

INVITATION FOR BID (IFB) / NOTICE INVITING TENDER (NIT)

MEJA URJA NIGAM PVT. LTD.
CIN NO : U74900DL2008PTC176247
(A Joint Venture of NTPC & UPRVUNL)
Meja Thermal Power Plant, P.O.Kohdar, Tehsil: Meja
Distt: Prayagraj (U.P.)
PIN: 212301

INVITATION FOR BIDS (IFB) / NOTICE INVITING TENDER (NIT) / TENDER ENQUIRY FOR

“Biennial Contract for Integrated Facility Management Service at Srijan Vihar Township of Meja Thermal Power Plant (2 x 660 MW)”.

(Domestic Competitive Bidding)

IFB / NIT No.: MUNPL/C&M/Contract/NIT/23-24/51; Dated: 19.07.2023

Employer invites **Online Bids** on SINGLE STAGE-TWO ENVELOPE bidding basis (Envelope-I: Techno-Commercial Bid & Envelope-II: Price Bid) from eligible bidders for **“Biennial Contract for Integrated Facility Management Service at Srijan Vihar Township of Meja Thermal Power Plant (2 x 660 MW)”** as per the Scope of Work mentioned hereinafter.

1. BRIEF SCOPE OF WORK:

The brief scope of work under this package shall include the following: **“Biennial Contract for Integrated Facility Management Service at Srijan Vihar Township of Meja Thermal Power Plant (2 x 660 MW)”**.

2. Employer intends to finance the subject package through: **IR (Internal Recourse)**

3. Brief Description of NIT:

Tender Ref No / Tender ID	MUNPL/C&M/Contract/NIT/23-24/51; Dated: 19.07.2023
Document Download / Sale Start Date	AS PER GePNIC NIT
Document Download / Sale End Date	AS PER GePNIC NIT
Source of IFB/NIT	MUNPL
Form of Contract/Tender Category	Works *
Type of Bidding	SINGLE STAGE-TWO ENVELOPE
Clarification Start Date	AS PER GePNIC NIT
Clarification End Date	AS PER GePNIC NIT
Bid Submission Start Date	AS PER GePNIC NIT
Bid Submission End Date	AS PER GePNIC NIT
Bid Opening Date	AS PER GePNIC NIT
Cost of Bidding Documents in INR	Rs. 10,620.00
EMD in INR	Rs. 20,00,000.00 (Indian Rupees Twenty Lakhs only)
Pre-Bid Conference Date & Time (if any)	Not Applicable

INVITATION FOR BID (IFB) / NOTICE INVITING TENDER (NIT)

***Note:**

- a) *Being a “Works Contract”; **MSME Benefits are not applicable.**
- b) Splitting of Quantities / divisibility of Tender is not applicable / not permitted.
- c) Only “Class-I Local Supplier” are allowed for bidding, as indicated in the Bid Data Sheet. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

4. Qualifying Requirements (QR) for Bidders:

1.0 Technical Criteria for Bidder

The bidder should have executed Similar Work(s) during the preceding seven (7) years reckoned from the date of techno-commercial bid opening for either of the following values:

Single work costing not less than **₹ 556.86 Lakhs** excluding GST / (excise duty and service tax).

OR

Two works each costing not less than **₹ 348.04 Lakhs** excluding GST / (excise duty and service tax).

OR

Three works each costing not less than **₹ 278.43 Lakhs** excluding GST / (excise duty and service tax).

2.0 Financial Criteria for bidder

- a) The Average Annual Turnover of the bidder should not be less than **₹ 696.07 Lakhs** during the preceding three (03) completed financial years as on the date of techno commercial bid opening.
- b) The Net Worth of the Bidder as on the last day of the preceding financial year shall not be less than 100% (hundred percent) of its paid-up share capital.

Note for 1.0:

- i. **Similar Work(s)** shall mean the **work of integrated facility management services comprising of minimum three of the following jobs:**

1.	Civil Maintenance
2.	Electrical Maintenance
3.	Housekeeping including Sewage Disposal System
4.	Horticulture Works

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- ii. The word 'executed' means that the bidder should have achieved the criteria specified above during the stipulated period, even if the contract has been started earlier and/or is not completed/closed.
- iii. Any of the above cases shall be supported by the documentary evidence of having executed the work / appropriate documentary evidence of delivery directly under contract with the owner company of the project.
- iv. Here owner means the entity which has the original requirement of the work referred and is not a contractor to any other contractor for the reference work.

However sub-contractor / sub vendor approved by the owner of the project shall also be considered subject to submission of documentary evidence issued by Owner.

In case the work is awarded by "Government Institutes / Government agencies / Government departments / SPSEs / CPSEs on behalf of owner, confirmation from such Government Institutes / Government agencies / Government departments / SPSEs / CPSEs shall be sufficient.

Notes for 2.0 above:

- v. In case the Bidder does not satisfy the average annual turnover criteria stipulated above on its own, its Holding Company would be required to meet the stipulated turnover requirements as above, provided that the Net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the Bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the Bidder in case of award.
- vi. Other income shall not be considered for arriving at annual turnover.
- vii. In case the Bidder is not able to satisfy the Net Worth criteria on its own, it can meet the requirement of net Worth based on the strength of its Subsidiary(ies) and / or Holding Company and / or Subsidiaries of its Holding Company wherever applicable. In such a case, however, the Net worth of the Bidder and its Subsidiary(ies) and / or Holding Company and / or Subsidiary(ies) of the Holding Company, in combined manner should not be less than 100% (hundred percent) of their total paid up share capital. However, individually, their Net worth should not be less than 75% (seventy five percent) of their respective paid-up share capitals.
- viii. Net worth means the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.

INVITATION FOR BID (IFB) / NOTICE INVITING TENDER (NIT)

- ix. “Holding Company” and “Subsidiary Company” shall have the meaning ascribed to them as per Companies Act of India.
- x. Net worth in combined manner shall be calculated as follows:

$$\text{Net Worth (combined)} = (X1 + X2 + X3) / (Y1 + Y2 + Y3) \times 100$$
 Where X1, X2, X3 are individual Net worth which should not be less than 75% of the respective paid-up share capitals and Y1, Y2, Y3 are individual paid up share capitals.
- xi. In case where audited results for the last financial year as on the date of Techno Commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bid documents stating that the financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.
- xii. In case the bidder is not able to furnish its audited financial statements on standalone entity basis, the un-audited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:
- a. Copies of the un-audited unconsolidated financial statements of the bidder along-with copies of the audited consolidated financial statements of its Holding Company.
 - b. A certificate from CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the un-audited unconsolidated financial statements form part of the Consolidated Annual Report of the Company. In cases where audited results of the last preceding financial year as on the date of the opening of Techno-commercial bid are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable

5. ATTACHMENTS:

Attachments to be submitted by Bidder accompanied with Techno-Commercial Bids:

S. No.	Attachment	Description	Applicable / Not Applicable
THROUGH GTE AT E-TENDERING PORTAL (UPLOADING OF SCANS ARE NOT REQUIRED)			
1	Attachment-11A	Compliance to All Provisions of Bidding Documents (NIL Deviation Certificate)	Applicable
2		Compliance on Qualifying Requirement (QR)	Applicable
3	Attachment-11D	Acceptance of NTPC Safety Rules	Applicable

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4	Attachment-11B	Acceptance of NTPC Fraud Prevention Policy	Applicable
5	Attachment-11C	Declaration on Debarment / Banning Policy	Applicable
6		Declaration regarding Class-I Local Supplier	Applicable
7		Declaration regarding “Restrictions on procurement from a Bidder of a country which shares a land border with India”	Applicable

SCAN OF ORIGINAL ATTACHEMENTS, ANNEXURES, DOCUMENTS IN “FEE” COVER AT E-TENDERING PORTAL

1	Tender Fee	Proof of Tender Fee Payment (Transaction Detail): <i>Submission in MUNPL Bank Account through NEFT / RTGS / IMPS only.</i>	Applicable
2	Bid Security / EMD	Bid Security (EMD): <i>(Instrument / Mode of submission as per Tender Conditions)</i>	Applicable
3	Attachement-2	Legal Status of Bidder (Legal documents of Firm)	Applicable
4	Attachement-3	Authority to Sign Bid / Power of Attorney	Applicable
5	Attachement-12	Integrity Pact	Not Applicable

SCAN OF ORIGINAL ATTACHEMENTS, ANNEXURES, DOCUMENTS IN “PRE-QUAL / TECHNICAL” COVER AT E-TENDERING PORTAL

2	Bid Form	Bid Form	Applicable
7	Attachement-4	Electronic Fund Transfer (EFT) Form along with Cancelled Cheque	Applicable
8	Attachement-5	Documents/Declaration pertaining to Qualifying Requirement (QR)	Applicable
9	Attachement-6	Sub-Contractors	Not Applicable
10	Attachement-7	Equipment/Machinery Deployment Schedule	Applicable
11	Attachement-8	General Declaration	Applicable
12	Attachement-9	Details along with Copy of PF and ESI registration, PAN and GST Reg.	Applicable
13	Attachement-10	Acceptance of Section-VI: Technical Details, Data Sheet, Drawings, Compliance to Scope of Work, FQP etc.	Applicable
14	Attachement-11C	Declaration on Debarment / Banning Policy	Applicable

INVITATION FOR BID (IFB) / NOTICE INVITING TENDER (NIT)

Note:

1. All the Applicable Attachments shall be uploaded on e-Tendering Portal as tabulated above. Attachments shall not be clubbed with other Attachments. Documents pertaining to any Applicable Attachment shall be enclosed with that Attachment only. Documents pertaining to QR shall be enclosed with Attachment-5 only.
 2. Debarment / Banning Policy mentioned anywhere in Tender Documents is meant to “Policy & Procedure for Debarment from Business Dealings”
6. Bidder have to pay **Tender Fee** through NEFT / RTGS / IMPS **only** in MUNPL Bank Account; detailed as following:

NAME: Meja Urja Nigam Pvt Ltd
ACCOUNT NO.: 0012008700004587
Bank: Punjab National Bank
Branch: Civil Lines, Allahabad (0012)
IFSC: PUNB0001200

No other mode of Tender Fee payment / submission is permitted.

7. Any bid not accompanied by an Acceptable Bid Security in a Separate Sealed Envelope shall be rejected by the employer as being Non-Responsive and shall not be opened. In case, the Bid Security is submitted as EFT, bidder to submit the proof of e-payment of Bid Security in the e-tendering portal.

Applicable Mode of Bid Security / EMD are any one of the following:

- i) Electronic Fund Transfer (EFT)
or
ii) Irrevocable Letter of Credit
or
iii) Bank Guarantee
or
iv) Insurance Surety Bond

Regarding Procedure of Bid Security / EMD Submission; Sub-Clauses of ITB Clause No. 14.0 to be referred.

8. In case a Bidder does not submit the aforesaid Tender Fee and Bid Security / EMD or no confirmation is indicated by them or statement/any declaration like ‘later’, ‘to be furnished later’, ‘NA’ etc. are indicated against the declaration, then the bid shall be rejected by EMPLOYER as being Non-Responsive.
9. A complete set of Bidding Documents may be downloaded by any interested Bidder from Central Public Procurement Portal for ePROCUREMENT (<https://etenders.gov.in/eprocure/app>).
10. Clarification on bidding documents:

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A prospective Bidder requiring any clarification of the Bidding Document shall put the query under Clarification tab of the on-line bid at least three days prior to the clarification end date. EMPLOYER will respond to any request for clarification or modification of the bidding documents that it receives within the time line specified.

EMPLOYER will post the Clarifications under Clarification/Corrigendum tab at e-tender website. Bidders can view these clarifications.

No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.

11. Issuance of Bidding Documents to any Bidder shall not construe that such Bidder is considered qualified.
12. Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.
13. **Address for Communication:**

Contracts Services,
C&M Department,
Meja Thermal Power Project,
Post: Kohdar, Tehsil: Meja,
District: Prayagraj (UP)
PIN: 212301

e-mail: cnmmeja@ntpc.co.in /
amitkumar@ntpc.co.in Mobile: 7571908401

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- xi. In case where audited results for the last financial year as on the date of Techno Commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bid documents stating that the financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.
- xii. In case the bidder is not able to furnish its audited financial statements on standalone entity basis, the un-audited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:
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 - b. A certificate from CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the un-audited unconsolidated financial statements form part of the Consolidated Annual Report of the Company. In cases where audited results of the last preceding financial year as on the date of the opening of Techno-commercial bid are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable

5. ATTACHMENTS:

Attachments to be submitted by Bidder accompanied with Techno-Commercial Bids:

S. No.	Attachment	Description	Applicable / Not Applicable
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5	Attachment-11C	Declaration on Debarment / Banning Policy	Applicable
6		Declaration regarding Class-I Local Supplier	Applicable
7		Declaration regarding “Restrictions on procurement from a Bidder of a country which shares a land border with India”	Applicable

SCAN OF ORIGINAL ATTACHEMENTS, ANNEXURES, DOCUMENTS IN “FEE” COVER AT E-TENDERING PORTAL

1	Tender Fee	Proof of Tender Fee Payment (Transaction Detail): <i>Submission in MUNPL Bank Account through NEFT / RTGS / IMPS only.</i>	Applicable
2	Bid Security / EMD	Bid Security (EMD): <i>(Instrument / Mode of submission as per Tender Conditions)</i>	Applicable
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SCAN OF ORIGINAL ATTACHEMENTS, ANNEXURES, DOCUMENTS IN “PRE-QUAL / TECHNICAL” COVER AT E-TENDERING PORTAL

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13	Attachement-10	Acceptance of Section-VI: Technical Details, Data Sheet, Drawings, Compliance to Scope of Work, FQP etc.	Applicable
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6. Bidder have to pay **Tender Fee** through NEFT / RTGS / IMPS **only** in MUNPL Bank Account; detailed as following:

NAME: Meja Urja Nigam Pvt Ltd
ACCOUNT NO.: 0012008700004587
Bank: Punjab National Bank
Branch: Civil Lines, Allahabad (0012)
IFSC: PUNB0001200

No other mode of Tender Fee payment / submission is permitted.

7. Any bid not accompanied by an Acceptable Bid Security in a Separate Sealed Envelope shall be rejected by the employer as being Non-Responsive and shall not be opened. In case, the Bid Security is submitted as EFT, bidder to submit the proof of e-payment of Bid Security in the e-tendering portal.

Applicable Mode of Bid Security / EMD are any one of the following:

- i) Electronic Fund Transfer (EFT)
or
ii) Irrevocable Letter of Credit
or
iii) Bank Guarantee
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iv) Insurance Surety Bond

Regarding Procedure of Bid Security / EMD Submission; Sub-Clauses of ITB Clause No. 14.0 to be referred.

8. In case a Bidder does not submit the aforesaid Tender Fee and Bid Security / EMD or no confirmation is indicated by them or statement/any declaration like ‘later’, ‘to be furnished later’, ‘NA’ etc. are indicated against the declaration, then the bid shall be rejected by EMPLOYER as being Non-Responsive.
9. A complete set of Bidding Documents may be downloaded by any interested Bidder from Central Public Procurement Portal for ePROCUREMENT (<https://etenders.gov.in/eprocure/app>).
10. Clarification on bidding documents:

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EMPLOYER will post the Clarifications under Clarification/Corrigendum tab at e-tender website. Bidders can view these clarifications.

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13. **Address for Communication:**

Contracts Services,
C&M Department,
Meja Thermal Power Project,
Post: Kohdar, Tehsil: Meja,
District: Prayagraj (UP)
PIN: 212301

e-mail: cnmmeja@ntpc.co.in /
amitkumar@ntpc.co.in Mobile: 7571908401

Signature Not Verified

Digitally signed by AMIT KUMAR
Date: 2023.07.19 13:21:23 IST
Location: eProcurement System for
Central PSUs