

**NTPC Limited**  
**(A Government of India Enterprise)**  
**EOC Noida Office**  
**NOTICE INVITING TENDER (NIT)**

**FOR**  
**Rate Contract for the procurement of All-In-One (AIO) PCs for**  
**Sites/Regions/CC/JVs/Subsidiaries of NTPC.**  
**(Domestic Competitive Bidding)**

**NIT No:** NTPC/EOC/ 9900292827

**Date:** 03.12.2024

**1.0** NTPC invites on-line bids from eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter:

**2.0 Brief Details**

NIT Date	03.12.2024
GEPNIC Ref. No.	2024_NTPC_92392_1
Document Sale Commencement Date & Time	03.12.2024, 09:00 am
Source of IFB/NIT	EOC Noida Office
Last Date and Time for Bid submission	26.12.2024, 15:00 pm
Technical Opening Date & Time	27.12.2024, 15:00 pm
Price Bid Opening Date & Time	shall be intimated separately. For any corrigendum and extension of date of bid submission, please visit the website.
Cost of Bidding Documents in INR	*Rs. 22,500
EMD/Bid Security in INR	1,00,00,000
Pre-Bid Conference Date & Time (if any)	Not Applicable
Last Query Date (if any)	10.12.2024.
Reverse Auction	Not Applicable

**\*Bidders have to submit Tender Fee through on-line mode only on the NTPC e-tender portal.**

- 3.0** The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurmentpc.nic.in>.

The Bidder would be required to register in the website. First time users are required to register themselves on NTPC tender website after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- i. Request on the letter head of the Company
- ii. Copy of GST Registration,
- iii. Copy of PAN no.,
- iv. email ID and Contact No.
- v. Name and Designation of the contact person
- vi. Cancelled cheque & E.F.T form duly verified by bank

Note: Format of E.F.T (Electronic Fund Transfer) is attached along with bidding documents

#### **4.0 Brief Scope of Work & other specific detail**

As per tender documents.

#### **5.0 Qualifying Requirements for Bidders:**

- 5.1.0** (a) The bidder should be an Original Equipment Manufacturer (OEM) of Desktop/ All-in-one (AIO) Personal Computers (PCs)

OR

- (b) The bidder should be an authorized Dealer/ Channel Partner/ System Integrator of the above.

**Note:**

- (i)The term Personal computer (PC) will refer to Desktop or All-in-one (AIO) or both.

- 5.2.0** The bidder should have executed any one of the following orders for supply and installation of Desktops and/or All-in-one (AIO) PCs and/or Laptops and/or Notebooks and/or Workstations and/or Servers in India in preceding 07 years as on date of techno-commercial bid opening:

- (a) One executed order of cumulative quantity of 6600 Nos. of Desktops and/or All-in one (AIO) PCs and/or Laptops and/or Notebooks and/or Workstations and/or Servers in any combination.

OR

- (b) Two executed orders each of cumulative quantity of 4100 Nos. of Desktops and/or All-in one (AIO) PCs and/or Laptops and/or Notebooks and/or Workstations and/or Servers in any combination.

OR

- (c) Three executed orders each of cumulative quantity of 3300 Nos. of Desktops and/or All-in one (AIO) PCs and/or Laptops and/or Notebooks and/or Workstations and/or Servers in any combination.

**Note:**

5.2.1 The order "executed" mentioned above means the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.

However, supply & installation of requisite quantities, as per Sl. No. 2.0 above, of Desktops and/or All-in one (AIO) PCs and/or Laptops and/or Notebooks and/or Workstations and/or Servers cumulatively in any combination must be included in the work executed as per client certificate.

5.2.2 Multiple orders placed against Single Rate Contract/ Agreement/Tender etc. shall be treated as one order for the above purpose.

### **5.3.0 Financial Criteria:**

5.3.1 The average annual turnover of the Bidder in the preceding three (3) financial years as on the date of techno-commercial bid opening should not be less than Rs 6891.70 Lakhs.

In case the bidder does not satisfy the average annual turnover criteria, stipulated above on its own, its Holding Company would be required to meet the stipulated turnover requirements as above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its bid, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the Bidder in case of award.

5.3.2 The Net Worth of the Bidder should not be less than 100% of the Bidder's paid-up share capital as on the last day of the preceding financial year. In case the Bidder meets the requirement of Net Worth based on the strength of its Subsidiary(ies) and/or Holding Company and/or Subsidiaries of its Holding Company wherever applicable, the Net Worth of the Bidder and its Subsidiary(ies) and/or Holding Company, in combined manner should not be less than 100% of their total paid up share capital.

However, individually, their Net Worth should not be less than 75% of their respective paid-up share capitals.

Net worth in combined manner shall be calculated as follows:

Net worth (combined) =  $(X1+X2+X3) / (Y1+Y2+Y3) \times 100$

where X1,X2,X3 are individual Net Worth which should not be less than 75% of the respective paid up share capitals and Y1,Y2,Y3 are individual paid up share capitals.

In case the Bidder is not able to furnish its audited financial statements on standalone entity basis, the un-audited unconsolidated financial statements of the Bidder can be considered acceptable provided the Bidder further furnishes the following documents for substantiation of its qualification:

(a) Copies of the un-audited unconsolidated financial statements of the Bidder along with copies of the audited consolidated financial statements of its Holding Company.

(b) A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the Company.

In cases where audited results for the last financial year as on the date of Techno commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable.

In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the Financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

### **Notes for Clause 5.3.0**

(i) While computing the annual turnover other Income shall not be considered.

(ii) "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India, in vogue.

(iii) Net Worth means the sum total of the paid-up share capital and free reserves. Free reserves means all reserves credited out of the profits and share premium account but do not include reserves credited out of the revaluation of the assets, write back of depreciation provision and

amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.

(iv) For annual turnover indicated in foreign currency, the exchange rate as on 7 days prior to the date of techno-commercial bid opening shall be used.

**6.0** Issuance of Bidding Documents to any bidder shall not construe that bidder is considered qualified.

**7.0** NTPC shall allow purchase preference to MSEs. The bidder should be a manufacturer of offered All-in-One PCs having valid Udyam Registration Certificate for the same for availing purchase preference in subject tender.

**Note:**

(1) 'Traders /MSEs registered for availing benefits of Primary Sector Lending (PSL) only' shall not be considered for MSE benefits.

**8.0 Only Class-I & Class-II bidders are eligible for participation in this tender. Bids from non-local suppliers shall be outrightly rejected.**

**However, Class-I local suppliers shall be eligible for MII purchase preference.**

**The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids."**

**9.0** NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.

**10.0 Address for Communication**

Dy. General Manager (CM)  
NTPC LTD., 6th Floor, EOC,  
Plot no. A-8A, Sector 24  
NOIDA (UP), India-201 301  
Ph. 0120- 4946529  
ramgopal01@ntpc.co.in

OR

Manager (CM)  
NTPC LTD., 6th Floor, EOC,  
Plot no. A-8A, Sector 24  
NOIDA (UP), India-201 301  
[shilpakareddy@ntpc.co.in](mailto:shilpakareddy@ntpc.co.in)  
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