

**NTPC LIMITED**  
(A GOVERNMENT OF INDIA ENTERPRISE)

**UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR**

**CONTRACT & MATERIAL DEPTT**

**NOTICE INVITING TENDER (NIT)**

**SECTION-I**  
(Domestic Competitive Bidding)

<b>NIT no.</b>	<b>9900240148</b>
<b>Name of work</b>	<b>Biennial Civil Maintenance Contract FY 2022-24 of NTPC SRHQ Building and NTPC Guest House at Jubilee Hills</b>

1. NTPC invites on-line bids on **Single Stage Two Envelope Bidding basis** (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package- for **NTPC SR HQ Hyderabad and NTPC Guesthouse at Jubilee Hills** as per the scope of work briefly mentioned hereinafter.
2. Brief Scope of Work:  
**The scope of work consists of General Civil Maintenance works like Plumbing, Sanitary, Wall Tiles, Tile Flooring, False Ceiling Granite works, Carpentry, Fabrication works etc.**  
NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.
3. Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (<https://eprocurentpc.nic.in/nicgep/app>) and as per the following details & schedule:

NIT Date/ Document Download Commencement Date & Time	<b>27.05.2022</b>
Source of IFB/NIT	Central Procurement Group-1, Raipur
Last date for receipt of queries from bidders (if any)	<b>10.06.2022</b>
Last Date & Time for Bid Submission	<b>20.06.2022</b> up to 15:30 HRS (IST)
Technical Bid Opening Date & Time	<b>22.06.2022</b> at 16:00 HRS (IST)
Price Bid Opening Date & Time	Shall be intimated separately.
Estimated Cost in INR	<b>Rs. 64.06 Lakhs</b> (Excl. GST)
Cost of Bidding Documents(Tender fee) <b>Exemption NOT ALLOWED</b>	<b>Rs. 1062.00</b>
Bid Security/EMD <b>Exemption NOT ALLOWED</b>	<b>Rs. 1,00,000.00</b>
Benefit to MSME	This is a <b>WORKS CONTRACT</b> . MSME Benefit <b>SHALL NOT BE APPLICABLE FOR THE PACKAGE</b> . The bidders may

	<b>apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids</b>
Contract Period	<b>24 (Twenty-Four) Months</b>
Pre-Bid Conference Date & Time (if any)	<b>Not Applicable</b>
Reverse Auction	<b>Not Applicable</b>

**“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”**

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurementpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above or corrigendum/s(if any) thereof.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurementpc.nic.in>

4. All bids must be accompanied by Tender Fees (Cost of Bidding Documents), Bid Security and Integrity Pact (if applicable ) AS PER TENDER PROVISIONS. **Integrity Pact (if applicable) shall be submitted as per instruction mentioned in ITB/ BDS/ SCC.**

**Tender Fee and Bid Security shall be submitted AS PER DETAILED INSTRUCTIONS given in ITB/ BDS/ SCC. Online payment option for Tender Fee and Bid Security is made available at GepNIC portal. Bidders are requested to please avail the facility.**

**ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEES, BID SECURITY AND INTEGRITY PACT (IF APPLICABLE) AS PER TENDER PROVISIONS; SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE TENDER FEE AND BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY ON THE E-TENDERING PORTAL.**

## **5. Qualifying Requirements for Bidders:**

In addition to the requirements stipulated in Section ITB (Instructions to Bidders), the Bidder shall also meet the Qualifying Requirements stipulated here under: -

### **5.1 Technical Criteria**

The bidder should have executed contract for **Civil construction/Civil Maintenance/Civil Repair work(s) which includes Concreting works** as per the following during the preceding seven (7) years reckoned as on the date of Techno-commercial bid opening:

i) Single order having executed value of above work(s) not less than Rs 25.62 Lakhs.

**OR**

(ii) Two orders having executed value of above work(s) not less than Rs 16 Lakhs each.

**OR**

iii) Three orders having executed value of above work(s) not less than Rs 12.81 Lakhs each

#### **Notes for Clause No. 5.1 above:**

1. The word “Executed” mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.

2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder's client shall be considered acceptable.

3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.

4. "For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.

## 5.2 Financial Criteria:

5.2.1 The Average Annual Financial Turnover (AATO) of the bidder during preceding three (03) consecutive financial years as on the date of Techno - Commercial bid opening should not be less than **Rs. 32 Lakhs (Rupees Thirty-Two Lakhs only)**.

5.2.2 In case the Bidder does not satisfy the financial criteria, stipulated at Cl. 5.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. 5.2.1 above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.

5.2.3 In case the bidder is not able to furnish **its audited financial statements on stand-alone entity basis**, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:

- a. Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of its Holding Company.
- b. A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the consolidated annual financial statements of the Holding Company.

5.2.4 In cases **where audited results for the last financial year** as on the date of techno commercial bid opening **are not available**, the financial results **certified by a practicing Chartered Accountant** shall be considered acceptable. In case, Bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results for the three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a **Certificate** would be required **from CEO/CFO** as per the format enclosed in the bidding documents stating that the Financial results of the Company are under audit as on the date of Techno commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

### 5.2.5 Note for Clause No. 5.2 above:

1. **Net worth means** the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
2. **Other income** shall not be considered for arriving at annual turnover.
3. **"Holding Company"** and **"Subsidiary Company"** shall have the meaning ascribed to them as per Companies Act of India.

6. Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer. The physical assessment shall include but not be limited to the assessment of office/facilities/banker's/reference workers by Employer. A negative determination of such assessment of capacity and capabilities may result in rejection of the bid

7. 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
8. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

9. NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
10. NTPC reserves right to amend any bid/tender conditions through appropriate CORRIGENDUMS published in the portal AT ANY TIME. NTPC also reserves the right to extend/change the bidding schedule through publishing necessary CORRIGENDUMS in the portal if the situation demand so AT ANY TIME. The corrigendum as decided by NTPC and deemed fit would be published in the portal as per provisions therein. **This prevails over the relevant provisions else where in the bid document.** The corrigendum/amendment as published/posted in the portal will be binding on Bidders and it will be assumed that the information contained therein will have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments/Corrigendums , if any
11. Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
12. The bid document consists of the followings:

**Section**

- I Invitation for Bids (IFB)/ Notice Inviting Tender (NIT)
- II Instructions to Bidders (ITB)
- III Bid Data Sheet (BDS)
- IV General Conditions of Contract (GCC)
- V Special Conditions of Contract (SCC)
- VI Technical Specifications/Scope of Work, Drawings and Quality Plans
- VII Schedule of Quantities (SOQ)
- VIII Forms and Procedures

AND

ATTACHMENT-3 (QUALIFYING REQUIREMENT DATA SHEET IN THE PRESCRIBED FORMAT).

13. **IMPORTANT NOTES:**
  - a) Attachment 3 - QR DATA SHEET(ATTACHED separately for the package as bid document) is to be filled up properly for the stipulated QR parameters and to be submitted in the bid at appropriate file/folder provided for the purpose.

**b) LATEST PROVISIONS FOR "AUTHENTICATION OF VERACITY OF DOCUMENTS SUBMITTED BY THE BIDDER IN SUPPORT OF QUALIFYING REQUIREMENT" HAS BEEN**

**INCORPORATED IN CLAUSE NO 6.2 OF BID DATA SHEET (SECTION III-BDS). AUTHENTICATED DOCUMENTS (AS APPLICABLE- FROM INDEPENDENT STATUTORY AUDITOR OF BIDDER/ OR SPECIFIED THIRD-PARTY INSPECTION AGENCY (TPIA)) IN LINE WITH THE SAID PROVISIONS TO BE COMPLIED.**

b) EMD EXEMPTION IS NOT ALLOWED FOR THE TENDER. For bidders opting for BG in lieu of EMD may please NOTE that ; when tendering platform asks for “EMD through BG/ST or EMD Exemption Allowed” ; “YES” option is to be selected. The same means that EMD THROUGH BG is being ALLOWED and the scanned copy of BG is to be uploaded.

**c)UDIN:** Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).

It is mandatory to mention UDIN (Unique Document Identification Number) by the bidders while submitting audited financial statements, other CA certificates etc. w.e.f. date as mentioned in ICAI gazette notification dt. 02.08.2019.

d) The bid specific data for the package AS MENTIONED IN Bid Data Sheet (Section III- BDS) shall amend and/or supplement the provisions in the Instructions to Bidders (Section II- ITB). Wherever there is a conflict, the provisions BDS shall prevail over those in the ITB.

e) Special Conditions of Contract (SCC), Section-V, shall supplement/ amend the General Conditions of Contract (GCC) Section-IV of Standard Bidding Document, wherever there is a conflict, the provisions in SCC shall prevail over those in the GCC of Standard Bidding Document.

14. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurmentpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurmentpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: **No Hard Copy of bidding documents shall be issued.**

- 14 Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

## **15. GENERAL QUALIFYING REQUIREMENTS:**

The bidders shall have to necessarily upload the documents in support of meeting the qualifying requirements as mentioned above along with their offer in Technical Cover-ONLINE, which inter alia shall include the following:

- a. Duly filled up Attachment-3 and documentary evidence in support of meeting the qualifying requirements stipulated above which should include experience of works as specified in QR, copies of Work Orders/Award letters with proof of execution in the form of completion certificate/ final amendment copies/ copy of FINAL/ PAID bill and other related documents stating that the work order

given in support of qualifying requirements has been executed. Proof of Turnover/Balance Sheet duly certified by Chartered Accountant for the last three years.

b. Bidder shall furnish Power of Attorney and Joint Deed of Undertaking(s) (if applicable) as detailed in Bidding Documents by the stipulated bid submission closing date and time at the address given below.

c. Partnership Deed / Affidavit for Proprietorship / Article of Association including changes in the "CONSTITUTION OF THE FIRM, (IF ANY)", (Copy of certification with appropriate authority).

d. Documentary evidence of having independent PF registration No. from RPF Commissioner & PAN, and GSTIN No.

16 Address for Communication

1. Sh. Suvendu Nayak,  
Manager (C&M/CS)

2. Sh. Rajeev Kumar  
AGM (C&M/CS)

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