

NTPC LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR

CONTRACT & MATERIAL DEPARTMENT

NOTICE INVITING TENDER (NIT)

SECTION-I

FOR

Two Year Contract for Manpower Deployment and Hiring of JCB & Tractor for running the Ash Utilization activities at NTPC Mouda.

(Domestic Competitive Bidding)

NIT No: 9900246275

Date: 07.09.2022

Bidding Document No: S-CPG1-1333

1. NTPC invites on-line bids on **Single Stage Two Envelope Bidding basis** (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

2. **Brief Scope of Work**

Brief scope of this proposal covers following: -

Manpower Deployment and Hiring of JCB & Tractor for running the Ash Utilization activities including House Keeping at Fly Ash Silo at NTPC Mouda.

NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.

3. Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (<https://eprocurmentpc.nic.in/nicgep/app>) and as per the following schedule:

Document Download Date & Time	Commencement	07.09.2022
Source of IFB/NIT		Central Procurement Group-1, Raipur
Last date for receipt of queries from bidders (if any)		19.09.2022
Last Date and Time for Bid submission		26.09.2022 up to 1500 HRS (IST)
Technical Bid Opening Date & Time		28.09.2022 at 1500 HRS (IST)
Price Bid Opening Date & Time		Shall be intimated separately.
Cost of Bidding Documents in INR		2655/- (Two Thousand Six Hundred Fifty-Five Only)

Bid Security/EMD in INR	2 Lakh (Two Lakh Only)
Benefit to MSME	Applicable.
Contract Period	24(Twenty Four Month)
Integrity Pact	Not-Applicable
Pre-Bid Conference Date & Time (if any)	Not Applicable
Reverse Auction	Not Applicable

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”

Corrigendum (if any) shall be available on our e-tender website <https://eprocurementpc.nic.in> only.

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurementpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurementpc.nic.in>

4. All bids must be accompanied by Tender Fees (Cost of Bidding Documents submitted through online portal only) and Integrity Pact(if applicable). Integrity Pact shall be submitted as per instruction mentioned in ITB/ SCC.

Any bid without an acceptable Tender Fees (through online payment) and Integrity Pact(if applicable) shall be rejected by Employer as being non-responsive and shall not be opened.

5. All bids must be accompanied by BID SECURITY for an amount (as mentioned at Clause 3.0 above).

“ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE (ONLY IN CASE WHERE SECURITY BID IS SUBMITTED THROUGH BG) SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY EITHER IN SEPARATE SEALED ENVELOPE OR IN THE E-TENDERING PORTAL.”

Any bid without an acceptable Tender Fees (through online payment), Bid Security (online or BG) and Integrity Pact(if applicable) shall be rejected by Employer as being non-responsive and shall not be opened.

6. **Qualifying Requirements for Bidders:**

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

6.1 Technical Criteria	
6.1.1.	The Bidder should have executed work(s) for deployment of manpower in any industry for a minimum period of one year within the preceding seven (7) years prior to the date of Techno-Commercial bid opening, in any of the following

	<p>manner:</p> <p>a. One(1) order having executed value not less than Rs. 60 lakh OR</p> <p>b. Two(2) orders having executed value not less than Rs. 38 lakh each OR</p> <p>c. Three(3) orders having executed value not less than Rs. 30 lakh each</p>
Notes for Technical Criteria:	
	<ol style="list-style-type: none"> 1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed. 2. In case of orders under execution, the value of work executed prior to the date of Techno Commercial bid opening duly certified by bidder's client shall be considered acceptable. 3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements. 4. For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.
6.2	Financial Criteria:
6.2.1	The Average Annual Financial Turnover (AATO) of the bidder during preceding three (03) consecutive financial years as on the date of Techno - Commercial bid opening should not be less than Rs. 75 Lakh (Rupees seventy five lakh only).
6.2.2	<p>In case the Bidder does not satisfy the financial criteria, stipulated at Cl. No. 6.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. No. 6.2.1 above, provided that the Net Worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company.</p> <p>In such an event, the Bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by the Holding Company's Board Resolution, as per the format enclosed in the Bid Documents, pledging unconditional & irrevocable financial support for the execution of the contract by the bidder in case of award.</p>
6.2.3	<p>In case the bidder is not able to furnish its audited financial statements on stand-alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:</p> <ul style="list-style-type: none"> • Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of the Holding Company.

	<ul style="list-style-type: none"> • A certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Financial Statements of the Holding Company.
6.2.4	<p>In cases where audited results for the last financial year as on the date of Techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results for the three (03) consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a certificate would be required from CEO/CFO as per the format enclosed in the bidding document stating that the financial results of the company are under audit as on the date of Techno-commercial bid opening and the certificate from the practicing Chartered Accountant certifying financial parameters is not available.</p>
	<p>Notes for 6.2:</p>
	<ul style="list-style-type: none"> i. Net worth means the sum total of the paid up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus. ii. Other income shall not be considered for arriving at annual turnover. iii. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India, in vogue

7. Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder/ his collaborators / associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.

8. The reference works whose details have been declared in their bid shall only be considered to ascertain the bidder's compliance to the specified qualifying Requirement (QR). The Employer at its discretion may seek any clarification and/or documentary evidence only for the reference works as mentioned above. However, no change or substitution of the reference works by new/additional

plant for conforming to the specified qualifying Requirement shall be sought, offered or permitted”.

9. Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).
10. 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
11. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

12. NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
13. Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
14. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurementpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurementpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: **No Hard Copy of bidding documents shall be issued.**

15. Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

16. Address for Communication

AGM/DGM (Contracts & Materials)
NTPC Limited,
Unified Shared Service Centre,
Central Procurement Group-1,
Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar
Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101
Tel. No.: 0771-2515438/0771-2515307
Email: monikasagar@ntpc.co.in / anilgupta03@ntpc.co.in

Websites: <https://eprocmntpc.nic.in>, www.ntpctender.com or www.ntpc.co.in

17. **Registered Office:**

NTPC Limited
NTPC Bhawan, SCOPE Complex,
7, Institutional Area, Lodi Road,
New Delhi – 110003
Corporate Identification Number: L40101DL1975GOI007966.
Website: www.ntpc.co.in