

NTPC LTD

(A Government of India Enterprise)



C&M, CPG-1, USSC NTPC RAIPUR

NOTICE INVITING TENDER

Bidding Document Number:
9900292467

(This document is meant for the exclusive purpose of bidding against this Bid Document No. / Specification and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued).

SECTION-I

INVITATION FOR BIDS/NOTICE INVITING TENDER (IFB/NIT)

'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.'

1.0 NTPC Ltd , CPG-1 , C&M department , Raipur invites online bids on SINGLE STAGE TWO ENVELOP BIDDING basis from Eligible bidders for aforesaid Package as per the Scope of Work briefly mentioned herein after :		
2.0 Brief Details:		
Brief Scope: BMC AND FMS OF TELEPHONE INTERCOM LINE MAINT. SERVICES ACROSS PLANT, PTS, FHC, TTS/TTB AT NTPC-FARAKKA FOR 24 MONTHS		
2.1	NIT NO	9900292467
2.2	Description of work:	BMC AND FMS OF TELEPHONE INTERCOM LINE MAINT. SERVICES ACROSS PLANT, PTS, FHC, TTS/TTB AT NTPC-FARAKKA FOR 24 MONTHS
2.3	Source of NIT	CPG-1, C&M (Raipur), NTPC Ltd.
2.4	Contract Classification	Service contract.
2.5	Tender value	Rs. 67,93,774/- (including GST@18%)
2.6	Last Date and Time for Bid Submission	All the critical dates are as per GeM Portal.
2.7	Last Query Date	All the critical dates are as per GeM Portal.
2.8	Technical Bid Opening Date & Time	All the critical dates are as per GeM Portal.
2.9	Price Bid Opening Date & Time	Shall be auto intimated to qualified bidders after evaluation of Techno-Commercial Bid through GeM Portal.
2.10(a)	Tender Fee	Not Applicable at GeM Portal.
2.10(b)	Bid Security/EMD	INR 1,00,000/- EMD exemption is applicable in the subject NIT for MSE registered bidders as well as exempt category of sellers as per GeM GTC.
2.11	INTEGRITY PACT	Not Applicable.

2.12	EVALUATION	OVERALL / LUMPSUM.
2.13	MSE Benefits	<p>Applicable.</p> <p>Benefits under PPP 2012 for MSEs are applicable only for (a) Goods produced and (b) Services provided by MSEs. In this regard, OM dated 9.11.2016 and its subsequent amendment/clarifications issued by MSME from time to time regarding definition of Goods and Services may be referred. MSE benefits shall not be applicable to Trader/Dealer of Goods. Further, MSE benefits shall also not be applicable for Works Contracts.</p> <p>Micro and Small Enterprises (MSEs) having Udyam Registration for Goods produced and Services rendered shall only be eligible for MSE benefits.</p> <p>In case of an upward change in terms of investment in plant and machinery or equipment or turnover or both, and consequent re-classification, an enterprise shall continue to avail of all non-tax benefits of the category (micro or small or medium) it was in before the re-classification, for a period of three years from the date of such upward change.</p> <p>The benefits to the participating Service Providers under PPP 2012 shall be applicable irrespective of product (Goods / Services) categories for which bidder is registered as MSE.</p>
2.14	Make in India Policy	<p>APPLICABLE (For details refer ITB)</p> <p><u>'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.'</u></p>
2.15	Preference to Class-I Local Suppliers	Class-I Local Suppliers only are eligible to participate in this tender.
2.16	Contract Period	24 Months from the date of Letter Of Award (LOA).
2.17	Splitting of quantity (MSE)	Not allowed.
2.18	Reverse auction	Not Applicable
2.19	Mobilization Period	07 days from Issue of LOA
2.20	All bids must be accompanied by Bid Security as stipulated in the Bidding documents in the form of EMD BG.	<p>While submitting the bid for the subject work, please upload EMD BG online along with your offer. Hard copy of original EMD BG shall reach CPG-1 Raipur, before Techno-Commercial BOD as per NTPC Format attached in bidding documents only.</p> <p>"ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY (EMD BG)</p>

	IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE”
3.0	QUALIFYING REQUIREMENTS FOR BIDDERS:
	The bidders who wish to participate in the bidding shall satisfactorily establish that they fulfill the following Qualifying Requirements:
3.1	<u>TECHNICAL CRITERIA:</u>
	<p>3.1.1 The Bidder should have its own Establishment/Support Office/Repair/ Service Centre in India. (Relevant document having information about address must be provided)</p> <p>3.1.2 The bidder should have executed the work of " IT Maintenance Contract/ IT-Support Services/IT Facility Management Services/ Miscellaneous IT infrastructure facility / Maintenance or Support services of Data Networks / Wi-Fi Network/ LAN/WAN" for the minimum period of ONE year, within preceding seven (07) years prior to the date of Techno-commercial bid opening in any of the following manner.</p> <p style="text-align: center;">A. One (1) order having executed value not less than Rs 23 Lakh</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">B. Two (2) orders having executed value not less than Rs. 14 Lakh each</p> <p style="text-align: center;">OR</p> <p style="text-align: center;">C. Three (3) orders having executed value not less than Rs. 12 Lakh each</p> <p><u>Notes for Clause 3.1 above:</u></p> <p>1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.</p> <p>2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.</p> <p>3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.</p> <p>4. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.</p> <p>5. In case, bidder has executed reference work with supply / installation then ONLY Maintenance Contract and/or Support Services and/or Facility Management Services portion value in that contract and having minimum period of 01 year will be considered for the purpose of evaluation.</p>
3.2	<u>FINANCIAL CRITERIA:</u>
	<p>3.2.1 The Average Annual Turnover of the Bidder, should not be less than Rs. 29 Lakh (Rupees Twenty Nine Lakhs Only) during the preceding three (3) completed financial years as on the date of Techno-Commercial bid opening</p> <p>3.2.2 In case the Bidder does not satisfy the financial criteria, stipulated at Cl. No. 3.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. No. 3.2.1 above, provided that the Net Worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the Bidder would be required to furnish along with its Techno- Commercial bid, a Letter of Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the Bid Documents, pledging unconditional & irrevocable financial support for the execution of the contract</p>

	<p>by the bidder in case of award.</p> <p>3.2.3 In case the bidder is not able to furnish its audited financial statements on stand-alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:</p> <p>a) Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of its Holding Company.</p> <p>b) A certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the Company.</p> <p>3.2.4 In cases where audited results for the last preceding financial year as on the date of Techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results for the three (03) consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from CEO/CFO as per the format enclosed in the bidding document stating that the financial results of the company are under audit as on the date of Techno- commercial bid opening and the certificate from the practicing Chartered Accountant certifying financial parameters is not available.</p> <p><u>Notes for Clause 3.2 above:</u></p> <ul style="list-style-type: none"> • <i>Net worth means the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.</i> • <i>Other income shall not be considered for arriving at annual turnover figures.</i> • <i>“Holding Company” and “Subsidiary Company” shall have the meaning ascribed to them as per Companies Act of India</i>
4	<p>Please refer ITB 5.4 and Attachment-3: submit all the documents in support of Technical Qualification Requirements (such as copy of Purchase Orders/ Work Orders/ Contract Agreements/ Client Certificates etc.), duly certified and verified for authenticity from Independent Statutory Auditor of their Company or specified Third-Party Inspection Agency (TPIA).</p> <p>a) Proprietorship and Partnership Firms are required to submit Undertaking/Certificate of authenticity from Third Party Inspection Agency (TPIA) only.</p> <p>b) Bidder as Company can submit Certification/Undertaking for authenticity of documents either from Independent Statutory Auditor of their company or from specified TPIA.</p> <p>c) If any of the Submitted Reference work executed by Bidder are directly awarded to them by NTPC or Subsidiary / JV companies of NTPC ; then for those reference works only , Bidder shall not be required to submit Client Certificate (s) or Certificate of authenticity from Independent Statutory Auditor or specified TPIA.</p>

d) The undertaking/Certificate of authenticity issued from Independent Statutory Auditor or specified TPIA submitted for any reference work/s in earlier tender/s floated from NTPC; can be submitted by the bidder in the present tender or any future tenders subject to fulfilment of QR criteria as stipulated in NIT. The same would be acceptable subject to conditions mentioned at NOTE at A) above.

e) Further if any of the reference work submitted in the present tender, have already been submitted and verified/accepted by NTPC in earlier tender/s, details of NIT no, tender inviting authority etc of that earlier tender/s are to be filled up by the bidder in Attachment-3 of the present tender. The same may be accepted for the purpose of authenticity, subject to confirmations & fulfilment of qualifying requirement of the present tender.

f) However, if required by NTPC, the bidder shall have to submit Undertaking/Certificate of authenticity issued from Independent Statutory Auditor or specified TPIA for any of the reference work(s) submitted in earlier tender.

g) Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

h) The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

* Note: Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

5. The reference works whose details have been declared/submitted in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned their Bid. However, no change or substitution of the reference works by new/additional plant for conforming to the specified qualifying Requirement shall be sought, offered or permitted".

6. 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

Minimum Local Content = 50.0%.

7. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

Further, any bidder (including bidder from India) having specified Transfer of Technology

(ToT) arrangement with an entity from a country which shares a land border with India, will be eligible to bid only if the bidder is registered with the same competent authority.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects

8. NTPC reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

9. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the GeM Portal (<https://gem.gov.in>). The Bidder would be required to register on the GeM Portal as a seller.

Note: No Hard Copy of bidding documents shall be issued.

10. Address for communication:

Manager/AGM (CPG-I/C&M)

NTPC Limited, Unified Shared Service

Centre, Central Procurement Group-I,

Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal

Nagar- Naya Raipur, Raipur, Chhattisgarh, Pin Code-492101

Tel. No.: 0771-2515460/0771-2515240

Email: swatantrakumar@ntpc.co.in / rhshankarrao@ntpc.co.in

Websites: www.gem.gov.in or www.ntpctender.ntpc.co.in or www.ntpc.co.in

11. Registered Office

NTPC Limited

NTPC Bhawan, SCOPE

Complex, 7, Institutional Area,

Lodi Road, New Delhi –

110003

Corporate Identification Number:

L40101DL1975GOI007966. Website: www.ntpc.co.in

***CERTIFICATE FOR COMPLIANCE OF THE PUBLIC PROCUREMENT
(PREFERENCE TO MAKE IN INDIA) 'PPP-MII' ORDER***

It is hereby certified that all the guidelines circulated by NTPC in pursuance of Public Procurement (Preference to Make in India) 'PPP-MII' Orders of DPIIT/MoP have been complied in this tender.



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5665143
Dated/दिनांक : 05-12-2024

Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	26-12-2024 17:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	26-12-2024 17:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Power
Department Name/विभाग का नाम	Na
Organisation Name/संगठन का नाम	Ntpc Limited
Office Name/कार्यालय का नाम	Cg
Item Category/मद केटेगरी	Custom Bid for Services - BMC AND FMS OF TELEPHONE INTERCOM LINE MAINT SERVICES ACROSS PLANT PTS FHC TTSTTB AT NTPCFARAKKA FOR 24 MONTHS
Similar Category/समान श्रेणी	<ul style="list-style-type: none">Facility Management Service- Manpower based (Version 2)
Contract Period/अनुबंध अवधि	2 Year(s)
MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट	No
Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट	No
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Do you want to show documents uploaded by bidders to all bidders participated in bid?/	No
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	2 Days

Bid Details/बिड विवरण

Estimated Bid Value/अनुमानित बिड मूल्य	6793774
Evaluation Method/मूल्यांकन पद्धति	Total value wise evaluation
Arbitration Clause	No
Mediation Clause	No

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक	ICICI
EMD Amount/ईएमडी राशि	100000

ePBG Detail/ईपीबीजी विवरण

Required/आवश्यकता	No
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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित कटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई कटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

Manager

NTPC Ltd , Western Region-II Head Quarter , Plot No. -87, Sector-24, Atal Nagar, Nava Raipur , Raipur , Chhattisgarh , PIN code: 492018

(Swatantra Kumar)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन	Yes
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MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
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1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price

within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Introduction about the project /services being proposed for procurement using custom bid functionality:[1733395673.pdf](#)

Instruction To Bidder:[1733395678.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1733395697.pdf](#)

Scope of Work:[1733395685.pdf](#)

Payment Terms:[1733395721.pdf](#)

Penalties:[1733395729.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1733395749.pdf](#)

Project Experience and Qualifying Criteria Requirement:[1733395757.pdf](#)

GEM Availability Report (GAR):[1733395807.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1733395800.pdf](#)

Any other Documents As per Specific Requirement of Buyer -1:[1733396357.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1733396346.pdf](#)

Custom Bid For Services - BMC AND FMS OF TELEPHONE INTERCOM LINE MAINT SERVICES ACROSS PLANT PTS FHC TTSTTB AT NTPCFARAKKA FOR 24 MONTHS (1)

Technical Specifications/तकनीकी विशिष्टियाँ

Specification	Values
Core	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	BMC AND FMS OF TELEPHONE INTERCOM LINE MAINT SERVICES ACROSS PLANT PTS FHC TTSTTB AT NTPCFARAKKA FOR 24 MONTHS
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
Addon(s)/एडऑन	

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Neelaaj Dutta	742236,Farakka Super Thermal Power Station PO NABARUN 742236 MURSHIDABAD"	1	N/A

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**1. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

A. Bidders are requested to refer the. Additional Terms & Conditions (ATC) of this tender comprises the following documents.

Section	Documents	Placement at GEM Portal
I	Invitation for Bids (IFB)/Tender Enquiry/Notice Inviting Tender (NIT)	Pre-Qualification Criteria (PQC) etc if any required & Introduction About The Project /Services Being Proposed For Procurement Using Custom Bid Functionality
II	Instructions to Bidders (ITB)	Instruction To Bidder
III	General Conditions of Contract (GCC)	Project Experience And Qualifying Criteria Requirement
IV	Special Conditions of Contract (SCC)	Payment terms
V	Technical Specifications and Bid Drawings	Scope of Work
VI	Schedule of Quantities (SOQ) / Bill of Quantities (BOQ)	Quantifiable Specification / Standards of The Service/ BOQ

VII	Forms and Procedures (including contract agreement format)	Any other Documents As per Specific Requirement of Buyer -1
	Attachment-3	Any other Documents As per Specific Requirement of Buyer -2
	Debarment Policy	Penalties

B. IMPORTANT INFORMATION MAY BE NOTED (महत्वपूर्ण जानकारी)

BIDS are liable to be rejected on non- submission of following documents duly signed. (निम्नलिखित दस्तावेजों को जमा न करने पर BIDS को अस्वीकार कर दिया जाएगा)

i) BID Security /EMD or Valid UDYAM (उद्यम) or EMD exemption certificate certificate -Attachment-1.

C. Bidders are required to submit the documents (dully filled) as mentioned in the CHECKLIST at GeM portal. Formats of these documents can be referred from Section-VII, “Forms and Procedures”.

D. Important Point for EMD

(1) The format of the Bank Guarantee shall be in accordance with the form of Bank Guarantee towards Bid Security/EMD/Performance security/*Security for the Deed of Joint Undertaking (if applicable)/*Advance payment (if applicable) included in the **Employer's Bidding Documents only**. In addition, the format of the Insurance Surety Bond shall also be in accordance with the form of Insurance Surety Bond towards Bid security/Performance security/*Security for the Deed of Joint Undertaking (if applicable) included in the Employer's Bidding Documents only. Any bid not accompanied by an acceptable bid security in a separate sealed envelope shall be rejected by the Employer as being non-responsive. **Hard copy of EMD BG shall reach to following address before Techno-commercial from Bid opening on GeM Portal:**

Address

Manager(CPG-1, C&M)

CPG1, 3rd Floor

NTPC Limited,

CPG-1, Plot No. -87, Sector-24, Atal Nagar,

Nava Raipur, Raipur, Chhattisgarh, 492001

In case Hard copy of BG is not received within the stipulated time, Bid is liable to be rejected.

The BG towards EMD shall remain valid for a period of forty-five (45) days beyond the original Bid validity period or beyond any extension in the period of Bid validity subsequently requested.

(2) While issuing the physical BGs, the Bidder's Bank shall also send electronic message

through secure SFMS (in case of BGs issued from within India) or SWIFT (in case of BGs issued from outside India) to Employer's Beneficiary Bank whose details are provided herein below:

(i) Bank Name: ICICI Bank Limited

(ii) Branch: CONNAUGHT PLACE BRANCH

(iii) Bank Address: 9A, PHELPS BUILDING, INNER CIRCLE, NEW DELHI- 110001

(iv) IFSC Code: ICIC0000007

BG issuing/amending bank must send the BG advice in the form of message format via SFMS (Structured Financial Messaging System) as provided by RBI.

The format of the message for confirmation of the BG shall be as below:

BG advising message	IFN 760COV/IFN 767COV via SFMS
Field Number	7037
Particulars (to be mentioned in Row 1)	NTPCBG (unique identifier)

(3) EMD exemption: Micro and Small Enterprises (MSEs) having UDYAM Registration, for goods produced and services rendered, shall be exempted from paying Earnest Money Deposit. Such registered bidders will have to submit UDYAM Registration Certificate, as a proof of being MSE on GeM Portal.

(4) To avail MSE benefit in respect of EMD exemption and purchase preference, Bidder should be a manufacturer of offered product. Traders are excluded from purview of MSE benefit.

E. For Qualifying Requirements, Please Refer NIT Clause 3.0:

F. Check List

S I. N O .	FORMS & PROCEDURE (Section VI I)	Document Required	Action required

1	Attachment 1:	Bid Security / EMD (as per ITB Clause No. 14.0) (i) Bank Guarantee/Insurance Surety Bond, strictly in the form as provided in the tender document, Amount as per NIT, validity as per tender document. OR (ii) MSE (UDYAM only) certificate towards exemption of Bid Security / EMD (As applicable).	To be uploaded online & Original BG/ISB to be submitted physically. OR MSE (UDYAM only) certificate towards exemption of Bid Security / EMD (As applicable) to be uploaded online
2	Attachment 2:	Authority to Sign the bid	To be uploaded online
3	Attachment 3:	Bidder qualification (3 nos Work order and financial statements of last three years)	To be uploaded online
3	Attachment 6:	General Declaration of Bidder	To be uploaded online
4	Attachment 7:	Electronic Fund Transfer (EFT) Authorization Form	IF NTPC vendor code not allotted.
5	Attachment 8:	Details of PF, ESI, PAN and GS TIN Regn	To be uploaded online duly filled
6	Signed copy of ATC	Signed copy of ATC	To be uploaded online
7		Schedule of Quantities & Prices i.e. Financial Bid (Price Bid)	To be filled online on GeM portal

NOTE: PBG option has been selected NO on GeM Bid. However, Vendor shall be required to submit PBG/SD as per GCC/SCC/STC

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

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The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.

5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---