

**NTPC LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)**

**BONGAIGAON THERMAL POWER PROJECT
(3x250 MW)
CONTRACT & MATERIAL DEPTT.**

Section-I

**NOTICE INVITING TENDER (NIT)
FOR
HIRING OF TRAVELLER MINIBUS (NO'S-2) FOR STATION DUTY SERVICES
AT NTPC -BGTPS
(Domestic Competitive Bidding)
NIT No.- 9900281360**

GeM Tender ID: BID NO: [GEM/2024/B/5083980](#)

1.0 NTPC Limited (NTPC) invites online bids through GeM Portal on “**Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid)**” from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

2.0 BRIEF SCOPE OF WORK

The scope of work comprises of “HIRING OF TRAVELLER MINIBUS (NO'S-2) FOR STATION DUTY SERVICES AT NTPC -BGTPS”.

NTPC intends to finance subject Package through Internal Resources.

3.0 Detailed Specification, Scope of Work and Terms & Conditions are given in the Bidding Documents, which are available for examination (on GEM portal) and as per the following schedule:

Form of Contract/Tender Category	Services*
Source of IFB/NIT	BONGAIGAON THERMAL POWER PROJECT, SALAKTI, KOKRAJHAR ASSAM- 783369
Mode of Tendering	OPEN TENDER
NIT Date	As per details at GeM Portal
Document sale Commencement Date	
Last date for receipt of queries from bidders (if any)	
Last Date & time for Bid submission	
Technical Bid Opening Date & Time	
Price bid Opening Date & time	Shall be intimated separately.
Bid Security / EMD	Rs. 1,00,000/-
Benefit to MSME	Applicable. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

Contract Period	36 Months
Pre-Bid Conference Date & Time (if any)	Not Applicable
Reverse Auction	Not Applicable
Integrity Pact	Not Applicable

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified on online portal”.

Corrigendum (if any) shall be available on [GeM](#) Portal only.

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://gem.gov.in>), within the bid submission date and time as mentioned on Gem Portal. Only Techno-Commercial proposals will be opened on the date and time mentioned on Gem Portal.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://gem.gov.in>.

- 4.0 All bids must be accompanied by Bid Security for an amount (as mentioned at Clause 3.0 above) and Integrity Pact (if applicable). Integrity Pact shall be submitted as per instruction mentioned in ITB/SCC.

Bid Security (if submitted through BG) shall be submitted in a sealed envelope separately in physical form by the bid submission closing date and time at the address given below.

Bidders are requested to see the Section-II ITB clause 14 for detailed procedure regarding the submission of EMD-BG.

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.

EMD EXEMPTION SHALL BE APPLICABLE FOR MSE BIDDERS (Registered in Micro or small category and having valid Udyog Aadhar Certificate). FOR DETAILS, PLEASE REFER ITB/ BDS CLAUSE.

Micro and Small Enterprises (MSEs) having Udyam Registration for Goods produced and Services rendered shall only be eligible for MSE benefits.

In case of an upward change in terms of investment in plant and machinery or equipment or turnover or both, and consequent re-classification, an enterprise shall continue to avail of all non-tax benefits of the category (micro or small or medium) it was in before the re-classification, for a period of three years from the date of such upward change.

5.0 QUALIFYING REQUIREMENTS FOR BIDDERS.

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

5.1 Technical Criteria:

5.1.1 The bidder should have executed/completed similar works during the last seven (7) years, as on last date of the month preceding the month of publication of NIT, having minimum contract/ order values as indicated below

(a) One order value not less than Rs. 28.12 lakh,

OR

(b) Two orders, each of value not less than Rs 17.57 lakh,

OR

(c) Three orders, each of value not less than Rs. 14.06 lakh

Similar Works means successfully deployed and operated any Commercial vehicle i.e. Cars/Bolero/SUV/Buses/ mini Buses/Shuttle vehicles in any NTPC Project or any other industries

Notes for Technical Criteria:

1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.

2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.

3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.

4. For arriving at the executed value of order specified at 5.1.1 above, basic amount (excluding GST) shall be considered. Fuel cost is also to be excluded if it is on reimbursement basis. In case of order/contract is inclusive of taxes, agency has to provide the break – up of basic value (excluding tax and Fuel cost if on reimbursement basis).

5.2 Financial criteria:

5.2.1 The average annual turnover of the bidder in the preceding three (3) Financial Years as on the date of techno-commercial bid opening shall not be less **Rs 35.15 Lakh** (Indian Rupees Thirty-Five lakh and fifteen thousand only)

Notes for Financial Criterion 5.2

- i) Other income shall not be considered for arriving at annual turnover.
- ii) The bidder shall submit documentary evidence/proof of meeting qualifying requirements stipulated above
- iii) In cases where audited results for the last financial year as on the date of Techno Commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from a practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available

5.2.2 In case the bidder is not able to furnish its audited financial statements on stand-alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification.

a. Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the Audited consolidated financial statements of its Holding Company.

b. A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the company.

5.2.3 In cases where audited results for the last preceding financial year as on the date of Techno-Commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial/results of the Company are under audit as on the date of Techno-Commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

6.0 Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

7.0 Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators / associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

8.0 The reference works whose details have been declared in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional plant for conforming to the specified qualifying Requirement shall be sought, offered, or permitted".

9.0 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. **The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.**

10.0 Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

11.0 NTPC reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

12.0 The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the [Gem](https://gem.gov.in) Portal (<https://gem.gov.in>). The Bidder would be required to register on the website.

First time users are required to register themselves on GeM Portal only. First time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: No Hard Copy of bidding documents shall be issued.

13.0 **Address for communication:**
NTPC LTD, BONGAIGAON THERMAL POWER PROJECT,
SALAKTI, PO: SALAKATI, DISTRICT: KOKRAJHAR
ASSAM- 783369

Websites: <https://gem.gov.in> or www.ntpctender.ntpc.co.in or www.ntpc.co.in

14.0 **Registered Office**
NTPC Limited
NTPC Bhawan, SCOPE Complex,
7, Institutional Area, Lodi Road,
New Delhi – 110003
Corporate Identification Number: L40101DL1975GOI007966.
Website: www.ntpc.co.in