

<u>NTPC LTD</u> Vendor Enlistment for IT-FMS (Facility Management Services) on PAN NTPC basis		
1	CEG No.	IT-01
2	Brief description of CEG	IT-FMS (Facility Management Services) Services at NTPC Plant/Location
3	Responsibility Centre	VDC
4	Brief scope of work	The FMS (Facility Management Services) for to provide the support & services for installed IT-Infrastructures across the plant/stations to ensure the various IT services (Internet, Intranet, Telephone Line Maintenance, AV system, VC System, etc) to take care business needs.
5	Technical Qualifying requirements	<ol style="list-style-type: none"> 1. The Bidder should have its own Establishment/Support Office/Repair/ Service Centre in India. (Relevant document having information about address must be provided) 2. The bidder should have executed the work of " IT Maintenance Contract/ IT-Support Services/IT Facility Management Services/ Miscellaneous IT infrastructure facility / Maintenance or Support services of Data Networks / Wi-Fi Network/ LAN/WAN.
	Document to be submitted by Applicant in support of meeting QR	1) Relevant PO copy and Client's Completion Certificate/RA bill/Final Deviation Statement.
6	Documents to be submitted	<p>In addition to the documents required in support of meeting technical requirements as stated above, following documents are required to be submitted by the Applicants applying for enlistment:-</p> <ol style="list-style-type: none"> 1. Three POs with BOQ of the highest executed values of similar work during previous five years from the date of application and Copy of Completion Certificate /RA Bill from the concerned client in support of successful execution of works against each of the POs to be submitted. 2. Audited balance sheet including Profit & Loss statement for the previous three completed financial years reckoned from the date of application. In case the audited documents are not ready / available, then certified copy by a registered practicing Chartered accountant may be submitted. 3. NSIC / SSI / MSME registration certificate, if applicable 4. PF and Service Tax registration certificate 5. Any other documents in addition to the above which the applicant wants to submit.

7	NOTES:	1. Value means basic value of the PO. Where PO value is composite (i.e. including Service taxes etc.), the applicant has to give break-up of composite PO value mentioning basic value, taxes etc. Any separate re-imburement/ escalation shall also not be considered.
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