

(INVITATION FOR EXPRESSION OF INTEREST)



NTPC Limited
(A Government of India Enterprises)

Invites

Expression of Interest (EOI)

from

**NABCB accredited Inspection Bodies for getting listed as Acceptable Third-Party
Inspection Agency (TPIA) in tenders floated by NTPC**

Expression of Interest from NABCB accredited Inspection Bodies for getting listed as Acceptable Third-Party Inspection Agency (TPIA) in tenders floated by NTPC

Section-I: EOI Information

Ref. No. CS-P&S-EOI-01/2023

Date : 19.07.2023

1.0 ABOUT NTPC:

NTPC is India's largest energy conglomerate with roots planted way back in 1975. Since then, it has established itself as the power major with presence in the entire value chain of the power generation business. From fossil fuels it has forayed into generating electricity via hydro, nuclear and renewable energy sources. To strengthen its core business, the corporation has diversified into the fields of consultancy, power trading, training of power professionals, rural electrification, ash utilisation and coal mining as well. NTPC became a Maharatna company in May 2010.

2.0 ABOUT PROCUREMENT ACTIVITIES OF NTPC:

The Procurement activities at NTPC play an important role to ensure proper upkeep of its assets and meeting the requirement of Stations and Projects. NTPC issues tenders having scope of work viz. supply / service / works (both supply & service included). In these tenders, the documents submitted by Bidders are evaluated w.r.t Qualifying Requirements (QR) criteria stipulated in the Bidding Documents.

Recently, it was decided by NTPC that bidders who wish to participate in tenders of NTPC shall be required to submit all the documents, in support of Technical QR (such as copy of Purchase Orders / Work Orders / Contract Agreements, Client Certificates etc.) duly certified and verified for authenticity from Independent Statutory Auditor of their Company or specified Third-Party Inspection Agency.

The Bidder who wish to participate in tenders of NTPC shall be required to submit duly certified and verified documents from specified TPIA in support of meeting Technical QR along with a certificate regarding verification of authenticity of documents as per the format placed at **Annexure-I**. All the documents submitted by the bidder in support of meeting Technical QR shall be digitally signed by specified TPIA.

It may be noted that any cost incurred in authentication of veracity of documents shall be borne by the Bidder and NTPC shall have no liability (financial or otherwise) towards the same.

The TPIAs, who have already been included in the list of acceptable TPIAs in NTPC need not apply again, against this Expression of Interest.

3.0 ABOUT EXPRESSION OF INTEREST (EOI) & SELECTION METHODOLOGY:

NTPC intends to expand the list of acceptable TPIAs by inviting Expression of Interest (EOI) from all NABCB accredited Inspection bodies who have been accredited as per the requirement of ISO/IEC 17020 as Type 'A' only in QCI's NABCB website <https://nabcb.qci.org.in/inspection-body/>

Eligible Applicants who meet the above criteria are requested to submit Expression of Interest (EOI) for inclusion in the list of acceptable TPIA agencies.

The documents to be submitted by eligible applicants for inclusion in the list of acceptable TPIA agencies:

- (i) Application Form (refer Section-III) duly signed by authorized signatory along with PoA of the signatory
- (ii) Documentary proof to establish that Inspection Body has been accredited by NABCB as per the requirement of ISO/IEC 17020 as Type A only.

4.0 EOI TIMELINES:

Interested APPLICANTS may download the documents of EOI free of cost from <https://ntpctender.ntpc.co.in/> & <https://eprocurrentpc.nic.in>. Important dates for the EOI are following:

- a) Last date for queries/ seeking clarification : **26.07.2023**
- b) Last date for submission of EOI : **11.08.2023**

Undertaking from Third Party Inspection Agency

(on letter head digitally signed by a person duly authorized to Sign on behalf of the TPIA)

Ref. :

Date:

To,
NTPC Ltd.
.....

Subject: Authentication of veracity of documents submitted by M/s in support of meeting the Qualifying Requirements

Ref : IFB / Tender no.
Name of the Package/ Tender:

Dear Sir,

M/s. (hereinafter called Bidder) having Registered office at intend to participate in above referred tender of NTPC Ltd.

The tender condition stipulates that the bidder shall submit supporting Documents pertaining to Qualifying Requirement duly verified and certified by a specified independent Third Party Inspection Agency as per the list mentioned in the bidding documents.

In this regard, it is hereby confirmed that we have examined the following documents, which are also attached with this letter. The same has been verified from the Original Documents and / or Client for authenticity.

We hereby confirm that the following documents are found to be genuine and authentic.

1. Doc ref. no. dated (name of Documents)
2. Doc ref. no. dated (name of Documents)
3.

All the aforesaid documents has been digitally signed by us as a certificate of authenticity.

We further confirm that we neither have any vested interest in aforesaid tender nor have any conflict of interest in respect of above tender.

This certificate is issued at the request of M/s (Bidder) for the purpose of participating in the subject tender/s.

Thanking you,

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* Strike off, whichever is not applicable.

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Section-II: Instructions to the Applicants

1.0 GENERAL INSTRUCTIONS:

- a) Language of the responses to EOI or any query/ clarifications/ correspondences shall be in English only.
- b) For Expression of Interest, Application Form and Annexures shall be duly filled and sent to NTPC by the applicant in soft copy only.
- c) Applicant shall mention the name and contact details with complete address, phone number and email id.
- d) NTPC Ltd. may, at its sole discretion, ask for additional information/ documents and/ or seek clarifications from the applicant (s) after the deadline for submission of a response, inter alia, for the purpose of removal of inconsistencies or infirmities in their responses.

2.0 CORRIGENDUM

At any time before the last date of submission of EOI, NTPC may, for any reason, whether at its own initiative or in response to a clarification requested by an applicant, modify the EOI document. The amendment will be posted on the website and will be binding on the applicant (s) and the applicant will give due consideration to the same, while they submit their EOIs, and would invariably enclose documents/ information, as required, on account of the amendment, as a part of the EOI. NTPC may, at its discretion, extend the deadline for the submission of EOIs.

3.0 DOCUMENTS TO BE SUBMITTED :

EOI to be submitted by Applicant(s) shall consist of the following :

- (i) Application Form (refer Section-III) duly signed by authorized Signatory along with PoA of the signatory.
- (ii) Documentary proof to establish that Inspection Body has been accredited by NABCB as per the requirement of ISO/IEC 17020 as Type 'A' only.

4.0 SUBMISSION OF EOI:

For consideration of EOI, applicants are required to e-mail softcopy of EOI Application, complete in all respects, through e-mail till the last date of submission to the following e-mail address:

- (i) vijayp@ntpc.co.in
- (ii) dineshkhanelwal@ntpc.co.in

EOI Application should be duly signed by the authorized signatory in whose favor the Power of Attorney is issued.

NTPC reserves the right to reject or accept any or all applications, cancel/withdraw the EOI process without assigning any reason whatsoever and in such case, the APPLICANT shall not have any claim arising out of such action. NTPC bears no responsibility or liability of any kind in reference to this EOI.

5.0 RESPONSIVENESS CHECK OF EOI:

Responses shall be deemed non-responsive for the following reasons:

- a) Responses that are incomplete, i.e., not accompanied by any of the applicable formats inter alia Application Form, power of attorney, supporting documents, provided in Section-III;
- b) Responses not signed by authorized signatory in the manner indicated in this EOI;
- c) Material inconsistencies in the information/ documents submitted by the Applicant
- d) Response being conditional in nature;
- e) Response not received by the response Deadline;
- f) Response having Conflict of Interest;
- g) Applicant delaying in the submission of additional information or clarifications sought by NTPC, as applicable;

All applications that shall meet the responsive check requirements set out above in this section of the EOI document shall be considered as responsive. In case of non-submission of relevant details as above, the responses may be considered as "Non-responsive", at the sole discretion of NTPC and will not be considered further.

6.0 COSTS AND EXPENSES TOWARDS RESPONSE TO EOI

The Applicants shall be responsible for all the costs associated with the preparation of the response and participation in discussions related with this EOI. NTPC shall not be responsible in any way for such costs, regardless of the conduct or outcome of this short-listing/ selection process.

Section-III: Application Form

APPLICATION FORM CUM UNDERTAKING

Name of TPIA agency:

Name of contact person:

Mobile no. of contact Person:

Email id of contact person:

I, **{name of person submitting declaration}**, on behalf of M/s **{name of TPIA agency}**, submit the following:

1. We are interested in inclusion in the list of acceptable TPIA agencies in tenders floated by NTPC Ltd. and we agree to the condition that any cost incurred in such authentication of veracity of documents shall be borne by Bidder and NTPC shall have no liability (financial or otherwise) towards the same.

2. We are NOT under suspension by NABCB and we have a valid accreditation from NABCB.

3. We are NOT under the holiday list/ blacklisting of other public sector undertakings (PSU's) or Govt. organizations.

4. The format of Undertaking to be submitted by TPIA at the time of document verification is acceptable to us.

5. We shall inform NTPC immediately in writing on cessation of our accreditation from NABCB.

I further certify that that I have the authority to submit the aforesaid declaration in respect of TPIA agency mentioned above. I certify that the information mentioned above is true to the best of my knowledge.

Signature:

Name of Authorized person:

Designation:

Encl. : (i) **Documentary proof to establish NABCB accreditation as per the requirement of ISO/IEC 17020 as Type 'A' only.**
(ii) **Copy of Power of Attorney of the Authorized signatory.**