

**NTPC LIMITED  
(A GOVERNMENT OF INDIA ENTERPRISE)**

**UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR**

**CONTRACT & MATERIAL DEPTT**

**Section-I**

**NOTICE INVITING TENDER (NIT)**

**FOR**

**Upkeeping and operation of Offsite areas, AWRS and DAETP of Unit-1&2**

**(Domestic Competitive Bidding)**

**Tender Ref: NTPC/USSC–CPG1/9900271847**

1.0 NTPC Limited (NTPC) invites online bids on “**Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid)**” from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

**2.0 BRIEF SCOPE OF WORK**

The scope of work comprises of “**Upkeeping and operation of Offsite areas, AWRS and DAETP of Unit-1&2**”.

NTPC intends to finance subject Package through Internal Resources.

3.0 Detailed Specification, Scope of Work and Terms & Conditions are given in the Bidding Documents, which are available for examination and Sale at our eProcurement Portal (<https://eprocurmentpc.nic.in/nicgep/app>) and as per the following schedule:

Form of Contract/Tender Category	Services*
Source of IFB/NIT	<b>Central Procurement Group – 1, Raipur</b>
NIT Date	<b>As per details at <a href="https://eprocurmentpc.nic.in">https://eprocurmentpc.nic.in</a></b>
Document sale Commencement Date	
Last date for receipt of queries from bidders (if any)	
Last Date & time for Bid submission	
Technical Bid Opening Date & Time	
Price bid Opening Date & time	Shall be intimated separately.
Cost of Bidding Documents / Tender Fee	<b>Rs. 2,655/- (Rupees Two Thousand Six Hundred &amp; Fifty-Five Only)</b>
Bid Security / EMD	<b>Rs. 2,00,000/- (Rupees Two Lakh only)</b>
Benefit to MSME	<b>Applicable. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.</b>
Contract Period	<b>12 Months</b>
Pre-Bid Conference Date & Time (if any)	<b>Not Applicable</b>
Reverse Auction	<b>Not Applicable</b>

Integrity Pact	Not Applicable
----------------	----------------

**“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified on e-tender portal”.**

Corrigendum (if any) shall be available on our e-tender website <https://eprocurmentpc.nic.in> only.

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurmentpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurmentpc.nic.in>

**4.0** All bids must be accompanied by Tender Fees (Cost of Bidding Documents) & Bid Security for an amount (as mentioned at Clause 3.0 above) ~~and Integrity Pact. Integrity Pact shall be submitted as per instruction mentioned in ITB/SCC.~~

**“ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE (ONLY IN CASE WHERE BID SECURITY IS SUBMITTED THROUGH BG) SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY EITHER IN SEPARATE SEALED ENVELOPE OR IN THE E-TENDERING PORTAL.”**

Any bid without an acceptable Tender Fees (through online payment), Bid Security (through online payment or BG) ~~and Integrity Pact~~ shall be rejected by Employer as being non-responsive and shall not be opened.

#### **5.0 QUALIFYING REQUIREMENTS FOR BIDDERS.**

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

##### **5.1 Technical Criteria:**

**5.1.1** The bidder should have executed work(s) for ‘Operation Assistance / Operation/Operation & maintenance/ Housekeeping / Upkeeping / Manpower assistance’ in a Thermal Power Plant within preceding seven (07) years prior to the date of Techno-Commercial bid opening in any of the following manner:

1. One (1) order having executed value not less than **Rs. 160 Lakh**

OR

2. Two (2) orders having executed value not less than **Rs. 100 Lakh each**

OR

3. Three (3) orders having executed value not less than **Rs. 80 Lakh each.**

**Notes for Technical Criteria:**

1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.
2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.
3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.
4. "Reference works executed by the bidder, as a member of joint Venture / Consortium / Associate can also be considered provided:
  - (a) The allocation of scope of work between the partners of the joint Ventures / consortium / Associate is clearly defined in the executed joint venture agreement / consortium agreement / deed of joint undertaking and the bidder's scope of work and break-up of quantities executed by them as individual contribution in the joint Venture / Consortium / Associate, duly authenticated by the Project Authority/Owner, meet the relevant provisions of eligibility criteria.
  - (b) In case the reference work has been executed by the bidder in an integrated joint venture wherein allocation of scope of work and break-up of quantities between the partners is not clearly specified in the integrated joint venture Agreement, then for establishing the eligibility as per technical criteria 5.1.1 of QR, the credit of executed quantities can be claimed by the bidder in the ratio of bidder's share in the integrated joint Venture Agreement, provided the applicant establishes that it regularly undertakes works mentioned in QR. The executed works/ quantities by the integrated joint venture shall be duly authenticated by the Project Authority/owner."
5. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.

## **5.2 Financial criteria:**

**5.2.1** The Average Annual Turnover of the Bidder, should not be less than **Rs. 201 Lakhs (Rupees Two crore and one Lakh only)** during the preceding three (3) completed financial years prior to the date of Techno-Commercial bid opening.

**5.2.2** In case the Bidder **does not satisfy the financial criteria**, stipulated above on its own, its Holding Company would be required to meet the stipulated turnover requirements, provided that the Net Worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the Bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution, as per the format enclosed in the Bid Documents, pledging unconditional & irrevocable financial support for the execution of the Contract by the Bidder in case of award.

**5.2.3** In case the bidder is not able to furnish **its audited financial statements on stand-alone entity basis**, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:

- i. Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of the Holding Company.
- ii. A certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial

statements form part of the Consolidated Annual Financial Statements of the Holding company.

**5.2.4** In cases where audited results for the last financial year as on the date of Techno- commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results for the three (03) consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from CEO/CFO as per the format enclosed in the bidding document stating that the financial results of the company are under audit as on the date of Techno-commercial bid opening and the certificate from the practicing Chartered Accountant certifying financial parameters is not available.

**Notes for 5.2:**

1. **Other income** shall not be considered for arriving at annual turnover figures.
2. **“Holding Company”** and **“Subsidiary Company”** shall have the meaning ascribed to them as per Companies Act of India.
3. **Net worth means** the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.

6.0 Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

7.0 Notwithstanding anything stated above, the Employer reserves the right to assess the credentials/capabilities/capacity of the Bidder/ his collaborators / associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid.

8.0 The reference works whose details have been declared in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional plant for conforming to the specified qualifying Requirement shall be sought, offered or permitted”.

9.0 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. **The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.**

- 10.0 Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, will be eligible to bid only if the bidder is registered with the same competent authority.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

- 11.0 NTPC reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.
- 12.0 Issuance of bid documents to any Bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
- 13.0 The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurementpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurementpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

**Note:** No Hard Copy of bidding documents shall be issued.

- 14.0 Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.
- 15.0 **Address for communication:**

**DGM/AGM (CPG-I/C&M)**

NTPC Limited, Unified Shared Service Centre,  
Central Procurement Group-I,  
Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar  
Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101  
Tel. No.: 0771-2515438/0771-2515485  
Email: [bhupeshgupta@ntpc.co.in](mailto:bhupeshgupta@ntpc.co.in) / [monikasagar@ntpc.co.in](mailto:monikasagar@ntpc.co.in)

**Websites:** <https://eprocurementpc.nic.in/nicgep/app> or [www.ntpctender.com](http://www.ntpctender.com) or [www.ntpc.co.in](http://www.ntpc.co.in)

- 16.0 **Registered Office**  
NTPC Limited  
NTPC Bhawan, SCOPE Complex,

7, Institutional Area, Lodi Road,  
New Delhi – 110003  
Corporate Identification Number: L40101DL1975GOI007966.  
Website: [www.ntpc.co.in](http://www.ntpc.co.in)