



Bid Number/बोली क्रमांक (बिड संख्या): GEM/2023/B/3371

Dated/दिनांक : 26-04-2

**Bid Document/ बिड दस्तावेज़**

<b>Bid Details/बिड विवरण</b>	
<b>Bid End Date/Time/बिड बंद होने की तारीख/समय</b>	17-05-2023 17:00:00
<b>Bid Opening Date/Time/बिड खुलने की तारीख/समय</b>	17-05-2023 17:30:00
<b>Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)</b>	180 (Days)
<b>Ministry/State Name/मंत्रालय/राज्य का नाम</b>	Ministry Of Power
<b>Department Name/विभाग का नाम</b>	Na
<b>Organisation Name/संगठन का नाम</b>	Ntpc Limited
<b>Office Name/कार्यालय का नाम</b>	Cg
<b>Item Category/मद केटेगरी</b>	Custom Bid for Services - Biennial contract of manpower assistance for the work of Operation Housekeeping of CHP Stage II at NTPC Barauni
<b>Contract Period/अनुबंध अवधि</b>	2 Year(s) 1 Day(s)
<b>MSE Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से एमएसई छूट</b>	No
<b>Startup Exemption for Years of Experience and Turnover/ अनुभव के वर्षों से स्टार्टअप छूट</b>	No
<b>Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया</b>	No
<b>Type of Bid/बिड का प्रकार</b>	Two Packet Bid
<b>Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय</b>	3 Days
<b>Estimated Bid Value/अनुमानित बिड मूल्य</b>	150683474.54
<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	ICICI
EMD Amount/ईएमडी राशि	2000000

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	ICICI
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	10.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	27

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

SR.MANAGER

NTPC Limited, Unified Shared Service Centre, Central Procurement Group-I, Western Region-II Head Quarter, Plot No. Sector-24, Atal Nagar Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101 Tel. No.: 0771-2515392/0771-2515307 (Ntpc Ltd)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
-------------------------------	-----

**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता	Yes
---	-----

1. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If bidder is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.

2. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which will be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**GEM Availability Report ( GAR):**[1681971989.pdf](#)

**Scope of Work:**[1681986643.pdf](#)

**Service Level Agreement (SLA):**[1681987683.pdf](#)

**Payment Terms:**[1681987786.pdf](#)

**Instruction To Bidder:**[1681986496.pdf](#)

**Pre Qualification Criteria ( PQC ) etc if any required:**[1681986615.pdf](#)

**Special Terms and Conditions (STC) of the Contract:**[1681987598.pdf](#)

**Quantifiable Specification / Standards of The Service/ BOQ:**[1681987834.pdf](#)

**Project Experience and Qualifying Criteria Requirement:**[1681987982.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -1:**[1681988081.pdf](#)

**Any other Documents As per Specific Requirement of Buyer -2:**[1681988186.pdf](#)

**Custom Bid For Services - Biennial Contract Of Manpower Assistance For The Work Of Operation Housekeeping Of CHP Stagel II At NTPC Barauni ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
<b>Core</b>	
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Biennial contract of manpower assistance for the work of Operation Housekeeping of CHP Stagel II at NTPC Barauni
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)/एडऑन</b>	

**Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़**

**Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी**

S.No./क्र.सं	Consignee Reporting/Officer/परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Pawan Kumar	851116,Barauni Thermal Power Plant Project NH31, Barauni Begusarai 851116 Begusarai	1	N/A

## **Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें**

### **1. Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

# ***NTPC LIMITED***

***(A Government of India Enterprise)***

## ***Additional Terms and Conditions (ATC)***

***UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR***

***CONTRACT & MATERIAL DEPTT***

**(This document is meant for the exclusive purpose of bidding against this Bid Document No . / Specification and shall not be transferred, reproduced or otherwise used for purposes other than that for which it is specifically issued).**

**Name of Work : Brief Scope: Biennial contract of manpower assistance for the work of Operation & Housekeeping of CHP Stage-I & II at NTPC Barauni**

1. Additional Terms & Conditions (ATC) of this tender comprises the following documents:
  - a. Section-I: Invitation for Bids (IFB)/Tender Enquiry/Notice Inviting Tender (NIT).
  - b. Section-II: Instructions to Bidders (ITB)
  - c. Section-III: General Conditions of Contract (GCC)
  - d. Section-IV: Special Conditions of Contract (SCC)
  - e. Section-V: Scope of work, Technical Specifications and Bid Drawings (Scope of Supply/Service)
  - f. Section-VI: Schedule of Quantities (SOQ) / Bill of Quantities (BOQ)
  - g. Section-VII: Forms and Procedures
  - h. Attachment-3
2. Terms and Conditions stipulated in ATC will supersede those in GeM GTC and STC in case of any conflicting provisions.
3. Bidders are required to submit the documents as mentioned in the check list appended below while submitting their bid and submit the fully filled check list online on GeM portal in 'Additional ATC documents'.

**What documents are uploaded whereby NTPC on GEM: -**

1. Under "Instruction To Bidder" tab of GEM - Section-II: Instructions to Bidders (ITB) is uploaded.
2. Under "Pre Qualification Criteria ( PQC ) Etc If Any Required" tab of GEM - Section-I NIT has been uploaded.
3. Under "Scope Of Work" tab of GEM - Section-V-SOW has been uploaded.
4. Under "Special Terms And Conditions (STC) Of The Contract" tab of GEM - Entire bid document as single pdf "Combined Tender Document" is uploaded.
5. Under "Service Level Agreement (SLA)" tab of GEM - Entire bid document as single pdf "Combined Tender Document" is uploaded. FORMS & PROCEDURES ARE ALSO INCLUDED IN THIS DOCUMENT WHICH ARE REQUIRED FOR PREPARATION & SUBMISSION OF BID BY THE VENDOR.
6. Under "Payment Terms" tab of GEM - Section-IV-SCC & Section-V-SOW has been uploaded
7. Under "Quantifiable Specification / Standards Of The Service/ BOQ" tab of GEM - Section-VI Detailed BOQ has been uploaded.
8. Under "Project Experience And Qualifying Criteria Requirement" tab of GEM - Attachment-3 along with appendices as applicable has been uploaded.
9. Under "Any Other Documents As Per Specific Requirement Of Buyer -1 - **Digitally signed INTEGRITY PACT is uploaded.**

10. Under “Any Other Documents As Per Specific Requirement Of Buyer -2”; SECTION-VII-FOF & PROCEDURES AND ALL IMPORTANT ATTACHMENT according to the checklist given below has been loaded. Bidders use the same attachments and submit the bid.

**4. Instructions for filling the Price Bid:**

- a. **The Bidder is required to quote Lumpsum Price {Including GST} in GeM Bid for entire service contract based on the quantity mentioned in “Detailed BOQ” attached under Quantifiable Specification / Standards Of The Service/ BOQ” tab of GEM.**
- b. **The Declaration of applicable/QUOTED GST for the package is required to be MENTIONED in Attachment-9 as per the provisions of the bidding documents.**
- c. The quoted amount by Bidder in their GEM Bid shall represent the total Lumpsum-price i.e. {Quantity x Unit price} + Quoted GST (as declared in Annexure-9)} for subject service contract.

**5. Splitting of Quantity: NOT APPLICABLE**

**6. All bids must be accompanied by Bid Security, Power of Attorney and Integrity Pact. Integrity Pact shall be submitted as per instruction mentioned in ITB/ SCC. Bid Security shall be submitted in a sealed envelope separately in physical form by the stipulated bid submission closing date and time at the address given below. ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY AND INTEGRITY PACT SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.**

Note: No Hard Copy of bidding documents shall be issued.

**7.0 Documents to be uploaded/submitted for the tender:**

Formats of the documents required to be submitted as per this check list can be referred from “Section-VII: FOF and Procedures” enclosed under ‘Instruction to Bidders’ and “Any Other Documents As Per Specific Requirement of Buyer-1”.

Sl. No.	Document Required	Action required	Submitted Please tick
1.	<b>Attachment 1: Bid Security / EMD (as per ITB Clause No. 14.0)-</b>		
1.1	<b>(i) Bank Guarantee/ Insurance Surety Bond, strictly in the format provided in the tender document, Amount as per NIT, validity as per tender document.</b>	<b>To be uploaded online and Original BG/Insurance Surety Bond to be submitted physically before the Bid submission deadline.</b>	
	<b>Or</b>		

1.2	(ii) MSE ( <b>UDYAM only</b> ) certificate towards exemption of Bid Security / EMD.	To be uploaded online
1.3	(iii) EMD Exemption as per GEM Conditions	To be uploaded online
2	<b>Attachment 2</b> : Power of Attorney/ authorization to sign the bid	To be uploaded online
3	<b>Attachment 3A-1 &amp; 3A-2</b> : Bidder's Qualifications Documents - Copies of Documentary evidence in support of the qualification criteria as per ITB Clause No. 5.4.	<b>To be uploaded online duly filled in the format provided and verified by TPIA/ISA (As applicable)</b>
3.1	<b>APPENDIX-B TO ATTACHMENT - 3A-1</b> : Undertaking duly certified and verified documents from their Statutory Auditors or specified TPIA in support of meeting Technical QR as required	<b>To be uploaded online duly filled in provided format</b>
4	<b>Attachment 4</b> : Sub-contractor proposed by Bidder	<b>Not Applicable for this package</b>
5	<b>Attachment 5</b> : Equipment/Machinery Deployment Schedule	<b>Not Applicable for this package</b>
6	<b>Attachment 6</b> : General Declaration	To be uploaded online duly filled in the format provided
7	<b>Attachment 7</b> : Electronic Fund Transfer (EFT) Authorization Form <b>in case the bidder do not have vendor code allotted by NTPC</b>	To be uploaded online duly filled in and authenticated from the concerned bank
8	<b>Attachment 8</b> : Details of PF, ESI, PAN and GSTIN Regn	To be uploaded online duly filled
9	<b>Attachment 9</b> : Declaration regarding GST	<b>To be declared through undertaking at Attachment-9 along with Bid Form</b>
10	<b>Attachment 10</b> : Declaration on Local Content	To be uploaded online duly filled in the format provided
11	<b>Attachment 12</b> : Integrity Pact as per Performa (pre-signed by employer) duly signed & Stamped at each page <i>[if applicable]</i>	<b>Applicable for this package , Please submit the same otherwise bid will be rejected</b>

12	<b>Attachment 13: Undertaking for compliance of Important Conditions of Tender</b>	<b>To be uploaded online dully filled in- along with Bid Form</b>
13	<b>Schedule of Quantities &amp; Prices i.e. Financial Bid (Price Bid)</b>	<b>To be filled online on GeM portal</b>

**Bidder Name:** \_\_\_\_\_

**Bidder's Sign & Stamp:** \_\_\_\_\_

## 2. Buyer Added Bid Specific ATC

Buyer uploaded ATC document [Click here to view the file.](#)

## Disclaimer/अस्वीकरण

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. Any clause(s) incorporated by the Buyer regarding following shall be treated as null and void and would not be considered as part of bid:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process.
9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to respond to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition



specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to ensure compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राणिक के पास पंजीकृत हो।बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**