

NTPC Limited
(A Government of India Enterprise)
EOC NOIDA Office

INVITATION FOR BIDS (IFB)

FOR
Operation and Maintenance for Electrical system, and Maintenance of Civil and Horticulture Works at NTPC
NETRA Greater Noida

(Domestic Competitive Bidding)

GEPNIC Tender Ref. No: 2023_NTPC_81425_1

Date: 17.11.2023

1.0 NTPC invites on-line bids at Government e-procurement portal of NIC (GePNIC) at website- <https://eprocurmentpc.nic.in/> on **Single Stage Two Envelope Basis (i.e. Envelope-I: Techno-Commercial Bid and Envelope-II: Price Bid)** from eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

2.0 Brief Scope of Work

NETRA complex comprises phase-I (RE Dept) and phase-II (NETRA dept) Building. The brief scope comprising as per following:

Electrical works of Phase-I building (including round the clock operation, minor repairs and preventive maintenance works of electrical system) and maintenance of the telephone / EPABX system. Maintenance of split ACs installed at Phase-I building. Building Maintenance Civil DSR 2021 items for Phase-I building.

Building Maintenance civil Non DSR items for Phase-I building. O&M of electrical system and maintenance of the telephone / EPABX system of entire NETRA complex except Phase-I. DSR E&M 2022 items for entire NETRA complex except Phase-I building. Building Maintenance Civil DSR 2021 items for entire NETRA complex except Phase-I building. Building Maintenance civil Non DSR items for entire NETRA complex except Phase-I building. Horticulture DSR works for the entire NETRA complex.

The complete scope of the work/ services shall be as per the Scope of the Works Section-V.

Contract Period – 02 (two) years.

3.0 NTPC intends to finance the aforesaid Package through Own Resources.

4.0 Detailed specification, scope of work and terms & conditions are given in the Bidding Documents, which are available at the GePNIC (e-tender) portal at <https://eprocurmentpc.nic.in/>. The Bidding Schedule* for the Tender is as under:

Issuance of IFB	17.11.2023
Documents Sale Dates & Timings	From 17.11.2023 to 18.12.2023 up to 1500 hrs (IST)
Last date for receipt of queries from bidders (if any)**	24.11.2023 17:00 Hrs
Pre Bid Conference date & time	Not Applicable
Bid (both Techno-Commercial and Price) receipt date & time	Up to 1500 hrs (IST) on 18.12.2023
Date & Time for opening of Techno-Commercial bid	20.12.2023 at 1530 Hrs.(IST)
Date & Time for submission and opening	Shall be intimated after opening of Techno-Commercial Bid.

of Price bid	
Cost of Bidding Documents in INR	INR 3375
Reverse Auction	Not Applicable

****Bidders are advised to visit the GePNIC (e-tender) portal of NTPC for updated bidding schedule of the Tender.***

**It is to be noted that "No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified at GePNIC portal of NTPC".

- 5.0** All bids must be accompanied by Bid Security for an amount of **INR 10,00,000/- (Indian Rupees Ten lakhs only)** in the form as stipulated in the Bidding Documents.

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.

- 6.0** A complete set of Bidding Documents may be downloaded by any interested Bidder from the e-Tender Portal as per specified schedule. The tender is invited under e-tendering process. The bidders can enroll themselves on the website <https://eprocurmentpc.nic.in/>. The use of Digital Signature Certificate (DSC) Class-3 key is mandatory for e-tendering activities. Accordingly, bidders should have Digital Signature Certificate (DSC) key of Class 3 to participate in e-tendering. Bidders, if required, can obtain DSC Class-3 key from agencies authorized by Govt. of India. The e-Tender Portal also has the user manuals with detailed guidelines on enrolment and participation in the bidding process.

No hard copy of Bidding Documents shall be issued. Bids shall be submitted ONLY at the e-Tender Portal i.e. <https://eprocurmentpc.nic.in/>

7.0 Qualifying Requirements for Bidders:

Qualifying Requirements are enclosed at Annexure-I to IFB.

- 8.0** "Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids."

- 9.0** MSE benefits applicable as stipulated at ITB Clause 25.

- 10.0** Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

Further, any bidder (including bidder from India) having specified Transfer of Technology (ToT) arrangement with an entity from a country which shares a land border with India, will be eligible to bid only if the bidder is registered with the same competent authority.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

- 11.0** Transfer of Bidding Documents by one intending Bidder to another is not permissible. Downloading/Issuance of Bidding Documents and /or submission of Bid shall not construe that bidder is considered qualified.

12.0 NTPC reserves the right to reject any or all bids or cancel/withdraw the Invitation for Bids (IFB) without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.

13.0 Address for Communication

Sr Manager(CS) / AGM(CS)
NTPC LTD., 6th Floor, EOC,
Plot no. A-8A, Sector 24
NOIDA (UP), India-201 301
Ph. 0120- 4948687/ 4946667
Email: ravikumar04@ntpc.co.in / abhishekjain02@ntpc.co.in

Websites: www.ntpctender.ntpc.co.in or www.ntpc.co.in
or <https://eprocurerntpc.nic.in/>

14.0 Registered Office

NTPC Limited
NTPC Bhawan, SCOPE Complex,
7, Institutional Area, Lodi Road,
New Delhi – 110003

Corporate Identification Number: L40101DL1975GOI007966,
Website: www.ntpc.co.in

Qualifying Requirements for the package “ Operation and Maintenance for Electrical system, and Maintenance of Civil and Horticulture Works at NTPC NETRA Greater Noida”

1.0 The bidder should have executed the work of Facility Management Services which includes the work of civil maintenance, electrical maintenance and horticulture works, in the preceding seven years as on last date of Techno-Commercial bid submission, as per following:

1.1 One completed/executed work having Contract value not less than INR 2.4 Crores

OR

1.2 Two completed / executed works of Contract value not less than INR 1.5 Crores

OR

1.3 Three completed / executed works of Contract value not less than INR 1.2 Crores

2.0 Financial Criteria

2.1 The average annual turnover of the Bidder, in the preceding three (3) financial years as on the last date of Techno Commercial bid submission, should not be less than INR 30 million.

2.2 The Net Worth of the Bidder should not be less than 100% of the Bidder's paid-up share capital as on the last day of the preceding financial year.

Notes for 1.0:

1. The work "executed" means the bidder should have achieved the criteria specified, even if the total contract is started earlier and/or is not completed/closed. The executed work should include civil maintenance, electrical maintenance and Horticulture works.

2. In case of contract under execution, the value of work executed till the last date of techno-commercial bid submission as certified by Client shall be considered. The executed work should include civil maintenance, electrical maintenance and Horticulture works.

3. For the purpose of arriving at the executed value, basic amount excluding GST only will be considered.

Notes for 2.0:

1. While computing the 'turnover', 'other income' shall not be considered.

2. In cases where audited results for the last preceding financial year as on the last date of submission of Techno-commercial bid are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters.

Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the Company are under audit as on the last date of submission of Techno-commercial bid and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

3. In case the Bidder meets the requirement of Net Worth based on the strength of its Subsidiary (ies) and/or Holding Company and/or Subsidiaries of its Holding Company wherever applicable, the Net Worth of the Bidder and its Subsidiary(ies) and/or Holding Company and/or Subsidiary(ies) of the Holding Company, in combined manner should not be less than 100% of

their total paid up share capital. However, individually, their Net Worth should not be less than 75% of their respective paid up share capitals.

Net worth in combined manner shall be calculated as follows:

Net worth (combined) = $(X1+X2+X3)/(Y1+Y2+Y3) \times 100\%$ where X1, X2, X3 are individual Net Worth which should not be less than 75% of the respective paid up share capitals and Y1, Y2, Y3 are individual paid up share capitals.

4. In case a Bidder does not satisfy the financial criteria, stipulated at Clause 2.1 above on its own, its Holding Company would require to meet the stipulated turnover requirements provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid up share capital of the Holding Company. In such an event, the Bidder should be required to furnish along with its Techno Commercial bid, a letter of undertaking from its Holding Company, supported by Board Resolution of the Holding Company, as per the format enclosed in the bidding documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the Bidder in case of award.

5. In case the Bidder is not able to furnish its audited financial statements on standalone entity basis, the un-audited unconsolidated financial statements of the Bidder can be considered acceptable provided the Bidder further furnishes the following documents for substantiation of its qualification:

(a) Copies of the un-audited unconsolidated financial statements of the Bidder along with copies of the audited consolidated financial statements of its Holding Company.

(b) A Certificate from the CEO/CFO of the Holding Company, stating that the un-audited unconsolidated financial statements form part of the Consolidated Annual Report of the Company.

6. "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India.

7. Net worth means the sum total of the paid up share capital and free reserves. Free reserves mean all reserves credited out of the profits and share premium account but do not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.