

NTPC LIMITED
(A Government of India Enterprise)



SECTION – I
INVITATION FOR BIDS (IFB)

**APPOINTMENT OF CONSULTANT FOR RENEWAL OF CREDITING PERIOD WITH
UNFCCC FOR CDM BENEFIT OF NTPC'S 5 MW SOLAR PV PROJECT(S) EACH
AT PORT BLAIR (A&N), NTPC DADRI & NTPC FARIDABAD**

NTPC LIMITED
(A Govt. of India Enterprise)
CORPORATE CONTRACTS, NOIDA

INVITATION FOR BIDS (IFB)
FOR
APPOINTMENT OF CONSULTANT FOR RENEWAL OF CREDITING PERIOD WITH UNFCCC FOR CDM BENEFIT OF NTPC'S 5 MW SOLAR PV PROJECT(S) EACH AT PORT BLAIR (A&N), NTPC DADRI & NTPC FARIDABAD

IFB No. : NTPC/EOC/9900193770

Date: 27.01.2020

Bidding Document No.: RE-CS-9009-004-9

1.0 NTPC invites online bids on **Single Stage Two Envelope bidding basis (Envelope-I: Techno-Commercial Bid & Envelope-II: Price Bid)** for aforesaid Package, as per the Scope of Work mentioned hereinafter.

2.0 The Bidding Documents for the aforesaid package has been uploaded on GePNIC Portal of NIC (**IFB No: NTPC/EOC/9900193770**) and may be downloaded through GEPNIC e-tender portal (<https://eprocurentpc.nic.in>):

3.0 BRIEF SCOPE OF WORK

The brief scope of work of the assignment shall be as under:

Renewal of the following solar power projects of NTPC with UNFCCC for CDM benefit

1. Dadri (Solar) 5 MW
2. Andman (Solar) 5 MW
3. Faridabad (Solar) 5 MW

Technical Work

1. Collection of the documents as per the requirement to prepare the Project Design Document (PDD) and other Procedures/documents as per UNFCCC requirement for carrying out renewal of the Project(s) with UNFCCC for CDM benefit.
2. Appointment of the DOE (Auditor) to carry out the Renewal job for further period of 07 years.
3. Submission of the draft PDD & other documents/reports to DOE/NTPC for review and corrections before filing the same to UNFCCC/MOEF
4. Site Visit: Consultant will be accompanying the DOE during the site visit to complete all activities smoothly and complete the technical part.

5. PDD Validation Report: DOE shall do PDD validation after resolving CAR (Corrective Action request) or CL (Clarification). The consultant shall resolve all the queries raised by the DOE/UNFCCC/NTPC and successfully close all the queries.
6. Submission of the Final PDD & Validation Report: After the successful resolving queries raised by the DOE. DOE will provide the final validation report to Consultant & NTPC for their comment if any. Auditor (DOE) will provide the final version of the reports. These final reports shall be submitted to UNFCCC/MOEF for all the Project(s) for further processing by UNFCCC/MOEF.
7. When the Project(s) are displayed in UNFCCC website after renewal exercise is successfully conducted, the work shall be deemed successfully completed.

4.0 NTPC intends to finance the subject package through Own Resources.

5.0 Dates for Bid Submission and Opening shall be as per the following schedule:

Issuance of IFB	27.01.2020
Documents Sale Commencement Date	27.01.2020
Last date for receipt of queries from prospective Bidders	24.02.2020
Document Sale End Date / Last date and time for receipt of bids comprising both Techno-Commercial bid and Price bid	05.03.2020 upto 1430 Hrs. (IST)
Date and time for opening of Techno-commercial Bid	06.03.2020 at 1130 Hrs. (IST)
Cost of bidding documents	INR 1,125/- (Indian Rupees One Thousand One hundred Twenty Five only)

6.0 All bids must be accompanied by Bid Security for an amount of INR **19,752/-** (Indian Rupees Nineteen Thousand Seven Hundred Fifty Two Only).

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE BID SECURITY IN A SEPARATE SEALED ENVELOPE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND RETURNED TO THE BIDDERS WITHOUT BEING OPENED.

7.0 NTPC reserves the right to reject any or all bids or cancel/withdraw the Invitation for Bids without assigning any reason whatsoever and in such case no Bidder / intending Bidder shall have any claim arising out of such action.

8.0 Detailed specification, scope of work and terms & conditions are given in the Bidding Documents which may be downloaded from our e-Tender website (<https://eprocurentpc.nic.in>).

9.0 Qualifying Requirements for Bidders

In addition to the requirements stipulated under section (Instructions to Consultant) ITC, the consultant shall also meet the qualifying requirement stipulated hereunder in Clauses 1.0 and 2.0.

1.0 TECHNICAL CRITERIA

The Consultant should have experience in providing consultancy services for Registration/Renewal and Verification of CDM projects and should have registered/renewed at least one or more CDM project(s) to UNFCCC in the last 7 years as on the date of bid opening.

Notes:

- a) These activities (Registration/Renewal and Verification) can be in same project or different projects.
- b) Consultant shall submit copies of respective contracts, along with documentary evidence in respect of satisfactory execution of each of those contracts, in the form of copies of any of the documents (indicating respective contract number and type of services), such as - (i) Satisfactory completion / performance report (OR) (ii) proof of release of Performance Security after completion of the contract (OR) (iii) proof of settlement / release of final payment against the contract (OR) (iv) any other documentary evidence that can substantiate the satisfactory execution of each of the contracts cited above.

2.0 FINANCIAL CRITERIA

- 2.1 The average annual turnover of the Consultant in the preceding three (3) financial years as on the date of opening of techno-commercial bids, should not be less than **INR 9.90 Lakh** (Indian Rupees Nine Lakh Ninety Thousand only)

In case a Consultant does not satisfy the financial criteria, stipulated above on its own, its holding company would be required to meet the stipulated turnover requirements as above, provided that the net worth of such holding company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the holding company. In such an event, the Consultant would be required to furnish along with its techno commercial bid, a Letter of Undertaking from the holding company, supported by Holding Company's Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the Consultant in case of award.

- 2.2 Net Worth of the Consultant as on the last day of the preceding financial year should not be less than 100% (hundred percent) of consultant's paid-up share capital. In case the Consultant does not satisfy the Net Worth criteria on its own, it can meet the requirement of Net worth based on the strength of its Subsidiary(ies) and/or Holding Company and/or Subsidiaries of its Holding companies wherever applicable, the Net worth of the Consultant and its Subsidiary(ies) and/or Holding Company and/or Subsidiary(ies) of the Holding Company, in combined manner should not be less than 100% (hundred percent) of their total paid up share capital. However individually, their Net worth should not be less than 75 %(seventy-five percent) of their respective paid up share capitals.

Section 1.01 Net worth in combined manner shall be calculated as follows:

$$\text{Net worth (combined)} = (X1 + X2 + X3) / (Y1 + Y2 + Y3) \times 100$$

where X1,X2,X3 are individual Net worth which should not be less than 75% of the respective paid up share capitals and Y1,Y2,Y3 are individual paid up share capitals.

- 2.3 In case the Consultant is not able to furnish its audited financial statements on standalone entity basis, the unaudited unconsolidated financial statements of the Consultant can be considered acceptable provided the Consultant further furnishes the following documents on substantiation of its qualification:

- (a) Copies of the unaudited unconsolidated financial statements of the Consultant along with copies of the audited consolidated financial statements of its Holding Company.
- (b) A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bidding documents, stating that the unaudited unconsolidated financial statements form part of the Consolidated Annual Report of the Company.

In case where audited results for the last financial year as on date of techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case the Consultant is not able to submit the Certificate from a practicing Chartered Accountant certifying its financial parameters, the audited result of three consecutive financial years preceding the last financial year shall be considered for evaluating financial parameters. Further, a certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the company are under audit as on techno-commercial bid opening and the Certificate from a practicing Chartered Accountant certifying the financial parameters is not available.

Notes for Clause 2.0:

- i. Net worth means the sum total of the paid up share capital and free reserves. Free reserves means all reserves credited out of the profits and share premium account but does not include reserves credited out of the revaluation of the assets, write back of depreciation provision and amalgamation. Further, any debit balance of Profit and Loss account and miscellaneous expenses to the extent not adjusted or written off, if any, shall be reduced from reserves and surplus.
- ii. Other income shall not be considered for arriving at annual turnover.

- iii. "Holding Company" and "Subsidiary" shall have the meaning ascribed to them as per Companies Act of India.

10.0 Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening. Bidder shall furnish Bid Security and Power of Attorney in physical form as detailed in Bidding Documents before the stipulated bid submission closing date and time at the address given below.

11.0 Issuance of Bidding Documents to any bidder shall not construe that such Bidder is considered to be qualified.

12.0 This letter along with the Bidding Documents transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. You are requested to keep all the information confidential and do not disclose them to any other third party, persons or firms.

13.0 Address for communication:

Manager (RE-CS)/AGM (RE-CS)
NTPC Limited
Room No. 220. 2nd Floor, Engg. Office Complex-Annexe,
Plot A-8A, Sector 24, Noida-201301
State of U.P. India
Telephone No. +91-120-4947408
Fax No. +91-120-2410011

e-mail: anandmishra01@ntpc.co.in/shailendra@ntpc.co.in

Corporate Identification Number: L40101DL1975GOI007966, Website: www.ntpc.co.in