment Mode	Online	No			
Is Multi Currency Allowed For Fee	No Allow Two Stage Bidding No				

Payment Instruments				
Online S.NoBank Na		Bank Name		
Bankers	1	SBI Bank		

Cover Details, No. Of Covers - 3				
Cover No	Cover	Document Type	Description	
1	Fee	.pdf	Tender Fee and EMD details	
		.pdf	Integrity Pact	
2	PreQual/Technical	.pdf	Technical Details	
3	Finance	.xls	Price Bid	

Tender Fee Details, [Total Fee in ₹ * - 9,000]					
Tender Fee in ₹ 9,000					
Fee Payable To	Nil	Fee Payable At	Nil		
Tender Fee Exemption Allowed	Yes				

EMD Fee Details					
EMD Amount in ₹	50,00,000	EMD Exemption Allowed	Yes		
EMD Fee Type	fixed	EMD Percentage	NA		
EMD Payable To	Nil	EMD Payable At	Nil		
BG Required	Yes				
Minimum Direct EMD Payment in ₹	0.00				

Click to view modification history

Work /Item(s)						
Title	IFMS at NTPC SCOPE Complex	FMS at NTPC SCOPE Complex and Other Areas in New Delhi				
Work Description	IFMS at NTPC-SCOPE Complex	and Other Areas in New De	elhi for a	period of 3 years		
Pre Qualification Details	As per tender documents	As per tender documents				
Independent External Monitor/Remarks	NA	NA .				
Show Tender Value in Public Domain	No					
Tender Value in ₹	0.00 Product Category Serv - Others Sub category NA					
Contract Type	Tender	Bid Validity(Days)	120	Period Of Work(Days)	1095	

		EOC Noida Office EOC, SECTOR-24, NOIDA 201301	Pincode	201301	Pre Bid Meeting Place	NA
1	Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA		EOC Noida Office
	Should Allow NDA Tender	No	Allow Preferential Bidder	Yes		

Preferenti	Preferential Bidder Category		
S.No	Preference Category	Tolerance Percentage	
1.	MSME	15.00	

<u>Critical Dates</u>			
Publish Date	02-Apr-2025 12:00 PM	Bid Opening Date	24-Apr-2025 03:00 PM
Document Download / Sale Start Date	02-Apr-2025 12:00 PM	Document Download / Sale End Date	23-Apr-2025 03:00 PM
Clarification Start Date	02-Apr-2025 12:00 PM	Clarification End Date	09-Apr-2025 12:00 PM
Bid Submission Start Date	02-Apr-2025 12:00 PM	Bid Submission End Date	23-Apr-2025 03:00 PM

NIT Document	S.No	Document Name	Descript	ion	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT		471.86
Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Tender_Documents.p	odf Tender Documents	7794.08
	2	Tender Documents	SOW_SOQ.pdf	Scope of Work, Technica Specifications and SOO	1692.44
				ppecineations and 30Q	

S.No	Particulars	Expected Value	Mandatory
1.0	Confirm that you are a LOCAL SUPPLIER, and the LOCAL CONTENT included in SCOPE OF SUPPLY FOR ALL QUOTED ITEMS (Item-wise Evaluation) OR COMPLETE SCOPE OF SUPPLY (Package-wise Evaluation) meets the MINIMUM LOCAL CONTENT requirements of the Tender.	Yes	Yes
2.0	Do you accept the Fraud Prevention Policy of NTPC	Yes	Yes
3.0	Do you accept Withholding and Banning of Business Dealing Policy of NTPC	Yes	Yes
4.0	Do you certify full compliance on clause as per tender documents on Restrictions on procurement from a Bidder of a country which shares a land border with India	Yes	Yes
5.0	Do you certify full compliance on Qualifying Requirements	Yes	Yes
6.0	Do you certify full compliance to all provisions of Bid documents	Yes	Yes

Auto Extension Corrigendum Properties for Tender		
Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	1	4
2.	1	4
3.	1	4

Bid Openers List			
S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name

1.	ramgopal01@ntpc.co.in	Ram Gopal	RAM GOPAL
2.	shilpakareddy@ntpc.co.in	Shilpa Kareddy	SHILPA KAREDDY
3.	parixitrariya@ntpc.co.in	Parixit Rariya	PARIXIT RARIYA
4.	deepaverma@ntpc.co.in	DEEPA VERMA	DEEPA VERMA

GeMARPTS Details	
Reason for non availability of GeMARPTS ID Urgent nature of Procurement	
Remarks	Tender type not available on GEM.
Document Name	Approval.pdf
Document Size (in KB)	187.79

Tender Properties				
Auto Tendering Process allowed	No	Show Technical bid status	No	
Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening	
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2	
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No	

TIA Undertaking

S.No	Undertaking to Order	Tender complying with Order	Reason for non compliance of Order
1	PPP-MII Order 2017	Agree	
2	MSEs Order 2012	Agree	

Tender Inviting Authority	
Name	DGM
Address	EOC Noida Office EOC, SECTOR-24, NOIDA 201301

Tender Creator Details		
Created By	Shilpa Kareddy	
Designation	Deputy Manager	
Created Date	02-Apr-2025 09:56 AM	
02-Api-2023 03.30 Airi		