

NTPC Limited
(A Government of India Enterprise)
EOC Noida Office

NOTICE INVITING TENDER (NIT)
FOR
Contract for Facility Management Services (FMS) for SCOPE Complex and other locations
for
a period of three years.
(Domestic Competitive Bidding)

NIT No: NTPC/EOC/ 9900230864

Date: 07.01.2022

1.0 NTPC invites on-line bids from eligible Bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter:

2.0 Brief Details

NIT Date	07.01.2022
NIT No.	NTPC/EOC/ 9900230864
Document Sale Commencement Date & Time	07.01.2022, 10:00 AM
Source of IFB/NIT	EOC Noida Office
Last Date and Time for Bid submission	07.02.2022, 15:00 pm
Technical Opening Date & Time	08.02.2022, 16:00 pm
Price Bid Opening Date & Time	shall be intimated separately. For any corrigendum and extension of data of bid submission, please visit the website.
Cost of Bidding Documents in INR	5625.00
EMD/Bid Security in INR	INR 20,00,000.00
Last Date for seeking clarification	19.01.2022 up to 5:00 pm.
Reverse Auction	Not Applicable

*Bidders have to submit Tender Fee through on-line mode only on the NTPC e-tender portal.

3.0 Bid Security shall be submitted in a sealed envelope separately offline (if submitted in form of BG) or as per provision as stipulated in clause 14 of ITB by the stipulated bid submission closing date and time at the address given below. Any bid without an acceptable Bid Security shall be treated as non-responsive by the employer and shall not be opened.

A digitally signed copy of the Integrity Pact is to be uploaded in Fee Cover as indicated in the clause 9.0 of SCC. If the digitally signed copy of the Integrity Pact is not uploaded in the Fee cover, the bid shall be treated as non-responsive and will be rejected.

~~Bidder shall accept relevant attribute of GTE of E tender portal as confirmation to acceptance of provisions of Bid Security Declaration.~~

- 4.0** The bidding document is available online. A complete set of Bidding Documents may be downloaded by any interested Bidder from the NTPC tender website <https://eprocurementpc.nic.in>.

The Bidder would be required to register in the website. First time users are required to register themselves on NTPC tender website after filling up the required details. Users whose email address has not been linked to a vendor code allotted by NTPC/ first time users not allotted any vendor code by NTPC, should send a copy of the registration details to the e-mail address specified in this NIT under Address for Communication with following details at least three working days prior to Technical Opening Date:

- i. Request on the letter head of the Company
- ii. Copy of GST Registration,
- iii. Copy of PAN no.,
- iv. email ID and Contact No.
- v. Name and Designation of the contact person
- vi. Cancelled cheque & E.F.T form duly verified by bank

Note: Format of E.F.T (Electronic Fund Transfer) is attached along with bidding documents

5.0 Brief Scope of Work & other specific detail

The scope of work shall include civil maintenance, horticulture work, electrical maintenance, house-keeping, pest control, flower arrangement, room ACs maintenance, UPS system with batteries, PA system, surveillance system for CCTV & access control, attendance system, furniture maintenance and upholstery, fresh water aquarium, water coolers with purifier, air purifier, and misc. furnishing, name plates and glass work at NTPC offices located at SCOPE Complex, Asiad Games Village Complex, A-5 Niti Bagh, E-10 Eastern Avenue Maharani Bagh and at any other location in New Delhi as per given specification, BOQ, Terms and conditions & direction of EIC.

6.0 Qualifying Requirements for Bidders:

- 6.1** The bidder should have experience of providing Facility management services which includes the work of civil maintenance, Electrical maintenance, Housekeeping, maintenance of Air-conditioners of building in one or multiple orders in preceding seven years as on date of techno-commercial bid opening.

- 6.2** The bidder should have executed the work of Facility management services in preceding seven years as reckoned from the date of Techno-commercial bid opening:

A) One completed/executed work having Contract value not less than Rs10.88 Cr.

OR

B) Two completed / executed works of Contract value not less than Rs. 6.80 Cr. each.

OR

C) Three completed / executed works of Contract value not less than Rs. 5.44 Cr. each.

Note:

1. The work "executed" mentioned above means the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.

However, executed work should include the either one or all of jobs of civil maintenance/ electrical maintenance / housekeeping.

2. In case of contract under execution, the value of work executed till the date of techno-commercial bid opening as certified by Employer shall be considered. However, executed work should include the either one or all of jobs of civil maintenance/ electrical maintenance /housekeeping.
3. For the purpose of arriving the executed value, Basic amount only will be considered. In case of a work order inclusive of taxes, the bidders has to provide the breakup of basic value and taxes.

- 6.3** The average annual turnover of the Bidder, in the preceding three (3) financial years as on the date of techno-commercial bid opening, should not be less than Rs. 4.53 crore (Rupees Four crore and Fifty Three lakh) only.

Note:

3.1) While computing the turnover, other income shall not be considered.

3.2) In case where audited results for the last preceding financial year are not available certification of financial statements from a practicing Chartered Accountant shall be considered acceptable.

3.3) The Net Worth of the Bidder should not be less than 100% of the Bidder's paid up share capital as on the last day of the preceding financial year. In case the Bidder meets the requirement of Net Worth based on the strength of its Subsidiary (ies) and/or Holding Company and/or Subsidiaries of its Holding Company wherever applicable, the Net Worth of the Bidder and its Subsidiary(ies) and/or Holding Company and/or Subsidiary(ies) of the Holding Company, in combined manner should not be less than 100% of their total paid up share capital. However, individually, their Net Worth should not be less than 75% of their respective paid up share capitals.

Net worth in combined manner shall be calculated as follows:

Net worth (combined) = $(X1+X2+X3)/(Y1+Y2+Y3) \times 100\%$ where X1, X2, X3 are individual Net Worth which should not be less than 75% of the respective paid up share capitals and Y1, Y2, Y3 are individual paid up share capitals.

3.4) In case a Bidder does not satisfy the financial criteria, stipulated at Clause 3.3 above on its own, its Holding Company would require to meet the stipulated turnover requirements at Clause 3.0 above, provided that the net worth of such Holding Company as on the last day of the preceding financial year is at least equal to or more than the paid up share capital of the Holding Company. In such an event, the Bidder should be required to furnish along with its Techno Commercial bid, a letter of undertaking from its Holding Company, supported by Board Resolution of the Holding

Company, as per the format enclosed in the bidding documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the Bidder in case of award.

3.5) In case the Bidder is not able to furnish its audited financial statements on standalone entity basis, the un-audited unconsolidated financial statements of the Bidder can be considered acceptable provided the Bidder further furnishes the following documents for substantiation of its qualification:

- (a) Copies of the un-audited unconsolidated financial statements of the Bidder along with copies of the audited consolidated financial statements of its Holding Company.
- (b) A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the un-audited unconsolidated financial statements form part of the Consolidated Annual Report of the Company.

In cases where audited results for the last preceding financial year as on the date of opening of Techno-commercial bid are not available, certification of financial statements from a practicing Chartered Accountant shall also be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the Financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

Notes for Clause 3.0:

- (i) "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India, in vogue.
- (ii) Net worth means the sum total of the paid up share capital and free reserves. Free reserves mean all reserves credited out of the profits and share premium account but do not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.

7.0 Issuance of Bidding Documents to any bidder shall not construe that bidder is considered qualified.

8.0 NTPC reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.

10.0 Address for Communication

Dy. General Manager (CM)
NTPC LTD., 6th Floor, EOC,
Plot no. A-8A, Sector 24
NOIDA (UP), India-201 301
Ph. 0120- 4948676
Ramgopal01@ntpc.co.in

OR

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