

NTPC LIMITED
(A GOVERNMENT OF INDIA ENTERPRISE)

UNIFIED SHARED SERVICE CENTRE, CPG-1, RAIPUR

CONTRACT & MATERIAL DEPTT

NOTICE INVITING TENDER (NIT)

SECTION-I

FOR

**Biennial Contract for Urja Bhawan & Khelgaon Guest House at NTPC Dadri for
24 months (Domestic Competitive Bidding)**

NIT No: 9900238434

Date: 18.05.2022

1. NTPC invites on-line bids on **Single Stage Two Envelope Bidding basis** (Envelope-I: Techno-commercial Bid & Envelope-II: Price Bid) from Eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.

2. Brief Scope of Work

The scope of work under this contract includes:

1. The Urja Bhawan and Khelgaon Guest Houses at NTPC Dadri consist of 58 rooms and 38 quarters (comprising of total 72 rooms) respectively and other common areas of both the guest house like Dining Halls (02 Nos.), Reception Area, Waiting Lounges, Conference-cum-dining Halls, corridor etc.

2. Provision of Caretaking of Guest House including reception (front desk), facilitating accommodation and allied services for comfortable stay of employees/guests of NTPC Limited and catering within the GH or at a desired place within NTPC premises (Plant/ township) are the main activities of this contract.

The detailed scope and description of work covered under this package has been specified in relevant clause of Detailed Technical Specification.

NTPC intends to finance subject Package through Domestic Commercial Borrowings/Own sources.

3. Detailed Specification, Scope of Work and Terms and Conditions are given in the bidding document, which are available for examination and sale at our e Procurement Portal (<https://eprocurentpc.nic.in/nicgep/app>) and as per the following schedule:

Document Download Commencement Date & Time	As per web NIT
Source of IFB/NIT	Central Procurement Group-1, Raipur
Last date for receipt of queries from bidders	As per web NIT

(if any)	
Last Date and Time for Bid submission	As per web NIT
Technical Bid Opening Date & Time	As per web NIT
Price Bid Opening Date & Time	Shall be intimated separately.
Cost of Bidding Documents in INR	Rs.2655/- (Rupees Two Thousand Six Hundred Fifty Five only)
Bid Security	Rs. 2,00,000/- (Rupees Two Lakh only)
Benefit to MSME	Applicable. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
Contract Period	24 (Twenty Four) Months
Pre-Bid Conference Date & Time (if any)	Not Applicable
Reverse Auction	Not Applicable

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”

As per provisions of Bidding Documents, the Bidders shall submit “Techno-Commercial Proposal” and “Price Proposal” online (<https://eprocurmentpc.nic.in/nicgep/app>), within the bid submission date and time as mentioned above. Only Techno-Commercial proposals will be opened on the date and time mentioned above.

Note: For any corrigendum and extension of date of bid submission, please visit the website <https://eprocurmentpc.nic.in>

4. All bids must be accompanied by Tender Fees (Cost of Bidding Documents), Bid Security and Integrity Pact. ~~Integrity Pact (if applicable) shall be submitted as per instruction mentioned in ITB/ BDS.~~

Tender Fee and Bid Security shall be submitted in a sealed envelope separately in physical form by the stipulated bid submission closing date and time at the address given below. Online payment option for Tender Fee and Bid Security is made available at GepNIC portal. Bidders are requested to please avail the facility. Bid Security upto Rs. 2,00,000 (Rupees Two Lac only) must be paid online through Gepnic portal.

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEES, BID SECURITY AND INTEGRITY PACT SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED. IN CASE, THE TENDER FEE AND BID SECURITY IS SUBMITTED THROUGH ELECTRONIC FUND TRANSFER (EFT), BIDDER TO SUBMIT THE PROOF OF E-PAYMENT OF BID SECURITY EITHER IN SEPARATE SEALED ENVELOPE OR IN THE E-TENDERING PORTAL

TENDER FEE EXEMPTION SHALL BE APPLICABLE FOR MSE BIDDERS

AS THE CASE MAY BE. FOR DETAILS, PLEASE REFER ITB/ BDS CLAUSE.

5. Qualifying Requirements for Bidders:

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

5.1 Technical Criteria

5.1.1 The bidder should have executed the work(s) of “Running and Maintenance of Guest House / Transit Camp /Management Training Institute” for any Organisation or “Running and Maintenance of any 2 Star (or higher rated) Hotels” within the preceding seven (7) years prior to the date of Techno-Commercial bid opening in any of the following manner;

a. One (1) order having executed value not less than Rs. 60 lakh

OR

b. Two (2) orders having executed value not less than Rs. 37 lakh each

OR

c. Three (3) orders having executed value not less than Rs. 30 lakh each

NOTES for Cl. 5.1 above:

1. The word “Executed” mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.

2. In case of orders under execution, the value of work executed prior to the date of Techno-Commercial bid opening duly certified by bidder’s client shall be considered acceptable.

3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.

4. "For arriving at the executed value of work specified above, basic amount only shall be considered. In case contract is inclusive of taxes, bidder should provide the break – up of basic value and taxes.

5.2 Financial Criteria:

5.1.2 The Average Annual Financial Turnover (AATO) of the bidder during preceding three (03) consecutive financial years as on the date of Techno -Commercial bid opening should not be less than Rs. 75 Lakh (Rupees Seventy Five lakh only)

5.1.3 In case the bidder does not satisfy the financial criteria, stipulated at Cl. 5.2.1 above on its own, its Holding Company would be required to meet the stipulated turnover requirements at Cl. 5.2.1 above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the Holding Company. In such an event, the bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the Holding Company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.

5.1.4 In case the bidder is not able to furnish its audited financial statements on stand-alone

entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents for substantiation of its qualification:

- a. Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of its Holding Company.
- b. A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the consolidated annual financial statements of the Holding Company.

5.1.5 In case where audited results for the last financial year as on the date of techno commercial bid opening are not available, the financial results certified by a practising Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the certificate from practising Chartered Accountant certifying its financial parameters, the audited results for the three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the Financial results of the Company are under audit as on the date of Techno commercial bid opening and the Certificate from the practising Chartered Accountant certifying the financial parameters is not available.

NOTES for 5.2 above:

1. Net worth means the sum total of the paid-up share capital and free reserves. Free reserve means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
 2. Other income shall not be considered for arriving at annual turnover.
 3. "Holding Company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India.
 4. Financial figures are rounded off to nearest whole number in lakh.
 5. "Any Certificate(s) / Financial Statement(s) / Audited Balance Sheet and P&L Account (wherever applicable) undertaken/ signed by a Member of Institute of Chartered Accountant of India (ICAI), which Bidders submit in support of compliance to Qualifying Requirements (QR), will carry Unique Document Identification Number (UDIN) generated in line with the Gazette Notification of Council of Institute of Chartered Accountant of India (ICAI).
6. Notwithstanding anything stated above, the Employer reserves the right to assess the capabilities and capacity of the Bidder/ his collaborators /associates/ subsidiaries / group companies to perform the contract, should the circumstances warrant such assessment in the overall interest of the Employer.
 7. 'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.
 8. Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents, will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.

However, the said requirement of registration will not apply to bidders from those countries (even if sharing a land border with India) to which the Government of India has extended lines of credit or in which the Government of India is engaged in development projects.

9. NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
10. Issuance of bid documents to any bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening.
11. The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurrentpc.nic.in>. The Bidder would be required to register on the website.

First time users are required to register themselves on NTPC tender website (<https://eprocurrentpc.nic.in>) after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- a) Request on the letter head of the Company
- b) Address Proof
- c) Copy of GST Registration Certificate & PAN Card,
- d) Email ID and Contact No.
- e) Name and Designation of the contact person
- f) Cancelled cheque & E.F.T form duly verified by bank

Note: ***No Hard Copy of bidding documents shall be issued.***

12. Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.
13. Address for Communication
Manager/AGM (Contracts & Materials)
NTPC Limited,
Unified Shared Service Centre,
Central Procurement Group-1,
Western Region-II Head Quarter, Plot No.-87, Sector-24, Atal Nagar
Nava Raipur, Raipur, Chhattisgarh, Pin Code-492101
Tel. No.: 0771-2515220/ 0771-2515537/ 9650992003
Email: ilaanand@ntpc.co.in / gauravsaraswat@ntpc.co.in

Websites: <https://eprocurrentpc.nic.in>, www.ntpctender.com or www.ntpc.co.in

14. **Registered Office:**
NTPC Limited
NTPC Bhawan, SCOPE Complex,
7, Institutional Area, Lodi Road,
New Delhi – 110003
Corporate Identification Number: L40101DL1975GOI007966.
Website: www.ntpc.co.in



NTPC
Tenders

NTPC Limited eProcurement Portal

Tender Details

Date : 18-May-2022 12:19 PM

A Maharatna Company

Print

Basic Details

Organisation Chain	NTPC Limited Corporate Centre USSC CPG-1		
Tender Reference Number	NTPC/USSC-CPG1/9900238434		
Tender ID	2022_NTPC_64042_1		
Tender Type	Open Tender	Form of contract	Service
Tender Category	Services	No. of Covers	3
General Technical Evaluation Allowed	Yes [Compliance Required]	ItemWise Technical Evaluation Allowed	No
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Online Bankers	S.No	Bank Name
	1	SBI Bank

Cover Details, No. Of Covers - 3

Cover No	Cover	Document Type	Description
1	Fee	.pdf	Scanned Fee Details
2	PreQual/Technical	.pdf	Technical Details
3	Finance	.xls	Price Bid

Tender Fee Details, [Total Fee in ₹ * - 2,655]

Tender Fee in ₹	2,655		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	Yes		

EMD Fee Details

EMD Amount in ₹	2,00,000	EMD through BG/ST or EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Nil	EMD Payable At	Nil

[Click to view modification history](#)

Work /Item(s)

Title	Biennial contract for Urja Bhawan and Khelgaon Guest House at NTPC DADRI				
Work Description	Biennial contract for Urja Bhawan and Khelgaon Guest House at NTPC DADRI				
Pre Qualification Details	As per tender documents Section I NIT				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	No				
Tender Value in ₹	0.00	Product Category	Serv - Others	Sub category	NA
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	730
Location	Western Region Head QuartersII Plot No. -87, Secto	Pincode	492018	Pre Bid Meeting Place	NA
	NA	Pre Bid Meeting Date	NA	Bid Opening Place	

Pre Bid Meeting Address				Western Region Head QuartersII
Should Allow NDA Tender	No	Allow Preferential Bidder	No	

Critical Dates

Publish Date	18-May-2022 03:00 PM	Bid Opening Date	10-Jun-2022 11:00 AM
Document Download / Sale Start Date	18-May-2022 03:00 PM	Document Download / Sale End Date	08-Jun-2022 11:00 AM
Clarification Start Date	18-May-2022 03:00 PM	Clarification End Date	28-May-2022 03:00 PM
Bid Submission Start Date	18-May-2022 03:00 PM	Bid Submission End Date	08-Jun-2022 11:00 AM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	NIT	62.00

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	TD.rar	Tender Document	25249.91
	2	BOQ	BOQ_67194.xls	Price Bid	349.00

View GTE Details

S.No	Particulars	Expected Value	Mandatory
1.0	Confirm that you are a LOCAL SUPPLIER, and the LOCAL CONTENT included in the PACKAGE FOR COMPLETE SCOPE OF WORK meets the MINIMUM LOCAL CONTENT requirements of the Tender.	Yes	Yes
2.0	Do you accept NTPC Safety Rules	Yes	Yes
3.0	Do you accept the Fraud Prevention Policy of NTPC	Yes	Yes
4.0	Do you accept Withholding and Banning of Business Dealing Policy of NTPC	Yes	Yes
5.0	Do you certify full compliance on clause as per tender documents on Restrictions on procurement from a Bidder of a country which shares a land border with India	Yes	Yes
6.0	Do you certify full compliance on Qualifying Requirements	Yes	Yes
7.0	Do you certify full compliance to all provisions of Bid documents	Yes	Yes

Auto Extension Corrigendum Properties for Tender

Iteration	No. of bids required for bid opening a tender	Tender gets extended to No. of days
1.	1	4
2.	1	4
3.	1	4

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	ilaanand@ntpc.co.in	Ila Anand	ILA ANAND
2.	bhupeshgupta@ntpc.co.in	Bhupesh Gupta	BHUPESH KUMAR GUPTA
3.	prishantpathik@ntpc.co.in	PRISHANT PATHIK	PRISHANT PATHIK
4.	rishikshukla@ntpc.co.in	RISHI KUMAR SHUKLA	RISHI KUMAR SHUKLA

GeMARPTS Details

GeMARPTS ID	JDCR0A1HI1VR
Description	Running and Maint of guest house
Report Initiated On	13-May-2022

Valid Until	12-Jun-2022		
<u>Tender Properties</u>			
Auto Tendering Process allowed	No	Show Technical bid status	No
Show Finance bid status	Yes	Show Bids Details	Yes
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	L	Form Based BoQ	No
<u>Tender Inviting Authority</u>			
Name	MANAGER CONTRACTS		
Address	Western Region Head QuartersII Plot No. -87, Sector-24, Atal RAIPUR 492018		
<u>Tender Creator Details</u>			
Created By	Ila Anand		
Designation	Dy. Mgr.		
Created Date	18-May-2022 10:22 AM		