



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5522077  
Dated/दिनांक : 23-10-2024

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 07-11-2024 10:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 07-11-2024 10:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)                | 120 (Days)   |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Power  |
| Department Name/विभाग का नाम   | Na   |
| Organisation Name/संगठन का नाम   | Ntpc Limited   |
| Office Name/कार्यालय का नाम  | Cg   |
| Item Category/मद केटेगरी   | Custom Bid for Services - Housekeeping and sanitation services in Admin building premises and Other Premises ie HospitalSwimming pool KV for two Years at NTPC Anta  |
| Similar Category/समान श्रेणी   | <ul style="list-style-type: none"><li>Hiring of Sanitation Service</li></ul>   |
| Contract Period/अनुबंध अवधि  | 2 Year(s)  |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट         | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट | No   |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़                             | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Do you want to show documents uploaded by bidders to all bidders participated in bid?/   | No   |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया                                       | No   |
| Type of Bid/बिड का प्रकार  | Two Packet Bid   |

**Bid Details/बिड विवरण**

|   |                             |
|---|-----------------------------|
| <b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b> | 2 Days                      |
| <b>Estimated Bid Value/अनुमानित बिड मूल्य</b>   | 8575871                     |
| <b>Evaluation Method/मूल्यांकन पद्धति</b>   | Total value wise evaluation |
| <b>Arbitration Clause</b>   | No                          |
| <b>Mediation Clause</b>   | No                          |

**EMD Detail/ईएमडी विवरण**

|                             |        |
|-----------------------------|--------|
| Advisory Bank/एडवाइजरी बैंक | ICICI  |
| EMD Amount/ईएमडी राशि       | 100000 |

**ePBG Detail/ईपीबीजी विवरण**

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

Sr.Manager

NTPC Limited, Unified Shared Service Centre, Central Procurement Group-I,Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101

(Ntpc Ltd)

**MII Compliance/एमआईआई अनुपालन**

|                               |     |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

**MSE Purchase Preference/एमएसई खरीद वरीयता**

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued

by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if the credentials of the service provider are validated on-line in GeM profile as well as validated and approved by the Buyer after evaluation of submitted documents.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Instruction To Bidder:**[1729315418.pdf](#)

**Payment Terms:**[1729315425.pdf](#)

**GEM Availability Report ( GAR):**[1729315446.pdf](#)

**Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:**[1729315455.pdf](#)

**Pre Qualification Criteria ( PQC ) etc if any required:**[1729317624.pdf](#)

**Scope of Work:**[1729317628.pdf](#)

**Quantifiable Specification / Standards of The Service/ BOQ:**[1729317635.pdf](#)

**Project Experience and Qualifying Criteria Requirement:**[1729317643.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -1:**[1729317656.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -2:**[1729317684.pdf](#)

**Custom Bid For Services - Housekeeping And Sanitation Services In Admin Building Premises And Other Premises ie HospitalSwimming Pool KV For Two Years At NTPC Anta ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification  | Values  |
|--|---|
| <b>Core</b>  |   |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | Housekeeping and sanitation services in Admin building premises and Other Premises ie HospitalSwimming pool KV for two Years at NTPC Anta |
| Regulatory/ Statutory Compliance of Service  | YES   |
| Compliance of Service to SOW, STC, SLA etc   | YES   |
| <b>Addon(s)/एडऑन</b>   |   |

**Additional Specification Documents/अतिरिक्त विशिष्ट दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| <b>S.No./क्र. सं.</b> | <b>Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी</b> | <b>Address/पता</b>                                   | <b>The quantity of procurement "1" indicates Project based or Lumpsum based hiring.</b> | <b>Additional Requirement/अतिरिक्त आवश्यकता</b> |
|-----------------------|--|--|---|---|
| 1                     | Ashish Jain  | 325209,Anta Gas Power St P.O. ANTA BARAN 325209 Anta | 1   | N/A   |

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

# ***NTPC LIMITED***

***(A Government of India Enterprise)***

## ***Additional Terms and Conditions (ATC)***

***UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR***

***CONTRACT & MATERIAL DEPTT***

**(This document is meant for the exclusive purpose of bidding against this Bid Document No. / Specification and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued).**

**Name of Work : Housekeeping and sanitation services in Admin building premises and Other Premises i.e. Hospital, Swimming pool & K.V. for two Years at NTPC Anta**

**BID NO: GEM/2024/B/5522077**

1. Additional Terms & Conditions (ATC) of this tender comprises the following documents:

- a. Section-I: Invitation for Bids (IFB)/Tender Enquiry/Notice Inviting Tender (NIT).
- b. Section-II: Instructions to Bidders (ITB)
- c. Section-III: General Conditions of Contract (GCC)
- d. Section-IV: Special Conditions of Contract (SCC)
- e. Section-V: Scope of work, Technical Specifications and Bid Drawings (Scope of Supply/Service)
- f. Section-VI: Schedule of Quantities (SOQ) / Bill of Quantities (BOQ)
- g. Section-VII: Forms and Procedures
- h. Attachment-3

2. Terms and Conditions stipulated in ATC will supersede those in GeM GTC and STC in case of any conflicting provisions.

3. It shall be deemed that bid submitted by the bidder is unconditionally accepted with all the clauses mentioned in BID (including Integrity Pact (If applicable), Attachment-09 and Attachment-13 of ATC) which is in line with GeM seller undertaking Sl. 3.0 "I have read all the Bid conditions including the GeM GTC, STC and also all the clauses incorporated by the Buyer in ATC and various corrigendum of the bid. I hereby confirm acceptance and compliance of all the conditions including GTC, STC and ATC and Corrigendum conditions. I also confirm that all the product(s) offered is/are fully compliant with the specifications asked for in the bid, including the additional specification parameters incorporated by the Buyer in the bid document."

4. The format of the Bank Guarantee shall be in accordance with the form of Bank Guarantee towards Bid Security/EMD/Performance security/\*Security for the Deed of Joint Undertaking (if applicable)/\*Advance payment (if applicable) included in the Employer's Bidding Documents only i.e NTPC BG Format only **(BG Format Other than NTPC will not be accepted)**. In addition, the format of the Insurance Surety Bond shall also be in accordance with the form of Insurance Surety Bond towards Bid security/Performance security/\*Security for the Deed of Joint Undertaking (if applicable) included in the Employer's Bidding Documents only.

Any bid not accompanied by an acceptable bid security in a separate sealed envelope shall be rejected by the Employer as being non-responsive.

5. Bidders are required to submit the documents as mentioned in the check list appended below while submitting their bid and submit the fully filled check list online on GeM portal in 'Additional ATC documents'. **Formats of the documents required to be submitted as per this check list can be referred from "Section-VII: Forms & Procedures"**.

**6. NOTE: PBG option has been selected NO on GeM Bid. However, Vendor shall be required to submit PBG/SD as per GCC/SCC/STC**

**What documents are uploaded whereby NTPC on GEM: -**

| <b>Section</b> | <b>Documents</b>  | <b>Placement at GEM Portal</b>  |
|----------------|---|---|
| <b>I</b>       | Notice Inviting Tender-(NIT)                                  | Pre-Qualification Criteria ( PQC ) etc if any required & Introduction About The Project /Services Being Proposed For Procurement Using Custom Bid Functionality |
| <b>II</b>      | Instructions to Bidders (ITB)                                 | Instruction To Bidder   |
| <b>III</b>     | General Conditions of Contract ( GCC)                         | Project Experience And Qualifying Criteria Requirement  |
| <b>IV</b>      | Special Conditions of Contract ( SCC)                         | Payment terms   |
| <b>V</b>       | Scope of Work/Technical Specification                         | Scope of Work   |
| <b>VI</b>      | Bill of Quantities (BOQ)                                      | Quantifiable Specification / Standards of The Service/ BOQ  |
| <b>VII</b>     | Forms and Procedures (including contract agreement format)    | Any other Documents As per Specific Requirement of Buyer -1   |
|                | Attachment-3 along with Com                                   | Any other Documents As per Specific Requirement of Buyer -2   |
|                | Combined Bid Document Including all section's and attachments | Project Experience and Qualifying Criteria Requirement  |

**Instructions for filling the Price Bid:**

**A. The Bidder is required to quote Lumpsum Price {Including GST} in GeM Bid for entire service contract based on the quantity mentioned in “Detailed BOQ” attached under Quantifiable Specification / Standards Of The Service/ BOQ” tab of GEM.**

**B. The Declaration of applicable/QUOTED GST for the package is required to be MENTIONED in Attachment-9 as per the provisions of the bidding documents.**

**C. The quoted amount by Bidder in their GEM Bid shall represent the total Lumpsum-price i.e. {Quantity x Unit Rate} + Quoted GST (as declared in Annexure-9)} for subject service contract.**

**7. Splitting of Quantity: NOT APPLICABLE**

**8. All bids must be accompanied by Bid Security. Bid Security shall be submitted in a sealed envelope separately in physical form by the stipulated bid submission closing date and time at the address given below. ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.**

**It is also mandatory to submit duly sealed & signed Attachment-13 & duly sealed and signed and filled Attachment-9.**

Note: No Hard Copy of bidding documents shall be issued.

**Documents to be uploaded/submitted for the tender by the Bidder:**

Formats of the documents required to be submitted as per this check list can be referred from “Section-VII : Forms and Procedures” enclosed under ‘Instruction to Bidders’ and “Any Other Documents As Per Specific Requirement of Buyer-1”.

| Sl. No. | Document Required | Action required | Submitted Please tick (✓) |
|---------|-------------------|-----------------|---------------------------|
|---------|-------------------|-----------------|---------------------------|

|     |  |   |  |
|-----|--|---|--|
| 1.  | <b>Attachment 1: Bid Security / EMD (as per ITB Clause No. 14.0)-</b>  |   |  |
| 1.1 | <b>(i) Bank Guarantee/ Insurance Surety Bond, strictly in the format provided in the tender document, Amount as per NIT, validity as per tender document .</b>   | <b>To be uploaded online and Original BG/Insurance Surety Bond to be submitted physically before the Bid submission deadline.</b> |  |
|     | <b>Or</b>  |   |  |
| 1.2 | <b>(ii) MSE (UDYAM only) certificate towards exemption of Bid Security / EMD.</b>  | <b>To be uploaded online</b>  |  |
| 1.3 | <b>(iii) EMD Exemption as per GEM Conditions</b>   | <b>To be uploaded online</b>  |  |
| 2   | <b>Attachment 2 : Power of Attorney/ authorization to sign the bid</b>   | <b>To be uploaded online</b>  |  |
| 3   | <b>Attachment 3A-1 &amp; 3A-2: Bidder's Qualifications Documents - Copies of Documentary evidence in support of the qualification criteria as per ITB Clause No . 5.4.</b>                             | <b>To be uploaded online duly filled in the form at provided and verified by TPIA/ISA (As applicable)</b>                         |  |
| 3.1 | <b>APPENDIX-A OR APPENDIX-B TO ATTACHMENT - 3A-1: Undertaking duly certified and verified documents from their Statutory Auditors or specified TPIA in support of meeting Technical QR as required</b> | <b>To be uploaded online duly filled in provided format</b>   |  |
| 4   | <b>Attachment 4 : Sub-contractor proposed by Bidder</b>  | <b>Not Applicable for this package</b>  |  |
| 5   | <b>Attachment 5 : Equipment/Machinery Deployment Schedule</b>  | <b>Not Applicable for this package</b>  |  |
| 6   | <b>Attachment 6 : General Declaration</b>  | <b>To be uploaded online duly filled in the form at provided</b>  |  |
| 7   | <b>Attachment 7: Electronic Fund Transfer (EFT) Authorization Form in case the bidder do not have vendor code allotted by NTPC</b>   | <b>To be uploaded online duly filled in and authenticated from the concerned bank</b>   |  |
| 8   | <b>Attachment 8: Details of PF, ESI, PAN and GSTIN Regn</b>  | <b>To be uploaded online duly filled</b>  |  |



|    |  |   |  |
|----|--|---|--|
| 9  | <b>Attachment 9 : Declaration regarding GST</b>  | <b>To be declared through undertaking at Attachment-9 along with Bid Form</b> |  |
| 10 | <b>Attachment 10 : Declaration on Local Content</b>  | <b>To be uploaded online duly filled in the form at provided</b>              |  |
| 11 | <b>Attachment 12: Integrity Pact as per Performa (pre-signed by employer) duly signed &amp; Stamped at each page [if applicable]</b> | <b>Not Applicable for this package</b>  |  |
| 12 | <b>Attachment 13: Undertaking for compliance of Important Conditions of Tender</b>   | <b>To be uploaded online duly filled in- along with Bid Form</b>              |  |
| 13 | <b>Schedule of Quantities &amp; Prices i.e. Financial Bid (Price Bid)</b>  | <b>To be filled online on GeM portal</b>                                      |  |

Bidder Name: \_\_\_\_\_  
Bidder's Sign & Stamp: \_\_\_\_\_

**Submission of bid on GeM Portal shall be deemed as bidder's unconditional acceptance to all the following Attributes (GTE's):**

| <b>ATTACHMENT-13</b>   |                                  |  |
|--|----------------------------------|--|
| <b>BID NO: <span style="background-color: yellow;">GEM/2024/B/5522077</span></b> |                                  |  |
| Sl. No.  | Undertaking Type                 | Provisions of Undertaking  |
| 1.   | <b>Nil Deviation Certificate</b> | <p>No deviation, whatsoever, is permitted by the Employer to the provisions of Bidding Documents. The Bidders are advised that while making their Bid proposals and quoting prices, all conditions may appropriately be taken into consideration. Bidders are required to certify their full compliance to the complete Bidding Documents and its subsequent Amendment(s) / Clarification(s) / Addenda / Errata, if any, issued by the Employer by accepting the following condition:</p> <p style="text-align: center;"><b>“Do you certify full compliance to all Provisions of Bid Doc”</b></p> <p>Acceptance of above condition shall be considered as Bidder's confirmation that:</p> <p>(1) any deviation to the any Provisions found anywhere in their Bid Proposal, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Employer, failing which the bid security shall be forfeited.</p> <p>(2) Bidder has read the contents of Debarment Policy (version mentioned in ITB/SCC) displayed on the website <b>www.ntpc.co.in / www.ntpctender.ntpc.co.in</b> and agreed to abide by this policy.</p> <p>a) Bidder has not been Banned / Blacklisted as on date of submission of bid</p> |

by Ministry of Power or Deptt. Of Expenditure, Ministry of Finance.

b) Bidder has not employed any public servant dismissed / removed or person convicted for an offence involving corruption or abetment of such offences.

c) Bidder's Director(s) / Owner(s) / Proprietor / Partner(s) have not been convicted by any court of law for offences involving corrupt and fraudulent practices including moral turpitude in relation to business dealings with Government of India or NTPC or NTPC's group companies during the last five years.

(2) Bidder further confirms as under:

that if at any point subsequent to award of Contract, the declarations given above are found to be incorrect, NTPC / Employer shall have the full right to terminate the Contract and take any action as per applicable laws for breach of contract including forfeiture of Bid Security/Performance Bank Guarantee.

The version of Policy for Debarment from Business Dealings presently followed by NTPC is **Rev-4**.

**Anti-Bribery and Anti-Corruption (ABAC) Policy:**

The Bidder and its employees along with its Associate/ Collaborator/ Sub-Contractors / Sub-Vendors / Consultants / Service Providers and all other persons associated with business of Employer shall strictly adhere to Anti-Bribery and Anti-Corruption (ABAC) Policy of Employer displayed on tender website <https://ntpctender.ntpc.co.in/>.

Bidders shall certify their compliance on "Anti-Bribery and Anti-Corruption (ABAC) Policy" of Employer by accepting the following GTE at the e-Tender Portal:

**"Do you certify full compliance to all provisions of Bidding Document?"**

Acceptance of General Technical Evaluation (GTE) of the Tender at e-Tender Portal shall be considered as bidder's confirmation that they and their employees along with their associate / collaborator/ subcontractors / sub vendors / consultants / service providers shall strictly abide by "Anti-Bribery and Anti-Corruption (ABAC) Policy" of Employer as displayed on tender website at <https://ntpctender.ntpc.co.in/> under section 'policy docs' and undertake that they represent and confirm that they are aware of, understand, and will comply with all applicable laws and regulations relating to anticorruption and anti-bribery and the ABAC Policy of Employer.

**Conflict of Interest:**

Bidders shall certify their compliance on "Conflict of Interest clause" of Bidding documents/ITB by accepting the following GTE:

**"Do you certify full compliance to all provisions of Bidding Document?"**

Acceptance of above GTE shall be considered as Bidder's confirmation that Bidder has read and understood the Clause regarding "Conflict of Interest" and its bid is in compliance to this clause. In case it is established that Bidder has provided any false information in pursuance of the aforesaid Clause, while competing for this contract, then its bid shall be rejected and EMD/bid security shall be forfeited. In case of a successful bidder, if it is established that the Bidder has not complied with terms of aforesaid Clause

|    |   |   |
|----|---|---|
|    |   | e, during execution of contract, this would be considered as fraudulent practice as mentioned in para 5.1 (j) of “Policy for Debarment from Business Dealings” and shall be dealt accordingly   |
| 2. | <b>Declaration on Qualifying Requirements</b>                 | <p>Bidders are required to confirm acceptance of the same by accepting the following condition:</p> <p><b>“Do you certify full compliance on Qualifying Requirements”</b></p> <p>Acceptance of above condition shall be considered as bidder's confirmation to the following:</p> <p>a) The number of reference Plants/Orders quoted by Bidder in the bid, for establishing compliance to the specified Qualifying Requirement (QR), are in accordance with the provision specified above.</p> <p>b) The reference Plants/ Orders/ declared, shall only be considered for evaluation/ establishing compliance to Qualifying Requirement (QR).</p> <p>c) No change or substitution in respect of reference Plants/Orders for meeting the specified Qualifying Requirement (QR) shall be offered by the bidder.</p> |
| 3. | <b>Declaration on Safety Policy</b>                           | <p>Bidders are required to confirm acceptance of the same by accepting the following condition:</p> <p><b>“Do you accept the Safety Policy of NTPC”.</b></p> <p>Acceptance of above condition shall be considered as bidder's confirmation that they shall abide by Safety Policy of the Employer as per the provisions of ITB Sub-Clause 11.4.10.</p>  |
| 4. | <b>Declaration on Debarment from Business Dealings Policy</b> | <p>Bidders are required to confirm acceptance of the same by accepting the following condition:</p> <p><b>“Do you accept Debarment from Business Dealings Policy of NTPC”</b></p> <p>Acceptance of above condition shall be considered as bidder's confirmation that they shall abide by Banning Policy of the Employer displayed on NTPC’s website <a href="http://www.ntpctender.com">http://www.ntpctender.com</a> indicating his compliance to the provisions of ITB Sub-Clause 32.</p>   |

|    |   |  |
|----|---|--|
| 5. | <b>Declaration on Fraud Prevention Policy</b> | <p>Bidders are required to confirm acceptance of the same by accepting the following condition:</p> <p><b>“Do you accept the Fraud Prevention Policy of NTPC”.</b></p> <p>Acceptance of above condition shall be considered as bidder's confirmation that they shall abide by Fraud Prevention Policy of the Employer displayed on NTPC's website <a href="http://www.ntpctender.com">http://www.ntpctender.com</a> indicating his compliance to the provisions of ITB Sub-Clause 29.</p>  |
| 6. | <b>Declaration on Local Content</b>           | <p>Bidders are required to confirm acceptance of the same by accepting the following condition:</p> <p><b>“Confirm that you are a LOCAL SUPPLIER, and the LOCAL CONTENT included in the PACKAGE FOR COMPLETE SCOPE OF WORK meets the MINIMUM LOCAL CONTENT requirements of the Tender.”</b></p> <p>Acceptance of above condition shall be considered as Bidder's confirmation that Bidder is meeting the requirement of fulfil the requirements of Local content for Class-I Local Supplier.</p> <p>In case aforesaid Confirmation/Certificate furnished by Contractor/Vendor is not in line with the declaration in respect of Local content in their bid, same shall be treated as false declaration and will be dealt in line with the Fraud Prevention Policy of NTPC.</p> |

|    |   |   |
|----|---|---|
| 7. | <p><b>Declaration on Restrictions on procurement from a Bidder of a country which shares a land border with India</b></p> | <p>Bidders are required to confirm acceptance of the same by accepting the following condition:</p> <p><b>“Do you certify full compliance on clause as per tender Documents on Restrictions on procurement from a Bidder of a country which shares a land border with India?” / “Do you certify full compliance to all provisions of Bid Documents?”</b></p> <p>Acceptance of above condition shall be considered as Bidder's confirmation that Bidder has read and understood the ITB Clause regarding “Restrictions on procurement from a Bidder of a country which shares a land border with India” and its bid is in compliance to this clause.</p> <p>In case it is established that Bidder has provided any false information in pursuance of the aforesaid ITB Clause, while competing for this contract, then its bid shall be rejected.</p> <p>In case of a successful bidder, if it is established that the Bidder has not complied with terms of aforesaid ITB Clause, during execution of contract, this would be a sufficient ground for immediate termination of the contract as per GCC Clause titled ‘Termination for Contractor’s Default’ and shall be dealt accordingly.</p> |
| 8. | <p><b>Submission of Integrity Pact</b></p>  | <p><del>Bidders are required to confirm acceptance of the same by accepting the following condition:</del></p> <p><del>“Do you Commit to all the provisions of the Integrity Pact?”</del></p> <p><del>On Bidder’s acceptance to the above attribute, Bidder /JV Partner(s)/ Consortium members confirm to have read, understood and unconditionally accept &amp; commit to all the contents, terms, conditions and undertakings mentioned in the Integrity Pact which has been pre signed by the Employer and enclosed with the Bidding Documents. On Acceptance of the above attribute, Integrity Pact shall be considered signed by the Bidder /JV Partner (s)/ Consortium members and the same shall come into force from the date of submission of bid.</del></p>   |

Signature.....

Name of Authorized person having power

of Attorney.....

Designation.....

Common Seal.....

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**Instructions for submission of EMD in the form of Bank Guarantee**

**rantee (BG) , Please refer Section-I , NIT of the subject tender.**

- Detailed clause regarding EMD BG acceptance & Rejection will governed by Clause no. 14 of SCC.**
  
- EMD exemption: Micro and Small Enterprises (MSEs) having UDYAM Registration, for goods produced and services rendered, shall be exempted from paying Earnest Money Deposit. Such registered bidders will have to submit UDYAM Registration Certificate only, as a proof of being MSE on GeM Portal. Other MSE certificate will not be considered as a proof of being MSE.**

**ATTACHMENT-9**

**DECLARATION REGARDING GST**

**BID NO: GEM/2024/B/5522077**

**Bidders Name & Address:**

**To,  
NTPC LTD**

.....

.....

**Declaration Regarding GST**

**A. Applicable GST**

– We hereby declare & confirm that we have considered the following GST % while quoting the price in the BOQ. **Our GST% mentioned below is inclusive in our Bid Price.**

| Sl.No | Item Description  | HSN Code | GST Rate (%) |
|-------|---|----------|--------------|
| 1.    | Housekeeping and sanitation services in Admin building premises and Other Premises i.e. Hospital, Swimming pool & K.V. for two Years at NTPC Anta |          | <b>18%</b>   |
|       |   |          |              |

2.AND KINDLY DECLARE THE SUBMITTED GST% IN GST DECLARATION ATTACHMENT-9 IN GEM PORTAL ,REFER FORMAT OF ATTACHMENT-9 BELOW . If bidder fails to declare GST percentage declaration , it will pre assume that the Total Price quoted in the BID is of inclusive of all taxes (considering GST @18%) & duties.

Note : During execution of the contract applicable GST shall be paid /reimbursed by the Employer on submission of (GSTIN) Invoice.

Place:

Date:

Signature.....  
Name.....  
.....  
Designation.....  
.....  
Company Seal.....  
.....

**ATTACHMENT -**

..... **PACKAGE**

**FOR**

..... **PROJECT**

**BIDDING DOCUMENT NO. ....**

**(Compliance to “Conflict of Interest” provisions)**

**BID NO: GEM/2024/B/5522077**

We confirm that we have read and understood the ITB Clause 36 regarding “Conflict of Interest” and our bid is in compliance to this clause. In case it is established that we have provided any false information in pursuance of the aforesaid ITB\* Clause, while competing for this contract, then our bid shall be rejected and bid security shall be forfeited. We also understand that in case we become successful bidder, if it is established that we have not complied with terms of aforesaid ITB\* Clause, during execution of contract, this would be considered as fraudulent practice as mentioned in para 5.1 (j) of “Policy for Debarment from Business Dealings” and shall be dealt accordingly.

Date : Name of Authorised Person

Place : Designation

**2. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

**Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without



specifying equivalent Indian Certification / standards.

10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**