



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/5340051  
Dated/दिनांक : 29-08-2024

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 09-09-2024 14:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 09-09-2024 14:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 120 (Days)   |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Power  |
| Department Name/विभाग का नाम   | Na   |
| Organisation Name/संगठन का नाम   | Ntpc Renewable Energy Limited  |
| Office Name/कार्यालय का नाम  | Corporate Office Noida   |
| Item Category/मद केटेगरी   | Custom Bid for Services - Hiring of 01 no of commercial vehicle RAJASTHAN REGISTERED for 12 hrs duty at Fatehgarh 2GW Solar Project Rajasthan MAHINDRA Scorpio 4WD or equivalent 4WD for a period of 24 months   |
| Contract Period/अनुबंध अवधि  | 2 Year(s)  |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट   | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट   | No   |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़   | Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | No   |
| Type of Bid/बिड का प्रकार  | Two Packet Bid   |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 3 Days   |
| Floor Price/न्यूनतम मूल्य  | This bid has been created/published with floor price(minimum value) selected by the Buyer. Service Providers are advised to quote above the minimum floor value.   |
| Evaluation Method/मूल्यांकन पद्धति   | Total value wise evaluation  |

**EMD Detail/ईएमडी विवरण**

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

**ePBG Detail/ईपीबीजी विवरण**

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

**MII Compliance/एमआईआई अनुपालन**

|                               |     |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

**MSE Purchase Preference/एमएसई खरीद वरीयता**

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. Purchase preference will be given to MSEs having valid Udyam Registration and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service and Buyer will decide eligibility for purchase preference based on documentary evidence submitted, while evaluating the bid. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for % (selected by Buyer) percentage of total quantity. The buyers are advised to refer the OM No. F.1/4/2021-PPD dated 18.05.2023 [OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:**[1724916868.pdf](#)

**Payment Terms:**[1724916887.pdf](#)

**GEM Availability Report ( GAR):**[1724916938.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -1:**[1724916952.pdf](#)

**Instruction To Bidder:**[1724916973.pdf](#)

Undertaking of Competent Authority is mandatory to create Custom Bid for Services. Please download standard format document and upload:[1724917358.pdf](https://www.mca.gov.in/portal/~/media/3/6/36000030201724917358.pdf)

**Custom Bid For Services - Hiring Of 01 No Of Commercial Vehicle RAJASTHAN REGISTERED For 12 Hrs Duty At Fatehgarh 2GW Solar Project Rajasthan MAHINDRA Scorpio 4WD Or Equivalent 4WD For A Period Of 24 Months ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification  | Values   |
|--|--|
| <b>Core</b>  |  |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | Hiring of 01 no of commercial vehicle RAJASTHAN REGISTERED for 12 hrs duty at Fatehgarh 2GW Solar Project Rajasthan MAHINDRA Scorpio 4WD or equivalent 4WD for a period of 24 months |
| Regulatory/ Statutory Compliance of Service  | YES  |
| Compliance of Service to SOW, STC, SLA etc   | YES  |
| <b>Addon(s)/एडऑन</b>   |  |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता   | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|---|--|--|
| 1              | Bhabhuta Ram  | 345001,NTPC REL Fatehgarh 2GW Solar Project, 553 ACHALVANSHI COLONY JAISALMER | 1  | N/A                                      |

**Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

**1. Generic**

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

**2. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Additional Terms & Conditions (ATC) of this tender comprises the following documents:

- a. Section-I: Invitation for Bids (IFB) / Tender Enquiry / Notice Inviting Tender (NIT)
- b. Section-II: Instructions to Bidders (ITB)
- c. Section-III: General Conditions of Contract (GCC)
- d. Section-IV: Special Conditions of Contract (SCC)
- e. Section-V: Technical Specifications, Scope of Work and T&C
- f. Section-VI: Schedule of Quantities (SOQ) / Bill of Quantities (BOQ)
- g. Section-VII: Forms and Procedures

2. **A complete set of documents as mentioned above are enclosed under “Any Other Documents as Per Specific Requirement of Buyer-1”.**

3. Terms and Conditions stipulated in ATC along with bidding documents will supersede those in GeM GT C and STC in case of any conflicting provisions.
4. Bidders are required to submit the documents as mentioned in the checklist appended below while submitting their bid and submit the dully filled checklist online on GeM portal in ‘Additional ATC documents’.

Formats of the documents required to be submitted as per this checklist can be referred from “Section-VII: Forms and Procedures” enclosed under **“Any Other Documents as Per Specific Requirement of Buyer-1”**.

**What documents are uploaded by NTPC REL on GEM: -**

| S. NO | Description of Document on GeM                                   | Document Uploaded by NTPC REL   |
|-------|--|---|
| 1.    | Scope of Work*   | Section-V: Technical Specifications, Scope of Work and T&C                  |
| 2.    | Service Level Agreement (SLA)*                                   | <b>Complete Bidding Document combined into one single PDF</b>               |
| 3.    | Payment Terms*   | <b>Complete Bidding Document combined into one single PDF</b>               |
| 4.    | GEM Availability Report (GAR)*                                   | <i>Declaration that the case is being processed on GeM as per approval.</i> |
| 5.    | <b>Any Other Document As Per Specific Requirement of Buyer-1</b> | <b>Section-VII: Forms &amp; Procedures</b>                                  |

5. Instructions for filling the Price Bid:

### **BILL OF QUANTITY/SOQ (SCHEDULE OF QTY.)**

-

| SNo. | Services  | Service Description   |
|------|---|---|
| 1    | Charges for Hiring of Vehicle Hiring on Monthly Basis for period of 24 months | <b>HIRING OF 01 NO. OF COMMERCIAL VEHICLE (RAJASTHAN REGISTERED) FOR 12 HRS DUTY AT FATEHGARH 2GW SOLAR PROJECT, RAJASTHAN ( MAHINDRA SCORPIO 4WD OR EQUIVALENT 4WD) FOR A PERIOD OF 24 MONTHS.</b> |

**Notes:**

a) **The Bidder is required to quote total vehicle hiring charges (including GST) only** as per scope of work and bidding documents **for entire period of 24 months as a single value on lumpsum basis** in Price Bid / Offer Price section of GeM Portal.

b) **Quantity Mentioned "1"** in Gem Bid represents **the entire duration of 24 months** for which Lumpsum-price {including GST} has been asked.

c) The Goods and Services Tax (GST) applicable on the services under the package shall be assessed by the bidder and shall be made inclusive of bid price quoted in GeM portal, irrespective of the fact whether bidder is liable to pay or not. Even in case of Reverse Charge Mechanism / Unregistered GST bidder, the applicable GST (if required to be paid by NTPC REL directly to concerned authorities) shall also be included by the bidder in the bid price quoted in GeM portal.

d) **Other misc. charges (like fuel charges, toll. Parking etc) shall be paid extra as detailed in Section-V (Scope of work, Technical specification and T&C of Contract) and should not be included in the quoted price in GeM Portal.**

**6. Splitting of Quantity: NOT APPLICABLE**

**Check List**

| Sl. No. | Document Required | Action required | Submitted<br>Please tick (✓) |
|---------|-------------------|-----------------|------------------------------|
|         |                   |                 |                              |

|    |   |   |  |
|----|---|---|--|
| 1. | BID FORM  | Duly filled in Bid Form to be uploaded online           |  |
| 2. | Attachment 2: Authority to Sign the Bid                         | To be uploaded online inline with ITB Clause 11.3.1 (b) |  |
| 3. | Attachment 6: General Declaration of Bidder                     | To be uploaded online                                   |  |
| 4. | Attachment 7: Electronic Fund Transfer (EFT) Authorization Form | To be authenticated from the bank and uploaded online   |  |
| 5. | Attachment 8: Details of PF, ESI, PAN and GSTIN Regn            | To be uploaded online                                   |  |
| 6. | Attachment-15: Acceptance of Important Tender Conditions        | To be uploaded online                                   |  |
| 7. | MSE Certificate, if applicable                                  | To be uploaded online                                   |  |

**Bidder Name:**

\_\_\_\_\_

**Bidder's Sign & Stamp:** \_\_\_\_\_

\_\_\_\_\_

### 3. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.

12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.
15. Any ATC clause in contravention with GeM GTC Clause 4 (xiii)(h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**