

**NTPC LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**

**UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR**

**CONTRACT & MATERIAL DEPARTMENT**

**NOTICE INVITING TENDER (NIT)**

**SECTION-I**

**(Domestic Competitive Bidding)**

|                     |  |
|---------------------|--|
| <b>NIT NO.</b>      | <b>9900275244</b>  |
| <b>GeM Bid No.</b>  | <b>GEM/2024/B/4662056</b>  |
| <b>NAME OF WORK</b> | <b>BIENNIAL CONTRACT FOR CLEANING OF GRASS AND REMOVAL OF THE VEGETATION / GRASS IN PLANT &amp; TOWNSHIP AREA AT NTPC KHARGONE</b> |

- 1.0 NTPC invites on-line bids on **Single Stage Two Envelope Bidding basis** (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package- as per the scope of work briefly mentioned hereinafter.

**Brief Scope of Work:** **The scope of work under this contract includes:** BIENNIAL CONTRACT FOR CLEANING OF GRASS AND REMOVAL OF THE VEGETATION / GRASS IN PLANT & TOWNSHIP AREA AT NTPC KHARGONE **-as per BOQ, detailed scope of work, Specification, Terms and Conditions, drawings and instruction of Engineer-in-Charge as detailed in the tender document.**

**Project/Station where work to be executed: NTPC Khargone Super Thermal Power Station**

NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.

- 2.0 Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (<https://eprocurementpc.nic.in/nicgep/app>) and as per the following **details** & schedule:

|                                       |  |
|---------------------------------------|--|
| Source of IFB/NIT                     | Central Procurement Group-1, Raipur                                |
| Form of Contract/Tender Category      | <b>Service Contract</b>  |
| NIT Date                              | 23.02.2024   |
| Document Download Commencement        | 23.02.2024   |
| Last Date and Time for Bid submission | 15.03.2024;14:00 Hrs.  |
| Technical Bid Opening Date & Time     | 15.03.2024;14:30 Hrs.  |
| Price Bid Opening Date & Time         | Shall be intimated separately.                                     |
| Estimated Cost in INR                 | <b>Rs. 96.58 Lacs (GST Extra)</b>                                  |
| Cost of Bidding Documents(Tender fee) | <b>Nil (GeM Tender)</b>  |
| Bid Security/EMD -                    | <b>Rs. 1,00,000.00</b><br><b>IN THE FORM OF (a) ONLINE THROUGH</b> |

|                              |  |
|------------------------------|--|
|                              | <b>PORTAL OR (b) BANK GUARANTEE (BG) OR (e) INSURANCE SURETY BOND</b>  |
| <b>INTEGRITY PACT</b>        | <b>NOT APPLICABLE</b>  |
| Benefit to MSME              | This is a <b>SERVICE CONTRACT</b> . MSE Benefit is <b>APPLICABLE</b> for the Package. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids. |
| Pre-Bid Conference Date/TIME | Not Applicable   |
| Reverse Auction              | Not Applicable   |

**No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.**

As per provisions of Bidding Documents, the Bidders shall submit "Techno-Commercial Proposal" and "Price Proposal" online (<https://eprocurementpc.nic.in/nicgep/app>), within the bid submission date and time. Only Techno-Commercial proposals will be opened on the date and time mentioned above or corrigendum/s(if any) thereof.

A complete set of Bidding Document may be downloaded by any interested Bidder from <https://eprocurementpc.nic.in/nicgep/app>

~~Corrigendum (if any) and extension of date (if any), shall be available on our e-tender website <https://eprocurementpc.nic.in> only.~~

- 3.0** All bids must be accompanied by **Bid Security Deposit / EMD** in the form as stipulated in the Bidding documents. Copy of Bid Security Deposit shall be submitted by the bidder in the Fee cover at GePNIC portal. In case the bidder have opted for submission of BG/ Insurance Surety Bonds as EMD; then same in original in a sealed envelope (EMD ENVELOPE) should reach at employer's **address (CI-16)** on or before Bid Submission End Date (BSED), superscribing the name of the package, Tender Id / Ref. No and Date of Bid Opening. **An additional option for submission of BG directly from the banker is also provided- REFER BDS-SECTION III FOR FURTHER DETAILS.**

~~Online facility of submitting the tender fee and bid security is enabled. Payment of tender fee is to be done only through online facility on GePNIC portal.~~

~~Bid Security/EMD up to Rs. 2,00,000 (Rupees TWO Lac only) must be paid online through GePNIC portal ONLY.~~

~~On Tendering (GePNIC) portal, "EMD through BG/ ST or EMD Exemption Allowed" Tab is enabled only for the purpose of allowing bidders to submit the scanned copy of the bank Guarantee/ Insurance Surety Bond. please refer to the attached help document named "Help\_Document\_for\_Online\_Payment\_EMD\_BG" in this regard).~~

Bidders who wish to submit bank guarantee/ Insurance Surety bond as EMD MUST upload the scanned copy of said EMD and ensure that original physical copy of the bank guarantee received at the Employer's address mentioned in bidding documents before the bid submission deadline as per the tender provisions. **An additional option for submission of BG directly from the banker through mail is also provided- REFER BDS-SECTION III FOR FURTHER DETAILS**

Payment of EMD and Tender fee is **not** exempted in this tender, being a Service **works** contract. Bidders are advised **NOT** to upload MSE/other document for availing exemption. Bids without adequate Bid Security and Tender fee, as per tender provisions, shall be outrightly rejected.

4.0 Bidder has to ensure the following documents to be submitted online, pursuant to **ITB Clause 11 read in conjunction with relevant provisions in bid data sheet, failing which bid is liable for rejection;**

a) Tender Fee: As applicable **(Non-Refundable, to be deposited online only)**

b) Earnest Money Deposit/Bid Security

c) **Integrity Pact** (if applicable- REFER BDS-SECTION III FOR FURTHER DETAILS)

All bids must be accompanied by Tender Fees (Cost of Bidding Documents), Bid Security (EMD) and Integrity Pact (if applicable) AS PER TENDER PROVISIONS.

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEES, BID SECURITY AND **INTEGRITY PACT (if applicable)** AS PER TENDER PROVISIONS; SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED IN CASE, TENDER FEE AND BID SECURITY IS SUBMITTED ONLINE THROUGH THE TENDERING PORTAL, BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF FEE & BID SECURITY IN THE E-TENDERING PORTAL IN APPROPRIATE FOLDER

## **5.0 QUALIFYING REQUIREMENTS FOR BIDDERS:**

*The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated here under.*

In addition to the requirements stipulated in Section ITB (Instructions to Bidders), the Bidder shall also meet the Qualifying Requirements stipulated here under:

### **1.0 Technical Criteria:**

1.1 The bidder should have executed "**Civil construction / Civil Maintenance / Horticulture / Landscaping / Jungle cutting works / Grass cutting works or a combination of any of the above**", during the preceding seven (07) years prior to the date of Techno- Commercial bid opening, in any of following manner.

i) Single order having executed value of above work(s) not less than Rs. 39.00 Lakh.

OR

ii) Two orders having executed value of above work(s) not less than Rs. 24.00 Lakh each.

OR

iii) Three orders having executed value of above work(s) not less than Rs. 19.00 Lakh each.

### **Notes for Clause 1.0 above:**

1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.

2. In case of orders under execution, the value of work executed prior to the date of Techno- Commercial bid opening duly certified by bidder's client shall be considered acceptable.
3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.
4. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.

## **2.0 FINANCIAL CRITERIA:**

- 2.1 The average annual turnover of the Bidder, in the preceding three (3) financial years as on the date of Techno-Commercial bid opening, shall not be less than Rs. 48 Lakhs (Rupees Forty-Eight Lakhs only).
- 2.2 In case the Bidder does not satisfy the financial criteria, stipulated at Cl. No. 2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. No. 2.1 above, provided that the Net Worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the Bidder would be required to furnish along with its Techno- Commercial bid, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution, as per the format enclosed in the Bid Documents, pledging unconditional & irrevocable financial support for the execution of the contract by the bidder in case of award.
- 2.3 In case the bidder is not able to furnish its audited financial statements on stand- alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:
  - Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of the Holding Company.
  - A certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Financial Statements of the Holding Company.
- 2.4 In cases where audited results for the last financial year as on the date of Techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results for the three (03) consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a

certificate would be required from CEO/CFO as per the format enclosed in the bidding document stating that the financial results of the company are under audit as on the date of Techno-commercial bid opening and the certificate from the practicing Chartered Accountant certifying financial parameters is not available.

**Notes for Clause 2.0 above:**

1. Net worth means the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
2. Other income shall not be considered for arriving at annual turnover figures.
3. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India.

6.0 Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid

7.0 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

8.0 Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, will be eligible to bid only if the bidder is registered with the same competent authority.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

- 9.0 NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
- 10.0 NTPC reserves right to amend any bid/tender conditions through appropriate CORRIGENDUMS published in the portal AT ANY TIME. NTPC also reserves the right to extend/change the bidding schedule through publishing necessary CORRIGENDUMS in the portal if the situation demands so AT ANY TIME. The corrigendum as decided by NTPC and deemed fit would be published in the portal as per provisions therein. **This prevails over the relevant provisions elsewhere in the bid document.** The corrigendum/amendment as published/posted in the portal will be binding on Bidders and it will be assumed that the information contained therein will have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments/Corrigendums, if any.
- 11.0 Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.

12.0 The bid document consists of the followings:

**Section**

- I Invitation for Bids (IFB)/ Notice Inviting Tender (NIT)
- II Instructions to Bidders (ITB)
- III Bid Data Sheet (BDS)
- IV General Conditions of Contract (GCC)
- V Special Conditions of Contract (SCC)
- VI Scope of Work, Technical Specifications, Special terms, FQP Drawings etc. - PACKAGE SPECIFIC
- VII Schedule of Quantities (SOQ PDF) for reference and BOQ.xls for submission of bid)
- VIII Forms and Procedures

AND

- **ATTACHMENT-3 (QUALIFYING REQUIREMENT DATA SHEET IN THE PRESCRIBED FORMAT & annexures).**
- **DECLARATION BY BIDDER REGARDING "ONE BIDDER ONE BID" CLAUSE**
- **INTEGRITY PACT**

**13.0 IMPORTANT NOTES FOR THE TENDER:**

a) **Attachment 3 - QR DATA SHEET (ATTACHED separately for the package as bid document) is to be filled up properly as per format given for the stipulated QR parameters and to be submitted in the bid at appropriate file/folder provided for the purpose. The reference works whose details have been declared in Attachment-3 AND/OR in the submitted bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR).**

**LATEST PROVISIONS FOR "AUTHENTICATION OF VERACITY OF DOCUMENTS SUBMITTED BY THE BIDDER IN SUPPORT OF QUALIFYING REQUIREMENT" HAS BEEN INCORPORATED IN CLAUSE NO 6.2 OF Bid Data Sheet (Section III- BDS). AUTHENTICATED DOCUMENTS (AS APPLICABLE- from Independent Statutory Auditor of BIDDER/ or specified Third-Party Inspection Agency (TPIA)) IN LINE WITH THE SAID PROVISIONS TO BE COMPLIED.**

b) The bid specific data for the package AS MENTIONED IN Bid Data Sheet (Section III- BDS) shall amend and/or supplement the provisions in the Instructions to Bidders (Section II- ITB). Wherever there is a conflict, the provisions BDS shall prevail over those in the ITB.

c) Special Conditions of Contract (SCC), Section-V, shall supplement/ amend the General Conditions of Contract (GCC) Section-IV of Standard Bidding Document, wherever there is a conflict, the provisions in SCC shall prevail over those in the GCC of Standard Bidding Document.

d) **EMD EXEMPTION IS NOT ALLOWED FOR THE TENDER, BEING A WORKS CONTRACT.** For bidders opting for BG/ Insurance Surety bond in lieu of EMD may please NOTE that; when tendering platform asks for “EMD through BG/ST or EMD Exemption Allowed” ; “YES” option is to be selected. The same means that EMD THROUGH BG/ Insurance Surety is being ALLOWED and the scanned copy of BG/ Insurance Surety is to be uploaded. (please strictly refer attached help document named “Help\_Document\_for\_Online\_Payment\_EMD\_BG” in this regard

e) **UDIN:** Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI). It is mandatory to mention UDIN (Unique Document Identification Number) by the bidders while submitting audited financial statements, other CA certificates etc. w.e.f. date as mentioned in ICAI gazette notification dt. 02.08.2019.

f) THIS IS A NO DEVIATION TENDER, WHICH MEANS- NO DEVIATION, WHATSOEVER, IS PERMITTED BY THE EMPLOYER TO ANY PROVISIONS OF BIDDING DOCUMENTS.

GTE PROVISION IN THE BID SUBMISSION PROCESS IN TENDERING PLATFORM IS TO BE ACCEPTED FOR NO DEVIATION/ FULL COMPLIANCE TO THE BID DOCUMENTS. ACCEPTANCE TO THE SAID GTE WOULD CONFIRM THAT THE BIDDER HAVE ACCEPTED ALL THE TERMS AND CONDITIONS OF THE BID DOCUMENT

14.0 The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurmentpc.nic.in>. The Bidder would be required to register on the website. First time users are required to register themselves on NTPC tender website (<https://eprocurmentpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form (refer Section VIII) duly verified by bank.

15.0 Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

16.0 **Address for Communication**

DGM/AGM (Contracts & Materials)  
NTPC Limited,  
Unified Shared Service Centre,  
Central Procurement Group-1,

Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar  
Nava Raipur, Raipur, Chhattisgarh, Pin Code-492018  
Tel. No.: 0771-2515568  
Email: pankajkumar07@ntpc.co.in /amitiwari@ntpc.co.in

**Websites:** <https://eprocurmentpc.nic.in>, <https://ntpctender.ntpc.co.in> or [www.ntpc.co.in](http://www.ntpc.co.in)

**Registered Office:**

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NTPC Bhawan, SCOPE Complex,  
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New Delhi – 110003  
Corporate Identification Number: L40101DL1975GOI007966.  
Website: [www.ntpc.co.in](http://www.ntpc.co.in)