



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/4618229  
Dated/दिनांक : 23-02-2024

### Bid Document/ बिड दस्तावेज़

| Bid Details/बिड विवरण  |  |
|--|--|
| Bid End Date/Time/बिड बंद होने की तारीख/समय  | 12-03-2024 16:00:00  |
| Bid Opening Date/Time/बिड खुलने की तारीख/समय   | 12-03-2024 16:30:00  |
| Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)  | 120 (Days)   |
| Ministry/State Name/मंत्रालय/राज्य का नाम  | Ministry Of Power  |
| Department Name/विभाग का नाम   | Na   |
| Organisation Name/संगठन का नाम   | Ntpc Limited   |
| Office Name/कार्यालय का नाम  | Cg   |
| Item Category/मद केटेगरी   | Custom Bid for Services - Sanitation Housekeeping Road and Drain Cleaning works in ETS and PTS Township Premises at NSTPS 3x660 MW Nabinagar   |
| Contract Period/अनुबंध अवधि  | 1 Year(s)  |
| MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट   | No   |
| Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट   | No   |
| Document required from seller/विक्रेता से मांगे गए दस्तावेज़   | Experience Criteria,Bidder Turnover,Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC)<br>*In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer |
| Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया   | No   |
| Type of Bid/बिड का प्रकार  | Two Packet Bid   |
| Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय | 2 Days   |
| Evaluation Method/मूल्यांकन पद्धति   | Total value wise evaluation  |

### EMD Detail/ईएमडी विवरण

|                             |       |
|-----------------------------|-------|
| Advisory Bank/एडवाइजरी बैंक | ICICI |
|-----------------------------|-------|

|                       |        |
|-----------------------|--------|
| EMD Amount/ईएमडी राशि | 200000 |
|-----------------------|--------|

#### ePBG Detail/ईपीबीजी विवरण

|                   |    |
|-------------------|----|
| Required/आवश्यकता | No |
|-------------------|----|

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

#### Beneficiary/लाभार्थी :

HOD CONTRACTS SERVICES

NTPC Limited, Unified Shared Service Centre, Central Procurement Group-I, Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101  
(Ntpc Ltd)

#### Splitting/विभाजन

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

#### MII Compliance/एमआईआई अनुपालन

|                               |     |
|-------------------------------|-----|
| MII Compliance/एमआईआई अनुपालन | Yes |
|-------------------------------|-----|

#### MSE Purchase Preference/एमएसई खरीद वरीयता

|   |     |
|---|-----|
| MSE Purchase Preference/एमएसई खरीद वरीयता | Yes |
|---|-----|

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price. [OM\\_No.1\\_4\\_2021\\_PPD\\_dated\\_18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on

competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**GEM Availability Report ( GAR):**[1708372577.pdf](#)

**Scope of Work:**[1708372525.pdf](#)

**Payment Terms:**[1708372565.pdf](#)

**Quantifiable Specification / Standards of The Service/ BOQ:**[1708372571.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -2:**[1708372686.pdf](#)

**Introduction about the project /services being proposed for procurement using custom bid functionality:**[1708372701.pdf](#)

**Pre Qualification Criteria ( PQC ) etc if any required:**[1708372714.pdf](#)

**Service Level Agreement (SLA):**[1708372963.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -1:**[1708681998.pdf](#)

**Custom Bid For Services - Sanitation Housekeeping Road And Drain Cleaning Works In ETS And PTS Township Premises At NSTPS 3x660 MW Nabinagar ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

| Specification  | Values   |
|--|--|
| <b>Core</b>  |  |
| Description /Nomenclature of Service Proposed for procurement using custom bid functionality | Sanitation Housekeeping Road and Drain Cleaning works in ETS and PTS Township Premises at NSTPS 3x660 MW Nabinagar |
| Regulatory/ Statutory Compliance of Service  | YES  |
| Compliance of Service to SOW, STC, SLA etc   | YES  |
| <b>Addon(s)/एडऑन</b>   |  |

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|-------------|--|--|
|----------------|---|-------------|--|--|

| S.No./क्र. सं. | Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी | Address/पता  | The quantity of procurement "1" indicates Project based or Lumpsum based hiring. | Additional Requirement/अतिरिक्त आवश्यकता |
|----------------|---|--|--|--|
| 1              | Pankaj Kumar Ranjan                                     | 824303,Shivanpur PO-Ankhora Railway Station Bihar Aurangabad | 1  | N/A                                      |

## Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

### 1. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

|                     |  |
|---------------------|--|
| <b>NIT NO</b>       | 9900274596   |
| <b>Name of Work</b> | Sanitation, Housekeeping, road and drain cleaning works in ETS and PTS Township Premises at NSTPS (3x660 MW) Nabinagar |

### A. Bidders are requested to refer the. Additional Terms & Conditions (A TC) of this tender comprises the following documents.

| Section    | Documents  | Placement at GEM Portal                                     |
|------------|--|---|
| <b>I</b>   | <b>Invitation for Bids (IFB)/ Tender Enquiry/Notice In viting Tender (NIT)</b> | Pre-Qualification Criteria ( PQC ) etc if any required      |
| <b>II</b>  | <b>Combined Tender docum ent and NIT</b>                                       | Any other Documents As per Specific Requirement of Buyer -1 |
| <b>III</b> | <b>Contract Agreement</b>  | Service Level Agreement (SLA)                               |
| <b>IV</b>  | <b>Attachment-3-QR declar ation</b>  | Any other Documents As per Specific Requirement of Buyer -2 |
| <b>V</b>   | <b>Scope of Work and Servi ce Specification</b>                                | Scope of Work   |

|            |  |   |
|------------|--|---|
| <b>VI</b>  | <b>Schedule of Quantities ( SOQ) / Bill of Quantities ( BOQ)</b> | Quantifiable Specification / Standards of The Service/ BOQ  |
| <b>VII</b> | <b>Forms and Procedures</b>                                      | Introduction about the project /services being proposed for procurement using custom bid functionality. |

## **B. IMPORTANT INFORMATION MAY BE NOTED (महत्वपूर्ण जानकारी )**

**BIDS are liable to be rejected on non- submission of following documents duly signed.** (निम्नलिखित दस्तावेजों को जमा न करने पर BIDS को अस्वीकार कर दिया जाएगा)

### **BID Security/EMD or Valid UDYAM (उद्यम ) certificate -Attachment-1.**

The format of the Bank Guarantee shall be in accordance with the form of Bank Guarantee towards Bid Security/EMD/Performance security included in the Employer's Bidding Documents only. In addition, the format of the Insurance Surety Bond shall also be in accordance with the form of Insurance Surety Bond towards Bid security/Performance security/\*Security for the Deed of Joint Undertaking (if applicable) included in the Employer's Bidding Documents only.

Any bid not accompanied by an acceptable bid security in a separate sealed envelope shall be rejected by the Employer as being non-responsive.

**C.** Bidders are required to submit the documents (dully filled) as mentioned in the CHECKLIST at GeM portal. Formats of these documents can be referred from tender documents

## **D. Important Point for EMD/**

(1) EMD to be submitted in the form of BG as per NTPC Format. A copy of EMD BG is to be uploaded on GeM Portal during Bid submission. Hard copy of EMD BG shall reach to following address within 10 days from Bid opening on GeM Portal:

### **Address**

Sr. Manager/AGM (CPG-I/C&M)

NTPC Limited, Unified Shared Service Centre, Central Procurement Group-I,

Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101

**In case Hard copy of BG is not received within the stipulated time, Bid is liable to be rejected.**

cted.

The BG towards EMD shall remain valid for a period of forty-five (45) days beyond the original Bid validity period or beyond any extension in the period of Bid validity subsequently requested.

(2) While issuing the physical BGs, the Bidder's Bank shall also send electronic message through secure SFMS (in case of BGs issued from within India) or SWIFT (in case of BGs issued from outside India) to Employer's Beneficiary Bank whose details are provided herein below:

- (i) Bank Name: ICICI Bank Limited
- (ii) Branch: CONNAUGHT PLACE BRANCH
- (iii) Bank Address: 9A, PHELPS BUILDING, INNER CIRCLE, NEW DELHI- 110001
- (iv) IFSC Code: ICIC0000007

BG issuing/amending bank must send the BG advice in the form of message format via SFMS (Structured Financial Messaging System) as provided by RBI.

The format of the message for confirmation of the BG shall be as below:

|  |                                |
|--|--------------------------------|
| BG advising message                    | IFN 760COV/IFN 767COV via SFMS |
| Field Number                           | 7037                           |
| Particulars (to be mentioned in Row 1) | NTPCBG (unique identifier)     |

(3) EMD exemption: Micro and Small Enterprises (MSEs) having UDYAM Registration, for goods produced and services rendered, shall be exempted from paying Earnest Money Deposit. Such registered bidders will have to submit valid UDYAM Registration Certificate, as a proof of being MSE on GeM Portal.

(4) To avail MSE benefit in respect of EMD exemption and purchase preference, Bidder must apply for the same in GEM Portal suitably at prescribed locations/options during filling the tender failing which MSE Purchase Preference /MSE Benefit may not be availed.

(5) For this NIT splitting of quantity is not possible, participating MSEs quoting price within price band of L1 + 15 percent shall be allowed to execute the package by bringing down their price to L1 price in a situation where L1 price is from someone other than a Micro and Small Enterprise. The award shall be made as follows:

- a) Award shall be given to L1 bidder if L1 bidder is a MSE.
- b) In case L1 bidder is not a MSE, then all the MSE vendor(s) who have quoted within the range of L1 + 15%, shall be given the opportunity in order of their ranking (starting with the lowest quoted MSE bidder and so on) to bring down its price to match with L1 bidder. Award shall be placed on the MSE vendor who matches the price quoted by L1 bidder.
- c) If no MSE vendor who has quoted within range of L1 + 15% accepts the price of L1 bidder then the award shall be made to the L1 bidder.

Note:

- (i) "In case MSE Benefit/ Purchase Preferences for MSE and/or Class-I local supplier is applicable as per the provisions specified in the Bidding documents and if during evaluation of Bids, Negotiation is required to be conducted - the Negotiation shall be carried out with L1 Bidder.
- (ii) Further, eligible MSE and/or Class-I local supplier as per the provisions specified in the Bidding documents with respect to MSE Benefit/ Purchase Preferences shall be offered to match the Negotiated/ Awardable price of L-1 Bidder in the order of their ranking & eligibility based on Original quoted price of L-1 Bidder (before Negotiation)."

**E. Performance bank guarantee / security deposit: 5% of contract value(Please refer SCC Clause 13)**

## **Note: "ePBG Detail indicated as "NO" above to be ignored "**

### **2. Buyer Added Bid Specific ATC**

Buyer uploaded ATC document [Click here to view the file.](#)

## **Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर

प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**