

**NTPC LIMITED**  
**(A GOVERNMENT OF INDIA ENTERPRISE)**  
**SHARED SERVICE CENTRE –WR1, KAWAS**  
**INVITATION FOR BIDS (IFB)**  
**(DOMESTIC COMPETITIVE BIDDING)**

**FOR**

**Hiring of Vehicles for Office Use at NTPC Jhanor**

**Tender Ref: 9900221065**

**Date: 07.07.2021**

**Bidding Document No: C01438**

- 1.0 NTPC Limited (hereinafter referred to as NTPC or the Owner) have requirement of **Hiring of Vehicles for Office Use at NTPC Jhanor**.
- 2.0 NTPC Limited (NTPC) invites online bids on “**Single Stage Two Envelope Bidding basis**” from eligible bidders for aforesaid package, as per the scope of work briefly mentioned hereinafter.
- 3.0 NTPC intends to finance the subject package through Own Resources.
- 4.0 **BRIEF SCOPE OF WORK: Hiring of Vehicles for Office Use at NTPC Jhanor**
- 5.0 Detailed Specification, Scope of Work and Terms & Conditions are given in the Bidding Documents, which are available for examination and Sale at our eProcurement Portal (<https://eprocurementnpc.nic.in/nicgep/app>) and as per the following schedule:

NIT Date	<b>07.07.2021</b>
Document sale Commencement Date	<b>07.07.2021</b>
Last date for receipt of queries from bidders (if any)	<b>15.07.2021</b>
Last Date & time for Bid submission	<b>22.07.2021</b> at 11:00 Hrs. (IST)
Technical Bid Opening Date & Time	<b>23.07.2021</b> at 16:00 Hrs. (IST)
Price bid Opening Date & time	Shall be intimated separately.
Tender Fee	<b>INR 2,655.00 (Rupees Two Thousands, Six Hundred and Fifty-Five only)</b>

“No Queries from Bidders, whatsoever, shall be entertained by the Employer beyond the last date of receipt of Queries/ Pre-Bid Conference (if applicable) as specified above.”

Corrigendum (if any) shall be available on our e-tender website <https://eprocurementnpc.nic.in> only.

- 6.0 All bids must be accompanied by Tender Fee for an amount of **INR 2,655/- (Indian Rupees Two Thousand, Six Hundred and Fifty-Five only)** in the form as stipulated in the Bidding documents. Tender Fee shall be submitted in a sealed envelope separately in physical form by the stipulated bid submission closing date and time at the address given below.

Online payment of tender fee payment option is made available at GePNIC portal. Bidders are requested to please avail the facility.

ANY BID NOT ACCOMPANIED BY AN ACCEPTABLE TENDER FEE SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.

## 7.0 QUALIFYING REQUIREMENTS FOR BIDDERS.

The bidder who wishes to participate in the bidding shall meet the Qualifying Requirements stipulated hereunder:

### 7.1 Technical Criteria:

7.1.1 The bidder should have successfully executed the work of deployment and operation of any commercial Vehicles i.e. Cars / Bolero / SUVs / Buses / Mini Buses / Shuttle Vehicles in any NTPC project or any other organizations meeting any of the following criteria (A or B or C) during last 07 (seven) years prior to the date of techno-commercial bid opening:-

Criteria	Description	Quoting for 1 Vehicle only	Quoting for 2 Vehicles only	Quoting for 3 or more Vehicles
A	One order of executed value not less than-	Rs 26 Lakh	Rs 52 Lakh	Rs 78 Lakh
B	Two orders of executed value not less than-	Rs 16 Lakh each	Rs 32Lakh each	Rs 48 Lakh each
C	Three Orders of executed value not less than-	Rs 13 Lakh each	Rs 26Lakh each	Rs 39 Lakh each

7.1.2 The bidder shall furnish 'the ownership document of the quoted vehicle/s' or 'a valid agreement with vehicle owner/s for engagement/hiring of quoted vehicle/s on commercial basis' or 'an undertaking that he shall provide vehicle/s within 30 days after issue of LOI/PO'.

#### Notes:

1. The word "Executed" mentioned above means that the bidder should have achieved the criteria specified above, even if the total contract is started earlier and/or is not completed/closed.
2. In case of orders under execution, the value of work executed till the date of Techno-commercial bid opening duly certified by bidder's client shall be considered acceptable.
3. Reference work executed by the bidder as a sub-contractor may also be considered provided the certificate issued by main contractor is duly certified by owner specifying the scope of work executed by the sub-contractor in support of qualifying requirements.

### 7.2 Financial criteria:

7.2.1 The average annual turnover of the Bidder, should not be less than following amounts during the preceding three (3) completed financial years as on the date of Techno-commercial bid opening-

Description	Quoting for 1 Vehicle only	Quoting for 2 Vehicles only	Quoting for 3 or more Vehicles
Average Annual Turnover for last three financial years	Rs 11 Lakh (Rupees Eleven Lakh)	Rs 22 Lakh (Rupees Twenty Two Lakh)	Rs 33 Lakh (Rupees Thirty three Lakh)

7.2.2 In case the bidder does not satisfy the financial criteria, stipulated at Cl. 7.2.1 above on its own, its holding company would be required to meet the stipulated turnover

requirements at Cl. 7.2.1 above, provided that the net worth of such holding company as on the last day of the preceding financial year is at least equal to or more than the paid-up share capital of the holding company. In such an event, the bidder would be required to furnish along with its Techno-Commercial bid, a Letter of Undertaking from the holding company, supported by Board Resolution, as per the format enclosed in the bid documents, pledging unconditional and irrevocable financial support for the execution of the Contract by the bidder in case of award.

7.2.3 In case the bidder is not able to furnish its audited financial statements on stand-alone entity basis, the unaudited unconsolidated financial statements of the bidder can be considered acceptable provided the bidder further furnishes the following documents in substantiation of its qualification.

1. Copies of the unaudited unconsolidated financial statements of the bidder along with copies of the audited consolidated financial statements of the Holding Company.
2. A Certificate from the CEO/CFO of the Holding Company, as per the format enclosed in the bid documents, stating that the unaudited unconsolidated financial statements of the bidder form part of the audited Consolidated Annual Report of the holding company.

7.2.4 In cases where audited results for the last financial year as on the date of techno-commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, Bidder is not able to submit the Certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters. Further, a Certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the Company are under audit as on the date of Techno-commercial bid opening and the Certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

NOTES:

1. Other income shall not be considered for computing annual turnover.
2. "Holding company" and "Subsidiary Company" shall have the meaning ascribed to them as per Companies Act of India.

**8.0 ANY BID NOT ACCOMPANIED BY DULY FILLED APPENDIX-A AS REFERRED IN CLAUSE NO. 25 AND ENCLOSED AT SECTION-IV ON GEPNIC PORTAL, SHALL BE REJECTED BY THE EMPLOYER AS BEING NON-RESPONSIVE AND SHALL NOT BE OPENED.**

9.0 *'Class-I local suppliers' / 'Class-I local suppliers' and 'Class-II local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.*

OR

*"Bids from 'Class-I local supplier' as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT shall be eligible for purchase preference.*

*The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids."*

9.0 **Benefits to MSE bidders are applicable for this work.** The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

10.0 *Any 'Bidder from a country which shares a land border with India', as specified in the Bidding Documents will be eligible to bid in this tender only if bidder is registered with the Competent Authority as mentioned in the Bidding Documents.*

11.0 NTPC reserves the right to reject any or all bids or cancel / withdraw the Invitation for Bids/NIT without assigning any reason whatsoever and in such case no bidder / intending bidder shall have any claim arising out of such action.

12.0 A complete set of Bidding Document may be downloaded by any interested Bidder from <https://eprocurmentpc.nic.in/nicgep/app>. Tender fee (in case of offline payment) as mentioned above is required to be submitted in separately sealed envelope at the address mentioned in the bidding document before stipulated date & time of submission of bid.

**Prospective bidders are compulsorily required to provide GSTIN number with Tender Fee.**

13.0 Issuance of bid documents to any Bidder shall not construe that such bidder is considered to be qualified. Bids shall be submitted online and opened at the address given below in the presence of Bidder's representatives who choose to attend the bid opening. Bidder shall furnish Cost of bidding document, Bid Security and Power of Attorney separately offline as detailed in Bidding Documents by the stipulated bid submission closing date and time at the address given below.

14.0 Transfer of Bidding Documents purchased by one intending Bidder to another is not permissible.

15.0 **Address for communication:**

**Sr. Manager / AGM (Contracts & Materials)**

NTPC Limited, Western Region -I Shared Service Centre-Kawas,  
Simulator Building, Kawas Gas Power Project,

PO: Adityanagar Surat-  
394516 (India)

Tel. No. : 0091-0261-2877992/ 0091-0261-2877980

Email: [naikketan@ntpc.co.in](mailto:naikketan@ntpc.co.in) / [bhupeshgupta@ntpc.co.in](mailto:bhupeshgupta@ntpc.co.in) / [reenadureja@ntpc.co.in](mailto:reenadureja@ntpc.co.in)

**Websites:** <https://eprocurmentpc.nic.in/nicgep/app> or [www.ntpctender.com](http://www.ntpctender.com) or [www.ntpc.co.in](http://www.ntpc.co.in)

16.0 **Registered Office**

NTPC Limited

NTPC Bhawan, SCOPE Complex,  
7, Institutional Area, Lodi Road,  
New Delhi – 110003

Corporate Identification Number: L40101DL1975GOI007966.

Website: [www.ntpc.co.in](http://www.ntpc.co.in)