

**NTPC LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**

**UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR**

**CONTRACT & MATERIAL DEPTT**

**NOTICE INVITING TENDER (NIT)**

**SECTION-I**

**FOR**

**Facility Management Service (IT System Related) for TTPP Stage-III For 2 Year**

**(Domestic Competitive Bidding)**

**NIT No: 9900256284**

**Date: As per Web NIT**

1. NTPC invites on-line bids on Single Stage Two Envelope Bidding basis (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

2. Brief Scope of Work

The scope of work under this contract is Providing first level of support as detailed below on all IT hardware and software at NTPC TTPP in Plant area

,Admin Building, Hospital, Guest House, Netaji Subhash Bhawan, Construction Office, Plant Gate, Township Maintenance Office and other Location wherever requirement arises . PC, AIO, LAN network, Laptops, Printers, MFD's, Video Conferencing System , Smart LED TVs, CCTV camera , Wi-Fi Modems, switches , routers and networking equipment's. The quantity of IT Hardware shall may vary. NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.

3. Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (<https://eprocurentpc.nic.in/nicgep/app>) and as per the following schedule:

Document Download Commencement Date & Time	<b>As per web NIT</b>
Source of IFB/NIT	Central Procurement Group-1, Raipur
Last date for receipt of queries from bidders (if any)	<b>As per web NIT</b>
Last Date and Time for Bid submission	<b>As per web NIT</b>
Technical Bid Opening Date & Time	<b>As per web NIT</b>
Price Bid Opening Date & Time	Shall be intimated separately.
Cost of Bidding Documents in INR	<b>Rs.1062/- (Rupees One thousand</b>

	<b>Sixty Two only)</b>
Bid Security	<b>Rs. 1,00,000/- (Rupees One Lakh only)</b>
Benefit to MSME	<b>Applicable.</b> The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
Contract Period	<b>24 months with extension clause of 03 months</b>
Pre-Bid Conference Date & Time (if any)	<b>Not Applicable</b>
Reverse Auction	<b>Not Applicable</b>

**“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”**

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurementpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurementpc.nic.in>

4. All bids must be accompanied by Tender Fees (Cost of Bidding Documents), Bid Security and Integrity Pact. ~~Integrity Pact (if applicable) shall be submitted as per instruction mentioned in ITB/ BDS.~~

~~Tender Fee and Bid Security shall be submitted in a sealed envelope separately in physical form by the stipulated bid submission closing date and time at the address given below.~~ **Online payment option for Tender Fee and Bid Security is made available at GepNIC portal. Bidders are requested to please avail the facility. Bid Security upto Rs. 1,00,000 (Rupees One Lakh only) must be paid online through Gepnic portal.**

**ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEES, BID SECURITY AND INTEGRITY PACT SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE TENDER FEE AND BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY EITHER IN SEPARATE SEALED ENVELOPE OR IN THE E-TENDERING PORTAL**

**TENDER FEE EXEMPTION SHALL BE APPLICABLE FOR MSE BIDDERS(Registered in Micro or Small category and having valid Udyog Aadhar Certificate). FOR DETAILS, PLEASE REFER ITB/ BDS CLAUSE.**

Micro and Small Enterprises (MSEs) having Udyam Registration for Goods produced and Services rendered shall only be eligible for MSE benefits.

**In case of an upward change in terms of investment in plant and machinery or equipment or turnover or both, and consequent re-classification, an enterprise shall continue to avail of all non-tax benefits of the category (micro or small or**

**medium) it was in before the re-classification, for a period of three years from the date of such upward change.**

**5. Qualifying Requirements for Bidders:**

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

**5.1 Technical Criteria**

5.1.1 The Bidder should have its own Establishment/Support Office/Repair/ Service Centre in India. (Relevant document having information about address must be provided)

5.1.2 The bidder should have executed the work of "Maintenance Contract/ Support Services/Facility Management Services with or without supply" of PCs & peripherals and/or Data Networks and/or Wi-Fi Network and/or LAN and/or Miscellaneous IT infrastructure facility for the minimum period of ONE year, within preceding seven (07) years prior to the date of Techno-commercial bid opening in any of the following manner.

**A. One (1) order having executed value not less than **Rs. 31 Lakh****

OR

**B. Two (2) orders having executed value not less than **Rs. 19 Lakh** each**

OR

**C. Three (3) orders having executed value not less than **Rs. 16 Lakh** each**

**Notes for Technical Criteria:**

1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.
2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.
3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.
4. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.,
5. In case, bidder has executed reference work with supply / installation then ONLY Maintenance Contract and/or Support Services and/or Facility Management Services portion value in that contract and having minimum period of 01 year will be considered for the purpose of evaluation.

**5.2 Financial Criteria:**

5.2.1 The Average Annual Turnover of the Bidder should not be less than **Rs. 39 Lakh (Rupees Thirty Nine Lakhs Only)** during the preceding three (3) completed financial years as on the date of Techno-Commercial bid opening.

5.2.2 In case the bidder does not satisfy the financial criteria, stipulated at Cl. 5.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover

requirements at Cl. 5.2.1 above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.

5.2.3 In case the bidder is not able to furnish its audited financial statements on stand-alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:

- a. Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of its Holding Company.
- b. A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the consolidated annual financial statements of the Holding Company.

5.2.4 In case where audited results for the last financial year as on the date of techno commercial bid opening are not available, the financial results certified by a practising Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practising Chartered Accountant certifying its financial parameters, the audited results for the three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the Financial results of the Company are under audit as on the date of Techno commercial bid opening and the Certificate from the practising Chartered Accountant certifying the financial parameters is not available.

**NOTES for 5.2 above:**

1. Net worth means the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
  2. Other income shall not be considered for arriving at annual turnover.
  3. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India.
6. Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).
7. Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

The physical or any mode of assessment/verifications by Employer shall include but not be limited to the assessment/verifications of office/ facilities/ banker's/ submitted reference works in lieu of credentials. A negative determination of such assessment of credentials/capacity/capabilities may result in rejection of the bid

8. 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
9. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

10. NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
11. NTPC reserves right to amend any bid/tender conditions through appropriate CORRIGENDUMS published in the portal AT ANY TIME. NTPC also reserves the right to extend/change the bidding schedule through publishing necessary CORRIGENDUMS in the portal if the situation demand so AT ANY TIME. The corrigendum as decided by NTPC and deemed fit would be published in the portal as per provisions therein. This prevails over the relevant provisions elsewhere in the bid document. The corrigendum/amendment as published/posted in the portal will be binding on Bidders and it will be assumed that the information contained therein will have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments/Corrigendums , if any
12. Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.

**13. IMPORTANT NOTES FOR THE TENDER:**

***a) Attachment 3 - QR DATA SHEET (ATTACHED separately for the package as bid document) is to be filled up properly as per format given for the stipulated QR parameters and to be submitted in the bid at appropriate file/folder provided for the purpose. The reference works whose details have been declared in Attachment-3 AND/OR in the submitted bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR).***

***LATEST PROVISIONS FOR "AUTHENTICATION OF VERACITY OF DOCUMENTS SUBMITTED BY THE BIDDER IN SUPPORT OF QUALIFYING REQUIREMENT" HAS BEEN INCORPORATED IN CLAUSE NO 3.0 OF Special Conditions of Contract (Section IV- SCC). AUTHENTICATED DOCUMENTS (AS APPLICABLE- from Independent Statutory Auditor of BIDDER/ or specified Third-Party Inspection Agency (TPIA) IN LINE WITH THE SAID PROVISIONS TO BE COMPLIED.***

14. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurementpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurementpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: ***No Hard Copy of bidding documents shall be issued.***

15. Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.
16. Address for Communication  
Sr. Manager/AGM (Contracts & Materials)  
NTPC Limited,  
Unified Shared Service Centre,  
Central Procurement Group-1,  
Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar  
Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101  
Tel. No.: 0771-2515220/ 0771-2515537/ 9650992003  
Email: [ilaanand@ntpc.co.in](mailto:ilaanand@ntpc.co.in) / [gauravsaraswat@ntpc.co.in](mailto:gauravsaraswat@ntpc.co.in)

**Websites: <https://eprocurementpc.nic.in>, <https://ntpctender.ntpc.co.in>**

17. **Registered Office:**  
NTPC Limited  
NTPC Bhawan, SCOPE Complex,  
7, Institutional Area, Lodi Road,  
New Delhi – 110003  
Corporate Identification Number: L40101DL1975GOI007966.  
Website: [www.ntpc.co.in](http://www.ntpc.co.in)



**NTPC**  
**Tenders**

## NTPC Limited eProcurement Portal

### Tender Details

Date : 28-Mar-2023 11:17 AM



#### Basic Details

<b>Organisation Chain</b>	NTPC Limited  Corporate Centre  USSC  CPG-1		
<b>Tender Reference Number</b>	NTPC/USSC-CPG1/9900256284		
<b>Tender ID</b>	2023_NTPC_74905_1		
<b>Tender Type</b>	Open Tender	<b>Form of contract</b>	Service
<b>Tender Category</b>	Services	<b>No. of Covers</b>	3
<b>General Technical Evaluation Allowed</b>	Yes [Compliance Required]	<b>ItemWise Technical Evaluation Allowed</b>	No
<b>Payment Mode</b>	Online	<b>Is Multi Currency Allowed For BOQ</b>	No
<b>Is Multi Currency Allowed For Fee</b>	No	<b>Allow Two Stage Bidding</b>	No

#### Payment Instruments

Online Bankers	S.No	Bank Name
	1	SBI Bank

#### Cover Details, No. Of Covers - 3

Cover No	Cover	Document Type	Description
1	Fee	.pdf	Scanned Fee Details
2	PreQual/Technical	.rar	Technical Details
		.pdf	Mandatory Attachment 3A
3	Finance	.xls	Price Bid

#### Tender Fee Details, [Total Fee in ₹ \* - 1,062]

<b>Tender Fee in ₹</b>	1,062		
<b>Fee Payable To</b>	Nil	<b>Fee Payable At</b>	Nil
<b>Tender Fee Exemption Allowed</b>	Yes		

#### EMD Fee Details

<b>EMD Amount in ₹</b>	1,00,000	<b>EMD through BG/ST or EMD Exemption Allowed</b>	Yes
<b>EMD Fee Type</b>	fixed	<b>EMD Percentage</b>	NA
<b>EMD Payable To</b>	Nil	<b>EMD Payable At</b>	Nil

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#### Work /Item(s)

<b>Title</b>	Facility Management System for TTPP Stage-III For 2 Year				
<b>Work Description</b>	Facility Management System for TTPP Stage-III For 2 Year				
<b>Pre Qualification Details</b>	As per tender documents				
<b>Independent External Monitor/Remarks</b>	NA				
<b>Show Tender Value in Public Domain</b>	Yes				
<b>Tender Value in ₹</b>	0.00	<b>Product Category</b>	Serv - Others	<b>Sub category</b>	NA
<b>Contract Type</b>	Tender	<b>Bid Validity(Days)</b>	180	<b>Period Of Work(Days)</b>	730
<b>Location</b>		<b>Pincode</b>	492018	<b>Pre Bid Meeting Place</b>	NA

	Western Region Head QuartersII Plot No. -87, Secto				
<b>Pre Bid Meeting Address</b>	NA	<b>Pre Bid Meeting Date</b>	NA	<b>Bid Opening Place</b>	Western Region Head QuartersII
<b>Should Allow NDA Tender</b>	No	<b>Allow Preferential Bidder</b>	No		

**Critical Dates**

<b>Publish Date</b>	28-Mar-2023 12:00 PM	<b>Bid Opening Date</b>	12-Apr-2023 11:00 AM
<b>Document Download / Sale Start Date</b>	28-Mar-2023 12:00 PM	<b>Document Download / Sale End Date</b>	11-Apr-2023 11:00 AM
<b>Clarification Start Date</b>	28-Mar-2023 12:00 PM	<b>Clarification End Date</b>	04-Apr-2023 11:00 AM
<b>Bid Submission Start Date</b>	28-Mar-2023 12:00 PM	<b>Bid Submission End Date</b>	11-Apr-2023 11:00 AM

**Tender Documents**

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	83.58

  

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	TD.rar	Tender Document	18656.12
	2	BOQ	BOQ_78086.xls	PRICE BID	327.00

**View GTE Details**

S.No	Particulars	Expected Value	Mandatory
1.0	Confirm that you are a LOCAL SUPPLIER, and the LOCAL CONTENT included in the PACKAGE FOR COMPLETE SCOPE OF WORK meets the MINIMUM LOCAL CONTENT requirements of the Tender.	Yes	Yes
2.0	Do you accept NTPC Safety Rules	Yes	Yes
3.0	Do you accept the Fraud Prevention Policy of NTPC	Yes	Yes
4.0	Do you accept Withholding and Banning of Business Dealing Policy of NTPC	Yes	Yes
5.0	Do you certify full compliance on clause as per tender documents on Restrictions on procurement from a Bidder of a country which shares a land border with India	Yes	Yes
6.0	Do you certify full compliance on Qualifying Requirements	Yes	Yes
7.0	Do you certify full compliance to all provisions of Bid documents	Yes	Yes

**Auto Extension Corrigendum Properties for Tender**

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	1	4
2.	1	4
3.	1	4

**Bid Openers List**

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	ilaanand@ntpc.co.in	Ila Anand	ILA ANAND
2.	ssundarnayak@ntpc.co.in	Suvendu Nayak	Suvendu Sundar Nayak
3.	prishantpathik@ntpc.co.in	PRISHANT PATHIK	PRISHANT PATHIK
4.	rishikshukla@ntpc.co.in	RISHI KUMAR SHUKLA	RISHI KUMAR SHUKLA

**GeMARPTS Details**



<b>GeMARPTS ID</b>	VG5TDX0J370F
<b>Description</b>	GEM NON AVAILBILITY REPORT
<b>Report Initiated On</b>	28-Mar-2023
<b>Valid Until</b>	27-Apr-2023

### **Tender Properties**

<b>Auto Tendering Process allowed</b>	No	<b>Show Technical bid status</b>	No
<b>Show Finance bid status</b>	Yes	<b>Show Bids Details</b>	Yes
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No

### **Tender Inviting Authority**

<b>Name</b>	SR MGR
<b>Address</b>	Western Region Head QuartersII Plot No. -87, Sector-24, Atal RAIPUR 492018

### **Tender Creator Details**

<b>Created By</b>	Ila Anand
<b>Designation</b>	Dy. Mgr.
<b>Created Date</b>	28-Mar-2023 10:11 AM