



Bid Number/बोली क्रमांक (बिड संख्या):
GEM/2024/B/5365674
Dated/दिनांक : 12-09-2024

Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण | |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय | 27-09-2024 16:00:00 |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय | 27-09-2024 16:30:00 |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से) | 120 (Days) |
| Ministry/State Name/मंत्रालय/राज्य का नाम | Ministry Of Power |
| Department Name/विभाग का नाम | Na |
| Organisation Name/संगठन का नाम | Ntpc Limited |
| Office Name/कार्यालय का नाम | Cg |
| Item Category/मद केटेगरी | Custom Bid for Services - Contract for Management of Housekeeping activities CHP Stage3 PartA PartB NTPC Rihand |
| Contract Period/अनुबंध अवधि | 2 Year(s) |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट | No |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट | No |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़ | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Do you want to show documents uploaded by bidders to all bidders participated in bid?/ | No |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया | No |
| Type of Bid/बिड का प्रकार | Two Packet Bid |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 3 Days |
| Estimated Bid Value/अनुमानित बिड मूल्य | 90416605 |

Bid Details/बिड विवरण**Evaluation Method/मूल्यांकन पद्धति**

Total value wise evaluation

EMD Detail/ईएमडी विवरण

Advisory Bank/एडवाइजरी बैंक

ICICI

EMD Amount/ईएमडी राशि

1000000

ePBG Detail/ईपीबीजी विवरण

Advisory Bank/एडवाइजरी बैंक

ICICI

ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)

5.00

Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).

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(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

Beneficiary/लाभार्थी :

NTPC

NTPC Limited, Unified Shared Service Centre, Central Procurement Group-I, Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101 (Ntpc Ltd) (Ntpc Ltd)

MII Compliance/एमआईआई अनुपालन

MII Compliance/एमआईआई अनुपालन

Yes

MSE Purchase Preference/एमएसई खरीद वरीयता

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price

within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. The buyers are advised to refer to the OM_No.1_4_2021_PPD_dated_18.05.2023 [OM_No.1_4_2021_PPD_dated_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

2. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band as defined in the relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

3. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा

Introduction about the project /services being proposed for procurement using custom bid functionality:[1725532500.pdf](#)

Instruction To Bidder:[1725532505.pdf](#)

Pre Qualification Criteria (PQC) etc if any required:[1725532511.pdf](#)

Scope of Work:[1725532520.pdf](#)

Payment Terms:[1725532527.pdf](#)

Penalties:[1725532533.pdf](#)

Quantifiable Specification / Standards of The Service/ BOQ:[1725532538.pdf](#)

Project Experience and Qualifying Criteria Requirement:[1725532542.pdf](#)

Educational Qualification including Profile of SME/Consultants /Professional Resources /Technical Resources if they are part of Project .:[1725532546.pdf](#)

GEM Availability Report (GAR):[1725532552.pdf](#)

Buyer's Competent Authority Approval:[1725532565.pdf](#)

Any other Documents As per Specific Requirement of Buyer -1:[1725532572.pdf](#)

Any other Documents As per Specific Requirement of Buyer -2:[1725532580.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1725532584.pdf](#)

Custom Bid For Services - Contract For Management Of Housekeeping Activities CHP Stage3 PartA PartB NTPC Rihand (1)

Technical Specifications/तकनीकी विशिष्टियाँ

| Specification | Values |
|--|---|
| Core | |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | Contract for Management of Housekeeping activities CHP Stage3 PartA PartB NTPC Rihand |
| Regulatory/ Statutory Compliance of Service | YES |
| Compliance of Service to SOW, STC, SLA etc | YES |

| Specification | Values |
|----------------------|--------|
| Addon(s)/एडऑन | |

Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|---|--|--|
| 1 | Ram Laxman Gupta | 231223,Rihand Super Thermal Power Station P.O RIHANDNAGAR, DIST. SONEBHADR 231223 SONEBHADRA | 1 | N/A |

Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

NTPC LIMITED

(A Government of India Enterprise)

Additional Terms and Conditions (ATC)

UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR

CONTRACT & MATERIAL DEPTT

NIT / Tender Enquiry NO. NTPC/USSC-CPG1/9900287866

Name of Package: Contract for Management of Housekeeping activities CHP Stage-3 (Part-A & Part-B) NTPC Rihand

Additional Terms & Conditions (ATC) of this tender comprises the following documents:

- a. Section-I: Invitation for Bids (IFB)/Tender Enquiry/Notice Inviting Tender (NIT).
- b. Section-II: Instructions to Bidders (ITB)
- c. Section-III: General Conditions of Contract (GCC)
- d. Section-IV: Special Conditions of Contract (SCC)
- e. Section-V: Technical Specifications and Bid Drawings (Scope of Supply/Service)
- f. Section-VI: Schedule of Quantities (SOQ) / Bill of Quantities (BOQ)

g. Section-VII: Forms and Procedures

2. **A complete set of documents as mentioned above are enclosed under “Any Other Documents As Per Specific Requirement of Buyer-1”.**
3. Terms and Conditions stipulated in ATC will supersede those in GeM GTC and STC in case of any conflicting provisions.
4. Bidders are required to submit the documents as mentioned in the check list appended below while submitting their bid and submit the dully filled check list online on GeM portal.

Formats of the documents required to be submitted as per this check list can be referred from “Section-VII: Forms and Procedures” enclosed under ‘Instruction to Bidders’ and **“Any Other Documents As Per Specific Requirement of Buyer-1”.**

5. Instructions for filling the Price Bid:

- a. The Bidder is required to quote Lumpsum Price {Including GST} in GeM Bid against NTPC estimated amount indicated on Section-VI BOQ.
 - b. The Break-Up of applicable GST is required to be quoted in Attachment-9 as per the provisions of the bidding documents.
 - c. Quantity Mentioned "1" in Gem Bid for each item represents Lumpsum-price {i.e. {(Quantity x Unit Rate) + Quoted GST} for individual line item.
6. MSE Benefits are Applicable for this work. MSE bidders seeking exemption for EMD and Purchase Preference shall select appropriate option on GeM portal (separately for each i.e. EMD & purchase preference) and should enclose a attested/self-certified copy of UDYAM registration certificate, failing which they run the risk of their bid being passed over as ineligible for the benefits applicable to MSEs.
7. Bidders are advised to mention their prices at the designated place on the GeM portal only as the same shall only be considered for evaluation and price content mentioned / uploaded along with any other documents in their bid shall not be considered in any case.

Check List

| Sl. No. | Document Required | Action required | Submitted Please tick (✓) |
|---------|---|-----------------|---------------------------|
| 1 | Attachment 1: Bid Security / EMD (as per ITB Clause No. 14.0)- | | |

| | | | |
|---|---|--|--|
| | <p>(i) Bank Guarantee, strictly in the format provided in the tender document, Amount as per NIT, validity as per tender document.</p> <p>Notes:</p> <ol style="list-style-type: none"> Any bid not accompanied by an acceptable bid security in a separate sealed envelope shall be rejected by the Employer as being non-responsive. The format of the Bank Guarantee shall be in accordance with the form of Bank Guarantee towards Bid Security/EMD/Performance security / *Security for the Deed of Joint Undertaking (if applicable) / *Advance payment (if applicable) included in the 'Section-VII: Forms and Procedures' of NTPC Bidding Documents only. In addition, the format of the Insurance Surety Bond shall also be in accordance with the form of Insurance Surety Bond towards Bid security/Performance security/ *Security for the Deed of Joint Undertaking (if applicable) included in the Employer's Bidding Documents only. | To be uploaded online and Original BG to be submitted physically | |
| | Or | | |
| | (ii) MSE (UDYAM only) certificate towards exemption of Bid Security / EMD. | To be uploaded online | |
| 2 | Attachment 2: Authority to Sign the bid | To be uploaded online | |
| 3 | Attachment 3: Bidder's Qualifications - Copies of Documentary evidence in support of the qualification criteria as per ITB Clause No. 5.4. | To be uploaded online duly filled in | |
| | Undertaking duly certified and verified documents from their Statutory Auditors or specified TPIA in support of meeting Technical QR. | To be uploaded online duly filled in | |
| 4 | Attachment 5: Equipment/ Machinery deployment Schedule | To be uploaded online duly filled in | |
| 5 | Attachment 6: General Declaration of Bidder | To be declared through undertaking at Attachment 13 | |
| 6 | Attachment 7: Electronic Fund Transfer (EFT) Authorisation Form | To be uploaded online duly filled in and authenticated from the concerned bank | |
| 7 | Attachment 8: Details of PF, ESI, PAN and GSTIN Regn | To be uploaded online duly filled in | |

| | | | |
|----|---|--|--|
| 8 | Attachment 9: Declaration Regarding GST | To be uploaded online duly filled in | |
| 9 | Attachment 10: Technical Compliance | To be uploaded online duly filled in | |
| 10 | Attachment 11: Declaration of Local Content | To be declared through undertaking at Attachment 13 | |
| 11 | Attachment 12: Integrity Pact as per Performa (pre-signed by employer) duly signed & Stamped at each page (refer "Any Other Documents As Per Specific Requirement of Buyer-2" for pre-signed copy) | To be uploaded online / submit physical document Not applicable for this tender | |
| 12 | Attachment 12A: Details of Foreign Principals of Indian Bidders <i>[if applicable]</i> | To be uploaded online | |
| 13 | Attachment 13: Undertaking for compliance of Important Conditions of Tender | To be uploaded online | |
| 14 | Schedule of Quantities & Prices i.e. Financial Bid (Price Bid) | To be filled online on GeM portal only | |

Bidder's Sign & Stamp

2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.

7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

---Thank You/धन्यवाद---