

**DETAILED EXPRESSION OF INTEREST (EOI) FOR HIRING OF
INDEPENDENT FURNISHED BUILDING IN KOLKATA FOR NTPC
MEDICAL TRANSIT CAMP / GUEST HOUSE**

Sl. No.	Particulars	Information to be furnished by the prospective owners
		Please fill details / Remarks / Acceptance etc. in the space provided. Please attach extra sheets if required
1.	Location of Offered premises: Near EM By-pass preferably around RUBY HOSPITAL & Rasbehari Connector (with good motorable road)	
2.	Complete Address of the building which is offered for Lease to NTPC (initially for 3 Years with provision of further extension)	
3.	Name & Address of the owner(s) / co-owner(s) with mobile no. & email ID	
4.	Sanctioned Type of building (Preferably Commercial/Guest House) with Number of Floors. (Standalone building is required)	
5.	Super built area of the building in sq.ft. / Carpet Area of building & Area Breakup floor wise.	
6.	Copy of Sanctioned plan of the building covering all Floors. (To be attached)	

7.	Year of completion of the building with Completion certificate. Building should not be more than 7 years old and must be in good condition	
8.	No. of furnished bed rooms with attached washrooms -- Floor wise number to be provided and approximate area per room with washroom (Our requirement -- 18 to 20 rooms in total)	
9.	Availability of facilities such as Lift, Generator, Central AC, Hot and Cold water, Fire Fighting equipments, LAN network (Details to be provided)	
10.	Furniture and equipment provided in Bed rooms & Attached Washrooms (LED TV, AC, Bed & Mattress, sofa, chairs, coffee table, Dressing table, Wardrobe, Hot water Geyser, Lighting, Fan, Type of flooring etc. :	
11.	Area of Dining space with tables and chairs, Furniture / cabinets / Appliances available. Arrangement Plan of dining area and floor location. (Seating capacity required : Approx. 12 - 18 persons)	
12.	Area of kitchen space and store room, appliances available such as Refrigerator, chimney, RO, Induction stove, etc.	
13.	No. of Common Washrooms (Floor wise)	
14.	No. of Car Parking spaces	

15.	No. of Staff Rest Rooms & Wash Rooms available.	
16.	Facilities on roof top / terrace, if any,	
17.	Electrical Meters available and sanctioned electrical load	
21.	Power Backup details	
22.	Electricity Bills and Property Tax Bills of the premises to be attached	
23.	All statutory taxes against property like Property taxes, Municipal Taxes etc. shall be borne by Property Owner.	
24.	Lease Registration charges shall be equally shared by the Property Owner & NTPC.	
25.	Daily Operation and Maintenance of common facilities such as Lift, Generator, ACs/Central AC, Geysers/ Central water heating, etc. in OWNER'S SCOPE. Also Annual Maintenance Contract for above will be arranged by OWNER.	
26.	All other appliances such as Refrigerators, Room ACs, Fans, Kitchen appliances, RO System etc. will be covered with Annual Maintenance Contract by the OWNER.	
27.	Repairs relating to Plumbing, Electrical fittings, water supply, LAN, periodical civil maintenance will also be in OWNER'S SCOPE.	
28.	Periodical maintenance / Repair / Replacement of Furniture, Appliances, painting of walls/ windows, etc. to be arranged by the OWNER.	
29.	Type of Water Supply arrangement provided (bore well with pump/ Municipal Corporation water supply :	

	(To be maintained and ensured by Property Owner).	
30.	Payment of monthly Electricity Charges & Water supply charges: Payment should be made by the Property Owner which will subsequently be reimbursed by NTPC on submission of required bills/ receipts.	
31.	Sewerage system for the building. (To be maintained and ensured by Property Owner).	
32.	Locking Period of three years (initially). Further extension after completion of 3 years on mutually agreed terms & condition with provision of vacating the property with notice of three months by either side during the extended period.	
33.	Price bids will be invited after acceptance of qualified bids	

Date :

Place : 1.
2.

(Names & Signatures of Property Owner/ Owners)

*The Filled in format along with necessary documents duly signed / attested as mentioned above, may be submitted in a sealed envelope superscribing **“Expression of Interest for hiring of Medical Transit Camp”** to **AGM (IN-CHARGE), ER-I HQ-NTPC Kolkata office, Infinity IT lagoon, 10th floor, Block-EP&GP, Sector-V, Salt Lake, Kolkata - 700091.***

Last date of receipt of EOI is **28/04/2023 upto 12:00 Noon**. The EOI will be opened on same day at 01:00 pm (if sufficient numbers of bids are received). Participating property owners who are interested can attend the bid opening.

FOR INFORMATION AND ENQUIRY CONTACT : Sri S. R. Chakraborty, Dy. Manager (HR), NTPC, KOLKATA, M- 9427100736, Email : srchakraborty@ntpc.co.in