

NOTICE INVITING TENDER / INVITATION FOR BIDS (SECTION-I)

MEJA URJA NIGAM PVT. LTD.
CIN NO : U74900DL2008PTC176247
(A Joint Venture of NTPC & UPRVUNL)
Meja Thermal Power Plant, P.O. Kohdar, Tehsil: Meja
Distt: Prayagraj (U.P.)
PIN: 212301

**NOTICE INVITING TENDER / INVITATION FOR BIDS
FOR**

“Outsourcing of Pharmacy services for two years at Arogyam Hospital of Meja Urja Nigam Pvt. Ltd.”

(Domestic Competitive Bidding)

NIT/ Enquiry No.: MUNPL/C&M/Contracts/NIT/22-23/80 Dated 07.11.2022

Employer invites **Online Bids on SINGLE STAGE-TWO ENVELOPE bidding basis Envelope-I: Techno-Commercial Bid & Envelope-II: Price Bid** from eligible bidders for **“Outsourcing of Pharmacy services for two years at arogyam Hospital of Meja Urja Nigam Pvt. Ltd.”** as per the Scope of Work mentioned hereinafter.

1. BRIEF SCOPE OF WORK:

The brief scope of work under this package shall include the following: **“Outsourcing of Pharmacy services for two years at Arogyam Hospital of Meja Urja Nigam Pvt. Ltd.”**

2. Employer intends to finance the subject package through: **IR (Internal Recourse)**

3. Brief Description of NIT:

Tender Ref No / Tender ID	MUNPL/C&M/Contracts/ NIT/22-23/80; Dated: 07.11.2022
Document Download / Sale Start Date	As per GePNIC.
Source of IFB/NIT	MUNPL
Form of Contract/Tender Category	Services
Type Of Bidding	SINGLE STAGE-TWO ENVELOPE
Clarification Start Date	As per GePNIC.
Clarification End Date	As per GePNIC.
Bid Submission Start Date	As per GePNIC.
Bid Submission End Date	As per GePNIC.
Bid Opening Date	As per GePNIC.
Cost of Bidding Documents in INR	Rs. 2,655/- (Rupees Two thousand six hundred and fifty five only)
Earnest Money Deposit amount	Rs.2,00,000/- (Rupees. Two lakhs only)

Note: Splitting of Quantities / divisibility of Tender is not permitted

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5. ATTACHMENTS:

Attachments to be submitted by Bidder accompanied with Techno-Commercial Bids:

S. No.	Attachment	Description	COVER
1.	Format-14	Bidder' sin formation	Tech. Cover
2.		Authority to Sign Bid/Power of attorney	Fee Cover
3.		Bidders Qualification Documents (As per Qualifying Requirements)	Tech. Cover
4.	Format-03	Electronic Fund Transfer (EFT) Form	Tech. Cover
5.	Format-04	Details along with copy of PF and ESI Registration, PAN and GST Reg.	Tech. Cover
6.		Technical Compliance (Bidder has to attach signed copy of SOW and Terms and conditions and drug formulary for Technical compliance)	Tech. Cover
7.	Format-01	Details pertaining to Financial Criteria of Qualification Requirement as per the Enq / NIT / IFB	Tech. Cover
8.	Format-02	Proforma of certificate from the ceo/cfo of the holding company (In case unaudited financial statement is submitted)	Tech. Cover
9.	Format-05	Declaration of No Deviation Certificate	Tech. Cover
10.	Format-15	Letter of Undertaking	Tech. Cover
11.	Format-06	Declaration of Compliance of Qualifying Requirement	Tech. Cover
12.	Format-07	Acceptance of Banning Policy	Tech. Cover
13.	Format-08	Acceptance of Fraud Prevention Policy	Tech. Cover
14.	Format-09	Acceptance of NTPC Safety Rules and Standard Safety Rules as per	Tech. Cover

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S. No.	Attachment	Description	COVER
		Tender Documents	
15.	Format-10	Declaration of Local Content	Tech. Cover
16.	Format-11	Proforma for bank guarantee for bid security /EMD If Earnest money Deposit is given in the form of BG	Fee Cover

*Bidders are requested to follow Bid submission procedure mentioned in detail in Instruction to Bidders.

6.0All bids must be accompanied by Bid Security for an amount equivalent INR 2,00,000/- (Indian Rupees Two lakhs only).

"ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY EITHER IN SEPARATE SEALED ENVELOPE OR IN THE E-TENDERING PORTAL."

6.1 The bid security at Bidder's option, be in form of a Crossed Demand Draft or Banker's Cheque in favour of MejaUrja Nigam Private Limited payable at Allahabad or a Bank Guarantee (BG) as per Format-11 from any bank specified in annexure-2 to Format-11 of Forms and Procedures. The format of the Bank Guarantee shall be strictly in accordance with the form of bid security included in the bidding documents.

6.1.1 In case of Bidders opting for Bank Guarantee as Bid Security but unable to send the Original Bank Guarantee in physical form at the tender opening location, following shall be applicable:

- (i) The issuing bank shall intimate through their own official e-mail id to MUNPL C&M department with a copy to Bidder regarding issuance of BG along with following documents:
 - a) The scanned copy of the BG.
 - b) SFMS message acknowledgement copy sent to MUNPL banker stating the date of sending.
 - c) An undertaking through official e-mail ID of Bank as per format as enclosed below:

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Format of Undertaking (To be sent by Issuing Bank through official e-mail id)

From: xxxbank@xx.in

To: cnmmeja@ntpc.co.in

We have issued BG No. _____ dated _____ for an amount of Rs. _____ on behalf of _____ towards Bid Security / EMD for Tender No _____ in favor of MejaUrja Nigam Pvt. Ltd.

Please find enclosed the soft copy of the Bank Guarantee and SFMS acknowledgement. The SFMS is sent on _____ (date).

We undertake to send the original BG to _____ (name of tendering location) to Meja Urja Nigam pvt. Ltd. address MUNPL's claim will be binding on us without the physical copy.

We undertake not to cancel the aforementioned BG No. _____ without written consent / instruction from MUNPL.

(Name of Bank Official)

Authority No.

d) SFMS message must be sent to the Employer's bank whose details are mentioned in Bidding documents.

(ii) Bidders shall be required to upload the scanned copy of the BG on GePNIC / e-tendering portal.

6.2 The bid security can also be submitted through wire transfer. Bank details are as follows:

Details for remittance of EMD by Bidder:

Account Name	MEJA URJA NIGAM PRIVATE LIMITED
Bank Account No	0012008700004587
Location	CIVIL LINES, ALLAHABAD - 211001
Bank	PUNJAB NATIONAL BANK
Branch	CIVIL LINES, ALLAHABAD - 211001
ISFC Code	PUNB0001200
MICR Code	577795
Type of A/c	CASH CREDIT

Bank charges to be born by remitter.

While carrying out online transfer, Bidders shall ensure to enter "EMD - Tender No.-Vendor Name" in the Text / Remarks / Reason Field. Bidder shall intimate the details of same through email to concerned C&M department along with Payment

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Receipt and also upload the payment receipt & the details in the “Fee” folder in GepNIC in the following format:

Declaration for EMD

Tender No. :

Vendor Name :

UTR Reference :

Amount:

Date of Transfer:

Transferor Bank:

(Signature of Vendor with Seal)

- v. **Bidder have to pay Tender Fee through NEFT / RTGS in MUNPL Bank Account; detailed as following:**

Account Name	MEJA URJA NIGAM PRIVATE LIMITED
Bank Account No	0012008700004587
Location	CIVIL LINES, ALLAHABAD - 211001
Bank	PUNJAB NATIONAL BANK
Branch	CIVIL LINES, ALLAHABAD - 211001
ISFC Code	PUNB0001200
MICR Code	577795
Type of A/c	CASH CREDIT

No other mode of Tender Fee payment / submission is permitted.

- vi. **Bidders are required to submit (i) Tender Fee payment / transaction detail, (ii) EMD Details (iii) Authority to Sign Bid (iv) Legal Status of Bidder (propertorship, partnership or a companies registered through companies act).**

- vii. Clarification on bidding documents:

Bidder requiring any clarification of the Bidding Document shall put the query under Clarification tab of the on-line bid at least three days prior to the clarification end date. EMPLOYER will respond to any request for clarification or modification of the bidding documents that it receives within the time line specified.

EMPLOYER will post the Clarifications under Clarification/Corrigendum tab at e-tender website. Bidders can view these clarifications.

No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries as specified above.

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viii. Issuance of Bidding Documents to any Bidder shall not construe that such Bidder is considered qualified.

ix. Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

x. **Address for Communication:**

Contracts Services,
C&M Department,
MejaUrja Nigam Pvt. Ltd.,
Meja Thermal Power Project,
Post: Kohdar, Tehsil: Meja,
District: Prayagraj (UP)
PIN: 212301

e-mail: cnmmeja@ntpc.co.in
vikasdwivedi@ntpc.co.in

Mobile: 9425823800
