

NTPC LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

FARAKKA SUPER THERMAL POWER STATION, MURSHIDABAD, WB

CONTRACT & MATERIAL DEPTT

NOTICE INVITING TENDER (NIT)

SECTION-I

FOR

Hiring of 4 No's AC Buses for NTPC Farakka.

(Domestic Competitive Bidding)

NIT No: 9900272868

Date: 15.01.2024*

1. NTPC invites on-line bids on Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

Brief Scope of Work

Scope of this contract will include mobilization of buses as per instruction of the Engineer-in-Charge from time to time with Divers, Cleaners and all other manpower as may be required to ensure running of the buses and other allied activities as per terms and conditions briefed hereunder. All other incidental activities which are not specifically mentioned herein but reasonably required for efficient execution of the contract will be presumed to have been covered under the scope of this contract. Taking maximum care to ensure due safety of the passengers of the buses all the time is also covered under the scope of the contract.

The detailed scope and description of work covered under this package has been specified in relevant clause of Detailed Technical Specification.

NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.

2. Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (<https://eprocurementpc.nic.in/nicgep/app>) and as per the following schedule:

Document Download Commencement Date & Time	(Actual Date as per eTender Portal)*
Source of IFB/NIT	Site FES Group, NTPC-Farakka, WB
Last date for receipt of queries from bidders (if any)	(Actual Date as per eTender Portal)*
Last Date and Time for Bid submission	[Tentative] (Actual Date as per eTender Portal)**
Technical Bid Opening Date & Time	(Actual Date as per eTender Portal)**

Price Bid Opening Date & Time	Shall be intimated separately.
Estimated Cost in INR	Owner Issue Materials-NIL.
Cost of Bidding Documents in INR	Rs. 2655/- (Inclusive of 18% GST) (To be Submitted online only)
Bid Security/EMD	Rs. 5,00,000/- (Five Lakhs Only). (Exemption Allowed) EMD can be submitted on www.eprocurementpc.nic.in through online mode. For EMD submission vide bank guarantee/Insurance Surety Bond, option of EMD exemption has been made available for uploading of scanned bank guarantee/Insurance Surety Bond. Original shall be send to NTPC Naya Raipur office. Note: EMD exemption is applicable. EMD exemption option has been made available for uploading scanned copy of opted EMD Instrument.
Type of Contract	Service Contract.
Benefit to MSME	Applicable. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
Quantities Splitability (For MSE Benefits)	Not Splitable.
Minimum Local Content	Class-I Local Suppliers Only.
Contract Period	36 Months.
Pre-Bid Conference Date & Time (if any)	Not Applicable
Reverse Auction	Not Applicable
Integrity Pact	Not Applicable

*** Dates and Time shall be as per actual NIT.**

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurementpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and timed mentioned above or corrigendum/s (if any) thereof.

A complete set of Bidding Document may be downloaded by any interested Bidder from <https://eprocurementpc.nic.in/nicgep/app>.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurementpc.nic.in>.

3. All bids must be accompanied by **Bid Security Deposit / EMD** in the form as stipulated in the Bidding documents. Receipt slip of Bid Security Deposit shall be submitted by the bidder in the Fee cover at GePNIC portal. Physical form of EMD (BG etc.) in original in a sealed envelope(EMD ENVELOPE) should reach at employer's **address** on or before Bid Submission End Date (BSED), superscribing the name of the package, Tender Id / Ref. No and Date of Bid Opening. **Additional option for submission of BG directly from the banker is also provided- REFER BDS-SECTION III FOR FURTHER DETAILS.**

Online facility of submitting the tender fee and bid security is enabled. Payment of tender fee is to be done only through online facility on GePNIC portal. Bid Security/EMD may be paid through online payment of bid security amount applicable for this tender OR through Bank Guarantee (in case EMD is more than Rs 1,00,000.00) of appropriate value in accordance with the tender provisions (please refer attached help document named "Help_Document_for_Online_Payment_EMD_BG" in this regard).

Bid Security/EMD up to Rs. 1,00,000 (Rupees One Lac only) must be paid online through Gepnic portal ONLY.

On Tendering (GePNIC) portal, "EMD through BG/ST or EMD Exemption Allowed" Tab is enabled only for the purpose of allowing bidders to submit the scanned copy of the EMD (BG/Insurance Surety Bond).

Bidders who wish to submit bank guarantee/Insurance Surety Bond MUST upload the scanned copy of bank guarantee/Insurance Surety Bond and also ensure that original physical copy of the bank guarantee/Insurance Surety Bond received at the Employer's address mentioned in bidding documents before the bid submission deadline as per the tender provisions. *Additional option for submission of BG directly from the banker through mail is also provided- REFER BDS-SECTION III FOR FURTHER DETAILS*

Payment of EMD and Tender fee is exempted in this tender being a works contract. Bidders are advised to upload MSE/other document for availing exemption. Bids without adequate Bid Security and Tender fee, as per tender provisions, shall be outrightly rejected.

4. Bidder has to ensure the following documents to be submitted online, pursuant to **ITB Clause 11 read in conjunction with relevant provisions in bid data sheet, failing which bid is liable for rejection**

a) Tender Fee: As applicable (Non-Refundable, to be deposited online only)

b) Earnest Money Deposit/Bid Security (Online/BG/Insurance Surety Bond)

c) Integrity Pact (if applicable- REFER BDS-SECTION III FOR FURTHER DETAILS)

All bids must be accompanied by Tender Fees (Cost of Bidding Documents), Bid Security(EMD) and Integrity Pact(if applicable) AS PER TENDER PROVISIONS. Integrity Pact (if applicable) shall be submitted as per instruction mentioned in BID DATA SHEET (BDS).

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEES, BID SECURITY AND INTEGRITY PACT (if applicable) AS PER TENDER PROVISIONS; SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.

IN CASE, TENDER FEE AND BID SECURITY IS SUBMITTED ONLINE THROUGH THE TENDERING PORTAL , BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF FEE & BID SECURITY IN THE E-TENDERING PORTAL IN APPROPRIATE FOLDER .

5. **Qualifying Requirements for Bidders:**

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

5.1	<u>Technical Criteria</u>
5.1.1	<p>The bidder should have executed the work(s) of 'Deployment of Buses in Govt/ PSU/ Pvt Organization for at least 12 months, in the preceding seven (7) years prior to the date of techno commercial bid opening in any of the following manner:</p> <p>I. Single (01) order of executed value not less than ₹ 73 lakhs. OR</p> <p>II. Two orders, each of executed value not less than ₹ 46 lakhs OR</p> <p>III. Three (03) orders, each of executed value not less than ₹ 36 lakhs</p> <p>Notes for Clause 5.1 above:</p> <p>Notes for Technical Criteria:</p> <p>1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.</p> <p>2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.</p> <p>3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.</p> <p>4. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break - up of basic value and taxes.</p> <p>5. Reference works executed by the bidder, as a member of joint Venture /Consortium / Associate can also be considered provided:</p> <p>(a) The allocation of scope of work between the partners of the joint Ventures /consortium / Associate is clearly defined in the executed joint venture agreement / consortium agreement / deed of joint undertaking and the bidder's scope of work and break-up of quantities executed by them as individual contribution in the joint</p>

	<p>Venture / Consortium / Associate, duly authenticated by the Project Authority/Owner, meet the relevant provisions of eligibility criteria.</p> <p>(b) In case the reference work has been executed by the bidder in an integrated joint venture wherein allocation of scope of work and break-up of quantities between the partners is not clearly specified in the integrated joint venture Agreement, then for establishing the eligibility as per technical criteria 5.1.1 of QR, the credit of executed quantities can be claimed by the bidder in the ratio of bidder's share in the integrated joint Venture Agreement, provided the applicant establishes that it regularly undertakes works mentioned in QR. The executed works/ quantities by the integrated joint venture shall be duly authenticated by the Project Authority/owner."</p>
5.2	<u>Financial Criteria</u>
5.2.1	The Average Annual Turnover of the Bidder, should not be less than ₹ 91 lakhs (Ninety-one lakhs) during the preceding three (3) completed financial years prior to the date of Techno-Commercial bid opening.
5.2.2	In case the bidder does not satisfy the financial criteria, stipulated at Cl. 5.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. 5.2.1 above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.
5.2.3	<p>In case the bidder is not able to furnish its audited financial statements on standalone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification.</p> <ul style="list-style-type: none"> • Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the Audited consolidated

	<p>financial statements of its Holding Company.</p> <ul style="list-style-type: none"> • A certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the company.
5.2.4	<p>In cases where audited results for the last preceding financial year as on the date of Techno-Commercial bid opening is not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the Company are under audit as on the date of Techno-Commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.</p>
5.2.5	<p>Notes for Clause 5.2 above:</p> <ol style="list-style-type: none"> 1. Other income shall not be considered for arriving at annual turnover. 2. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India, in vogue. 3. Net worth means the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus. <p>1.</p>

Please refer BDS cl. 6.1 & 6.2 and Attachment-3: submit all the documents in support of Technical Qualification Requirements (such as copy of Purchase Orders/ Work Orders/ Contract Agreements/ Client Certificates etc.), duly certified and verified for authenticity from Independent Statutory Auditor of their Company or specified Third-Party Inspection Agency (TPIA).

A) Proprietorship and Partnership Firms are required to submit Undertaking/Certificate of authenticity from Third Party Inspection Agency (TPIA) only.

Bidder as Company can submit Certification/Undertaking for authenticity of documents either from Independent Statutory Auditor of their company or from specified TPIA.

B) If any of the Submitted Reference work executed by Bidder are directly awarded to them by NTPC or Subsidiary / JV companies of NTPC ; then for those reference works only , Bidder shall not be required to submit Client Certificate (s) or Certificate of authenticity from Independent Statutory Auditor or specified TPIA.

C) The undertaking/Certificate of authenticity issued from Independent Statutory Auditor or specified TPIA submitted for any reference work/s in earlier tender/s floated from NTPC; can be submitted by the bidder in the present tender or any future tenders subject to fulfilment of QR criteria as stipulated in NIT. The same would be acceptable subject to conditions mentioned at NOTE at A) above.

D) Further if any of the reference work submitted in the present tender, have already been submitted and verified/accepted by NTPC in earlier tender/s , details of NIT no, tender inviting authority etc of that earlier tender/s are to be filled up by the bidder in Attachment-3 of the present tender. The same may be accepted for the purpose of authenticity ; subject to confirmations & fulfilment of qualifying requirement of the present tender.

However, if required by NTPC, the bidder shall have to submit Undertaking/Certificate of authenticity issued from Independent Statutory Auditor or specified TPIA for any of the reference work(s) submitted in earlier tender .

E) Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

F) The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

*** Note: Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).**

6. 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

Minimum Local Content: 70.0%.

7. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the

Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

8. NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
9. NTPC reserves right to amend any bid/tender conditions through appropriate CORRIGENDUMS published in the portal AT ANY TIME. NTPC also reserves the right to extend/change the bidding schedule through publishing necessary CORRIGENDUMS in the portal if the situation demand so AT ANY TIME. The corrigendum as decided by NTPC and deemed fit would be published in the portal as per provisions therein. This prevails over the relevant provisions else where in the bid document. The corrigendum/amendment as published/posted in the portal will be binding on Bidders and it will be assumed that the information contained therein will have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments/Corrigendums, if any.
10. Issuance of bid documents to any bidder shall not construe that such bidder is qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
11. The bid document consists of the followings:

Section

- I Invitation for Bids (IFB)/ Notice Inviting Tender (NIT)
- II Instructions to Bidders (ITB)
- III Bid Data Sheet (BDS)
- IV General Conditions of Contract (GCC)
- V Special Conditions of Contract (SCC)
- VI Scope of Work, Technical Specifications, Special terms, FQP Drawings etc - PACKAGE SPECIFIC.
- VII Schedule of Quantities (SOQ PDF) for reference and BOQ.xls for submission of bid)
- VIII Forms and Procedures
- X Conflict of Interest.

AND

ATTACHMENT-3 (QUALIFYING REQUIREMENT DATA SHEET IN THE PRESCRIBED FORMAT).

12. IMPORTANT NOTES FOR THE TENDER:

- a) *Attachment 3 - QR DATA SHEET(ATTACHED separately for the package as bid document) is to be filled up properly as per format given for the stipulated QR parameters and to be submitted in the bid at appropriate file/folder provided for the purpose. The reference works whose details have been declared in Attachment-3 AND/OR in the submitted bid shall only be considered to ascertain the bidder's*

compliance to the specified qualifying Requirement (QR).

LATEST PROVISIONS FOR "AUTHENTICATION OF VERACITY OF DOCUMENTS SUBMITTED BY THE BIDDER IN SUPPORT OF QUALIFYING REQUIREMENT" HAS BEEN INCORPORATED IN CLAUSE NO 6.2 OF Bid Data Sheet (Section III- BDS). AUTHENTICATED DOCUMENTS (AS APPLICABLE- from Independent Statutory Auditor of BIDDER/ or specified Third-Party Inspection Agency (TPIA)) IN LINE WITH THE SAID PROVISIONS TO BE COMPLIED.

b) The bid specific data for the package AS MENTIONED IN Bid Data Sheet (Section III- BDS) shall amend and/or supplement the provisions in the Instructions to Bidders (Section II- ITB). Wherever there is a conflict, the provisions BDS shall prevail over those in the ITB.

c) Special Conditions of Contract (SCC), Section-V, shall supplement/ amend the General Conditions of Contract (GCC) Section-IV of Standard Bidding Document, wherever there is a conflict, the provisions in SCC shall prevail over those in the GCC of Standard Bidding Document.

d) EMD EXEMPTION IS ALLOWED FOR THE TENDER, BEING A SERVICE CONTRACT. For bidders opting for BG in lieu of EMD may please NOTE that ; when tendering platform asks for "EMD through BG/ST or EMD Exemption Allowed" ; "YES" option is to be selected. The same means that EMD THROUGH BG is being ALLOWED and the scanned copy of BG is to be uploaded. (please strictly refer attached help document named "Help_Document_for_Online_Payment_EMD_BG" in this regard.

e) UDIN: It is mandatory to mention UDIN (Unique Document Identification Number) by the bidders while submitting audited financial statements, other CA certificates etc. w.e.f. date as mentioned in ICAI gazette notification dt. 02.08.2019

f) THIS IS A NO DEVIATION TENDER, WHICH MEANS- NO DEVIATION, WHATSOEVER, IS PERMITTED BY THE EMPLOYER TO ANY PROVISIONS OF BIDDING DOCUMENTS.

GTE PROVISION IN THE BID SUBMISSION PROCESS IN TENDERING PLATFORM IS TO BE ACCEPTED FOR NO DEVIATION/ FULL COMPLIANCE TO THE BID DOCUMENTS. ACCEPTANCE TO THE SAID GTE WOULD CONFIRM THAT THE BIDDER HAVE ACCEPTED ALL THE TERMS AND CONDITIONS OF THE BID DOCUMENT.

13. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurementpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurementpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: **No Hard Copy of bidding documents shall be issued.**

Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

14. GENERAL REQUIREMENTS:

The bidders shall have to necessarily upload the documents in support of meeting the qualifying requirements as mentioned above along with their offer in Technical Cover-ONLINE, which inter alia shall include the following:

- a. Duly filled up Attachment-3 and documentary evidence in support of meeting the qualifying requirements stipulated above which should include experience of works as specified in QR ,copies of Work Orders/Award letters with proof of execution in the form of completion certificate/ final amendment copies/ copy of FINAL/ PAID bill and other related documents stating that the work order given in support of qualifying requirements has been executed.
- b. Bidder shall furnish Power of Attorney and Joint Deed of Undertaking(s) (if applicable) as detailed in Bidding Documents by the stipulated bid submission closing date and time at the address given below.
- c. Partnership Deed / Affidavit for Proprietorship / Article of Association including changes in the "CONSTITUTION OF THE FIRM, (IF ANY)", (Copy of certification with appropriate authority).
- d. Documentary evidence of having independent PF registration No. from RPF Commissioner & PAN, and GSTIN No.

15. Address for Communication

Sr.Manager/AGM (Contracts & Materials)
NTPC Limited,
Farakka Super Thermal Power Station,
C&M Department,
Post : Nabarun, Dist : Murshidabad, West Bengal
Pin Code-742236
Tel. No.: 03512-224402-0-6311#0# / 9650991828
Email: sanjaykhare@ntpc.co.in

Websites:<https://eprocurementpc.nic.in>, www.ntpctender.com or www.ntpc.co.in

16. Registered Office:

NTPC Limited
NTPC Bhawan, SCOPE Complex,
7, Institutional Area, Lodi Road,
New Delhi – 110003
Corporate Identification Number: L40101DL1975GOI007966.
Website: www.ntpc.co.in