



एक महारत्न कम्पनी

# **NTPC LIMITED**

(A Govt. of India Enterprise)

## **COAL MINING-ENGINEERING, RANCHI**

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**Invitation for Expression of Interest (EOI) from Firms/Companies / Consultants for appointment of a Consultant (Mining Strategy) to review & validate its technical & contractual documents to aim for efficient & litigation free operations and to advise NTPC for way forward of Coal Mining Business.**

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**EOI No.: CM-Engg:002**

**Date: 01.06.2021**

### **1.0 INTRODUCTION:**

NTPC is the largest power generating major in the country. It was incorporated in the year 1975, with the objective of planning, promoting and organizing an integrated development of power stations in India. It has today emerged as an 'Integrated Power Major', with a significant presence in the entire value chain of power generation business.

With an installed capacity of 65,000+ MW, presently, NTPC generates power from Coal, Gas, Solar, Wind & Hydro. It has also diversified into coal mining, power equipment manufacturing, power trading & distribution. With an increasing presence in the power value chain, NTPC has emerged as an Integrated Power Major. The ambitious plan of NTPC to diversify into coal mining business for enhancing fuel security to its coal fired power plants is now delivering the results, coal production from Pakri Barwadih, Dulanga & Talaipalli Coal Blocks has already started.

### **2.0 Background**

Presently NTPC is developing 6 coal blocks allocated directly to it and one coal block of PVUNL, a JV of NTPC with Govt. of Jharkhand, for captive consumption of the coal. The total peak rated annual production capacity of these coal blocks estimated to be 71 MMT to fuel approximately 15 GW of NTPC.

NTPC intends to develop the coal blocks by outsourcing to Mine Developer-cum-Operator (MDO). MDO contracts have already been awarded for Pakri-Barwadih (Jharkhand), Dulanga (Odisha) and Talaipalli (Chhattisgarh) coal blocks. Coal production has already started from these three mines.

Details of allocation of coal blocks of NTPC are tabulated below:

Sl.	Coal Blocks	Date of allocation	End-Use Plants	PRC* (MMTPA)
1.	Pakri-Barwadih	11 <sup>th</sup> Oct.'04	Basket Mine	18
2.	Dulanga	8 <sup>th</sup> Sep.'15	Darlipali	7
3.	Talaipalli	8 <sup>th</sup> Sep.'15	Lara	18
4.	Kerandari	8 <sup>th</sup> Sep.'15	Tanda-II	6
5.	Chatti-Bariatu & Chatti-Bariatu (South)	8 <sup>th</sup> Sep.'15	Barh-II	7
6.	Badam	2 <sup>nd</sup> Sep.'19	Barauni	3
7.	Banhardih <sup>#</sup>	27 <sup>th</sup> Jul.'19	Patratu	12 <sup>**</sup>
<b>Total</b>				<b>71</b>
*Peak rated capacity as per approved mining plan.				
**As per Mining plan submitted to MoC.				
<sup>#</sup> Allocated to JV of NTPC & Govt of Jharkhand.				

NTPC is having rich experience of power business and has established itself as the power major of the nation. It has entered in the field of coal mining as backward integration in order to ensure fuel security for its power stations. In last financial year (FY20-21), NTPC has produced 11 MMT coal from its captive mines.

NTPC is aiming for smooth and trouble-free operations to strengthen its operational capability. NTPC intend to appoint a Consultant to review & validate its technical & contractual documents to aim for efficient & litigation free operations and to advise NTPC for way forward of Coal Mining Business.

NTPC invites Expression of Interest (EOI) from reputed Firms and/or Companies / Consultants hereinafter referred to as “Bidder” in India/abroad who have consulting experience in Coal Mining Business from assessment of mining plan to appointment of contractor/MDO including preparation of contract documents etc.

### **3.0 INTENDED BROAD SCOPE OF WORK**

#### **PART A: TECHNICAL**

1. The consultant shall study the geo-mining characteristics of the coal blocks along with present international and national industry practices and suggest the following;
  - i) Assessment of Mining Plans with respect to prevailing mining methods and technology
  - ii) Suggestions for reduction in cost of coal production
  - iii) Optimal utilization of Fly ash in coal mines
  - iv) International practices on mine operations including coal stock measurement and coal quality analysis
  - v) Digitization and use of latest IT system for improving coal mining and transportation system.
2. The consultant shall review contract document presently in use by NTPC and other coal mining companies for MDO contracts and assist NTPC in formulation of model draft bid documents for mining contracts covering the following aspects:
  - i) Scope of Services of the Mine Developer-cum-Operator(MDO)
  - ii) Penal provisions for shortfall in performance / non compliance of provisions of MDO contract
  - iii) Bidding Process evaluation /award schedule
  - iv) Qualifying requirements (Eligibility Criteria).
  - v) Compliance with local laws and state / central govt. rules and regulations,
  - vi) Suggest the ways of enhancing participation in MDO tenders
  - vii) Consultant shall assist in making Performance evaluation criteria for MDO’s performance during mining.
  - viii) Consultant shall provide best practices followed by other MDOs in mining business.
3. Suggest NTPC for way forward of Coal Mining and other minerals :

- i) Assessing prospects for NTPC in commercial Coal Mining/Sale of Coal
- ii) Venturing into other minerals
- iii) Way forward based on evolving domestic & international market conditions

## **PART B: HEALTH, SAFETY , TRAINING & SECURITY**

1. Review the present safety systems & DGMS safety regulations and suggest improvements on NTPC operational mines based on statutes & industry practices.
2. The Consultant shall advise on legal and statutory requirements and help in implementation of Health, Safety & Training systems and procedures of National /International standards.
3. The consultant shall review the security system prevalent in mines and make suggestions for improvement of security considering locations of coal blocks and their security issues.

The above mentioned scope of work is indicative only. The consultant may choose to offer additional services deemed necessary for effective execution of the coal mining business.

### **4.0 PURPOSE OF INVITING EOI**

NTPC intends to identify the potential firms and/or Companies/ public consultants in India/abroad who have experience to guide in the technical, strategic and contractual aspects for efficient running of coal mining business and can advise NTPC for way forward of Coal Mining Business.

*This invitation for Expression of Interest is not intended for empanelment or pre-qualification of bidders.*

### **5.0 REQUIREMENTS OF EOI**

#### **5.1 GENERAL REQUIREMENTS**

The Bidders are requested to submit their EOI along with all necessary supporting documents and also the credentials i.e. experience of operations and other relevant documents as below:

- I Certificate of incorporation (and any certificate of change of name or other amendment)
- II Certified copies of its Memorandum / Articles of Association;
- III Evidence of Tax Registration and Declaration of the Commencement of Activities;
- IV Copy of Annual Report/Audited Balance Sheet for the past 3 years.
- V Statement indicating the list of similar works executed by the bidder during last 7 years indicating clients name, contact details, contract value, date of start, date of completion, Nature of work, date of start & date of completion, scope of work etc.

In case of JV/ Consortiums, Credentials of respective parent companies / firms may be submitted.

## 5.2 SPECIFIC REQUIREMENTS

The prospective Bidder is required to submit following document duly filled and signed to the designated location and time at the NTPC offices:

- I. **Covering Letter for Expression of Interest** in the Prescribed format
- II. **Firm/Company/Consultant profile and organizational structure** or profile of Firms/companies likely to be associated (if required) in Joint venture or Consortium in the prescribed format given in **Schedule-I**
- III. **Curriculum Vitae (CV) of Key Persons & Persons likely to be outsourced to suit the requirement** in the prescribed format given in **Schedule-II**
- IV. **Curriculum Vitae (CV) of Associate Members** in the Prescribed format given in **Schedule-III**
- V. **Professional Experience** of each of the key person and associate members in the prescribed format given in **Schedule-IV**.
- VI. **Financial proposal** in the prescribed format given in **Schedule-V**
- VII. **Details of available Infrastructural facilities** in the Prescribed format given in **Schedule-VI**

- VIII. **List of Leader, Key Personnel and Associate Members** in the Prescribed format as per **Schedule-VII**
- IX. **Details of turnover during the last 3 years** in the Prescribed format as per **Schedule-VIII**
- X. **Declaration of Fraud Prevention Policy** as per **Schedule-IX**
- XI. **Any other information** which the party may like to furnish in support of his application. as per **Schedule-X**

**5.3** It may be noted that NTPC reserves the right, solely at its discretion to modify or annul the process without assigning any reason whatsoever.

Prospective parties may download the detailed 'Invitation for Expression of Interest' along with Schedules free of cost from **www.ntpctender.com** from 01.06 2021 and submit their application on or before 30.06.21 on their Letter Head along with the required information in original along with one (1) copy in a sealed cover super scribing "**Expression of Interest (EOI) for Consultant (Mining Strategy)**", at the address given below:

AGM(Coal Mining-Engg.)  
NTPC Limited, Coal Mining Headquarter,  
Ginni Plaza, (Opposite Chutia Police Station)  
Chutia, Ranchi (Jharkhand)- 834001  
Email: [sanjivkumarsingh@ntpc.co.in](mailto:sanjivkumarsingh@ntpc.co.in)  
Ph: 0651-2771411

In addition, copy of the same is to be submitted in email at the above-mentioned address. Submission received after the scheduled submission date shall not be accepted.

## **6.0 ELIGIBILITY**

Firms of Companies in India and abroad, who have the capabilities and competencies as described in Para from 6.1 to 6.2 along with 5.1 and 5.2 are invited to submit their application for Expression of Interest (EOI).

### **6.1 Technical Eligibility**

- i) The Firm/Company/ Consultant should have experienced manpower in the field of mining led by Key Person with requisite number associate member.
- ii) Working knowledge of various laws governing coal mining in India.
- iii) Should have association with experts of all faculties of coal including DGMS.
- iv) Proven track record of Consultancy work
- v) Working knowledge of work as specified in Para 3 or similar work

## **6.2 Other Eligibility**

- i) The Consultant (Mining Strategy) shall be a Firm/ Company/Consultant of good repute and shall have proven track record in mining industry.
- ii) Such Firm/ Company/ Consultant shall be represented by Renowned Person in Mining Fraternity (hereinafter referred to as leader) and consisting of not less than five professional (hereinafter referred to as Key Personnel) essentially consisting of well qualified and experienced Geologist, Mine Planner, Safety Officer, Environmental Engineer and Legal Councillor. All these key personnel shall be assisted by not less than 10 (in Toto) technical persons hereinafter referred to as Associate Members.
- iii) Such Firm/company/ Consultant shall have necessary infrastructure and facilities for carrying out the work

## **7.0 BASIC TERM**

- i The contract shall remain valid for a period of 1 years (**Basic Term**) unless terminated as per the conditions of termination.
- ii Extension is subject to the performance of party and requirement of NTPC.
- iii The Consultant (Mining Strategy) shall be free to exercise the option of quitting under the notice period of 6 months. The Owner shall have the right to detain the party's representatives beyond the date of notice, for a period till the appointment of replacement or one year whichever is earlier.

## **8.0 EXPECTED METHOD OF WORKING**

- i The Consultant (Mining Strategy) shall seek approval of NTPC before undertaking any assignment specified in (ii).
- ii The Consultant (Mining Strategy) shall collect and/or generate the requisite data, carryout an in-depth study, analyse and based on the findings prepare the report/recommendations.
- iii Every such document of Consultant (Mining Strategy) shall be presentable and acceptable to NTPC and if the nature of the report necessitates shall be acceptable to all levels of approval.
- iv All communications pertaining to the above shall be properly documented.

## **9.0 EXPECTED OUTPUTS**

All the following outputs of-Consultant (Mining Strategy) shall be in physical and digital copies:

- i. Site Observation Reports following every Inspection of mine.
- ii. Model bid document for MDO contracts
- iii. Eligibility & Evaluation criteria for selection of MDO
- iv. Standard Operating Procedures for Mining, Environment, Health & Safety
- v. Report/ Observation on approved Mining Plan and recommendation for improving coal cost & production, Practices adopted by other MDOs
- vi. Standard Communication procedure for external agencies
- vii. Brief report on Way forward for NTPC in Mining Business

## **10.0 Deleted**

## **11.0 TERMS & CONDITIONS**

- 11.1** Each bidder shall conduct its own investigation and analysis, including the site visit, for checking the accuracy, reliability and completeness of the information in this Expression of Interest also any additional information that may be obtained or required before the submission of the final bid.



- 11.2** All costs borne by the bidders on any such investigation/ analysis/ site visit etc., including any other expenses incurred in relation to the preparation/ submission of the EOI at any stage shall be on the account of Bidders only, whether or not NTPC terminates, varies, or suspends the EOI process or takes any other action with regard to the proposed options of EOI.
- 11.3** Bidders seeking any additional information/ clarifications on the EOI can send the same not later than 25.06.2021
- 11.4** NTPC shall have the right to accept/ reject any or all of the additional information sought by any of the Bidders, without assigning any reason whatsoever.
- 11.5** NTPC shall publish depersonalized replies to the requests for additional information/ clarification (if any) received from any of the Bidders, on the under the name: “Additional Information for the Bidders”, not later than 2 days before the final date of submission of the Bids.
- 11.6** Bidders are expected to visit the website from time to time for any updates or clarifications in relation to the EOI.
- 11.7** Bidders should clearly specify in their EOI document, in which they would like to participate.

## **12 DISCLAIMER:**

**12.1** This document is neither an agreement nor an offer or invitation to enter into an agreement of any kind with any bidder.

Under no circumstances shall the information set out in this document, additional information subsequent to queries by bidders, be considered binding or giving rise to legal consequences in any form with respect to NTPC or any of its companies or employees or representatives.

**12.2** NTPC Ltd. does not guarantee the accuracy, reliability or the completeness of any/ all information contained in this EOI/ additional information or clarifications subsequently provided. NTPC reserves the right to modify any aspect of the Project.

**COVER LETTER FOR THE EXPRESSION OF INTEREST**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES FOR Consultant (Mining Strategy) PACKAGE**

Date:.....

To

Deputy General Manager  
Coal Mining Head quarter, NTPC Limited,  
Ginni Plaza, (Opposite Chutia Police Station)  
Chutia, Ranchi (Jharkhand)- 834001

Dear Sirs:

**Sub: Letter for Application – Expression of Interest (EOI) for Consultant (Mining Strategy) Package of NTPC.**

We, the undersigned, express our interest for the subject EOI and declare the following:

- (a) We are duly authorized to represent and act on behalf of \_\_\_\_\_ (name of the firm).
- (b) We have examined and have no reservations to the EOI document including Amendment No(s) & Clarification No(s) \_\_\_\_\_ (if any).
- (c) With reference to your invitation for EOI dated \_\_\_\_\_, we are furnishing herewith all the required details as per the prescribed formats.
- (d) i) We are Firm which can be appointed as Consultant (Mining Strategy) and have thus furnished our experience details in schedule 2A.  
OR  
ii) We are a Company which can be appointed as Consultant (Mining Strategy) and have thus furnished our experience details in schedule 2B (and schedule 2A, if applicable).

(Out of (d) i) , (d) ii) strike out whichever is not applicable)

- (e) NTPC and /or its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents and information submitted in connection with this application, and to seek clarifications from our bankers and clients. This letter of Application will also serve as authorized on for any individual or authorized representative

of any institution referred to in the supporting information, to provide such information deemed necessary and as requested by NTPC.

- (f) NTPC and /or its authorized representatives may contact the following nodal persons for further information on any aspects of the application:

Contact Person			
Name and designation	Address for Communication	Telephone No	Email ID

- (g) This application is made in the full understanding that:

1. Through this EOI, NTPC intends to only identify the probable vendors in India and abroad who have experience in mining industry and that this invitation for Expression of Interest is not intended for empanelment or pre-qualification of bidders.
2. EOI process will be subject to verification of all information submitted at the discretion of NTPC.
3. NTPC reserves the right to reject or accept any or all applications, cancel the EOI process without any obligation to inform the applicant about the grounds of same.

- (h) We declare that we have read and abide by the provisions of Fraud Prevention Policy of NTPC and submit the form of Acceptance of Fraud Prevention Policy duly filled in Employer's format.

- (i) The undersigned declare that the statements made and the information provided in the duly completed application are complete, true and correct in every detail.

I, the undersigned, offer to provide the consulting services for *[insert title of assignment]* in accordance with your Request for Expression of Interests number *[insert the number]*, dated *[insert date]* and my Financial Proposal for the sum of *[Insert amount(s) in words and figures]*. This amount inclusive of all expenses except taxes and duties deemed necessary for the performance of the contract in accordance with the Terms of Reference requirements.

I hereby declare that all the information and statements made in CVs are true and accept that any misinterpretation contained in it may lead to my disqualification.

I take note that under the provisions of this Expression of Interest, a contract cannot be awarded to applicants who are in any of the following situations:

- a) *they are being bankrupt or wound up, are having their affairs administered by the courts, have entered into arrangements with creditors, have suspended business activities, are being subject of proceedings concerning those matters, or are being in any similar situations arising from a similar procedures provided for in the national legislation or regulations of India;*
- b) *they have been convicted of offences concerning their professional conduct by a judgment which has the force of res judicata; (i.e. against which no appeal is possible);*
- c) *they have been declared guilty of grave professional misconduct proven by any means by the court;*
- d) *they have not fulfilled obligations related to the payments of taxes in accordance with the legal provisions of the country in which they are established or with those countries where the contract is to be performed;*
- e) *they have been the subject of a judgment which has the force of res judicata for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the NTPCs interests; or*
- f) *they are being currently subject to an administrative penalty.*
- g) *having turnover of less than 2 Crores in last three years*

I confirm that I am not in any of the situations described above, and I hereby declare that at any point in time, at the request, I will provide certified copies of documents to prove that I do not follow in any of the situation described above.

I am aware that the penalties set out may be applied in the case of a false declaration.

My proposal is binding upon me for the period indicated elsewhere in the Expression of Interest.

I understand you are not bound to accept any Proposal you receive.

**Yours sincerely,**

**Signature [In full and initials]:** \_\_\_\_\_

**Name and Title of Key Person in Capacity:** \_\_\_\_\_

**Firm/Company name** \_\_\_\_\_

**SCHEDULE-I**

**FIRM/COMPANY PROFILE AND ORGANIZATION STRUCTURE**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES FOR Consultant (Mining Strategy) PACKAGE**

- a Name of the Firm/Company:**
- b Registered Address:**
- c Operational office address:**
- d Contact Person & Designation:**
  - i** Postal address for communication:
  - ii** Telephone No.:
  - iii** Fax No.:
  - iv** Mobile No.:
  - v** E-mail address:
- e Website:**
- f Telephone:**
- g E-Mail:**
- h Chief Executive:**
  - i** E-mail:
  - ii** Telephone:
  - iii** Locations and addresses of Offices,
- i Operational locations:**
- j Name & address of local representative, if any:**

Document regarding Organisation Structure and Ownership are enclosed.

**Signature:** \_\_\_\_\_ **Designation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Company** \_\_\_\_\_

**SCHEDULE-II**

**CURRICULUM VITAE (KEY PERSON)**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES FOR Consultant (Mining Strategy) PACKAGE**  
(SEPARATE SHEETS SHALL BE USED FOR INDIVIDUAL KEY PERSON)

- 1. Family name: .....
- 2. First names: .....
- 3. Date of birth: .....
- 4. Nationality: .....
- 5. Other details: *Address:* .....  
.....  
.....  
*Phone* .....  
*E-mail:* .....

6. Education:

Institution: [Date from – Date to]	Degree(s) or Diploma(s) obtained:

7. Language skills: (Indicate competence on a scale of 1 to 5) (1 – excellent; 5 – basic)

Language	Reading	Speaking	Writing

- 8. Membership of professional bodies: .....
- 9. Other skills: .....

10. Present position: .....

11. Years of experience: .....

12. Key qualifications: (Relevant to the assignment)

a.....

b.....

c.....

d.....

13. Specific experience in other region:

Country	Date from - Date to	Type of Experience

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

Company Seal \_\_\_\_\_

*Note: Use additional sheet if required*



**CURRICULUM VITAE (ASSOCIATE MEMBER)**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES  
FOR Consultant (Mining Strategy) PACKAGE  
(SEPARATE SHEETS SHALL BE USED FOR INDIVIDAL ASSOCIATE MEMBER)**

- 1. Family name: .....
- 2. First names: .....
- 3. Date of birth: .....
- 4. Nationality: .....
- 5. Other details: *Address:* .....  
.....  
.....  
*Phone* .....  
*E-mail:* .....

6. Education:

Institution: [Date from – Date to]	Degree(s) or Diploma(s) obtained:

7. Language skills: (Indicate competence on a scale of 1 to 5) (1 – excellent; 5 – basic)

Language	Reading	Speaking	Writing

- 8. Membership of professional bodies: .....
- 9. Other skills: .....
- 10. Present position: .....
- 11. Years of experience: .....

**12. Key qualifications:** (Relevant to the assignment)

a.....

b.....

c.....

d.....

**13. Specific experience in other region:**

Country	Date from - Date to	Type of Experience

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Company Seal** \_\_\_\_\_

*Note: Use additional sheet if required*

## SCHEDULE-IV

### \*PROFESSIONAL EXPERIENCE FIRM/COMPANY

#### INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES FOR Consultant (Mining Strategy) PACKAGE

Sl. No.	Duration from – to-	Company & reference person (where the assignment was undertaken)	Description
1.	<i>[indicate the month and the year]</i>	<i>Name of the Company:</i> <i>Address of the company:</i> <i>Phone:</i> <i>Fax:</i> <i>Email:</i>  <i>Name and address of the reference person from the company:</i>	<i>Particulars of Letter of Award(LOA):</i>  <i>Brief description of the LOA:</i>  <i>Scope of work (in brief):</i>  ..... .....
2.	.....	.....	.....

**For each of the above assignment following data sheet is to be filled:**

SI No.	Particulars	Assignment 1	Assignment 2.....	Remark
1	Name of the Mine			
2	Location of Mine			
3	Type of Mine (Opencast or U/G)			
4	Type of Mineral produced (coal/lignite)			
5	Reserves in (Million Tonnes)			
6	Annual Production (Mtpa)			
7	Departmental Operation or Outsourcing Mode			
8	Broad HEMM configuration			
9	Method of Coal/Lignite processing			
10	Specific achievement of the mine.			

11	Washery description (if any)			
<b>12</b>	<b>Scope of work w.r.t. Guidance and/or Advice for Monitoring/Execution of assignment</b>			
a.	Land Acquisition	Yes/No	Yes/No	
b.	Rehabilitation & Resettlement	Yes/No	Yes/No	
c.	Manpower Handling	Yes/No	Yes/No	
d.	Direction/ Supervision of Mine	Yes/No	Yes/No	
e.	Management/ Administration of Mine	Yes/No	Yes/No	
f.	Mine Plan Design and Approval	Yes/No	Yes/No	
g.	Mining Infrastructure	Yes/No	Yes/No	
h.	Safety	Yes/No	Yes/No	
i.	Conservation of Coal	Yes/No	Yes/No	
j.	Compliance to Statutory Requirement	Yes/No	Yes/No	
k.	Trade Union Handling	Yes/No	Yes/No	
l.	Excavation	Yes/No	Yes/No	
m.	Transportation of OB	Yes/No	Yes/No	
n.	Transportation of Coal/Lignite	Yes/No	Yes/No	
o.	Despatch of Coal	Yes/No	Yes/No	
p.	Handling Contractor	Yes/No	Yes/No	
q.	Environmental Management	Yes/No	Yes/No	
r.	Mine Closure	Yes/No	Yes/No	
s.	Dispute Resolution	Yes/No	Yes/No	

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Company Seal** \_\_\_\_\_

**Note:**

*i Use additional sheet if required*

*ii This Schedule needs to be filled by the Leader on behalf of the company.*

## SCHEDULE-V

### FINANCIAL PROPOSAL

#### INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES FOR Consultant (Mining Strategy) PACKAGE

N°	Description <sup>1</sup>	Unit <sup>2</sup>	No. of Units	Unit Cost (in INR)	Total (in INR)
<b>Fees</b>		Day			
<b>Reimbursable expenses, out of which</b>		<b>Total</b>			
1	Per diem allowances	Day			
2	Flights <sup>3</sup>	Trip			
3	Miscellaneous travel expenses <sup>4</sup>	Trip			
4	Insurances cost, out of which:	Lump sum			
	i) Life insurance (including repatriation)	Lump sum			
	ii) Health insurance	Lump sum			
	iii) Third party liability insurance	Lump sum			
	iv) Professional liability insurance	Lump sum			
5	Inspection	Assignment			
6	Survey	Assignment			
7	Liasing	Assignment			
8	Drafting, reproduction of reports	Lump sum			
9	Office rent	Per month			
10	Others <sup>4</sup>	TBD			
<b>TOTAL FINANCIAL OFFER (Fees + Reimbursable expenses)</b>					

**Signature:** \_\_\_\_\_ **Designation:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Company Seal** \_\_\_\_\_

<sup>1</sup>Delete items that are not applicable or add other items as the case may be.

<sup>2</sup> Indicate unit cost (The financial proposal shall be the cost of one year).

<sup>3</sup> Indicate if the trip is one- or two-ways

<sup>4</sup> Provide clear description of what is their exact nature (to be defined)

## SCHEDULE-VI

### DETAILS OF AVAILABLE INFRASTRUCTURE INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES FOR Consultant (Mining Strategy) PACKAGE

#### A. INFRASTRUCTURE\*

Sl. No.	Type of Infrastructure	Location	Purpose	Remark
1				
2				
3				
.....				
.....				

#### B. IT FACILITIES@

Sl. No.	Modules	No.	Make (Year)	Remark
1				
2				
3				
.....				
.....				

*Note: Use additional sheet if required*

**C. SURVEY INSTRUMENTS#**

Sl. No.	Instruments	Make/Year	Purpose	Remark
1				
2				
3				
.....				
.....				

**D. VEHICLES\$**

Sl. No.	Type of Vehicle	Make/Year	No.	Remark
1				
2				
3				
.....				
.....				

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Company Seal** \_\_\_\_\_

*Note: Use additional sheet if required*

\* The infrastructure may include any business centre, administrative office or any other office or premise either owned or rented from where the business is operating.

@ IT facilities may include printing and publishing centre, printer, scanner, computer, workstation, laptop, software (technical or other) etc. purely used for the purpose of business.

# Survey instruments includes, levels, total stations, EDMs, DGPS or any other device used for the purpose of survey or measurement.

\$ Vehicle details are sought for the purpose of ascertaining the accessibility of the **Consultant (Mining Strategy)** to the site. Details of only those vehicles which are purely used for the purpose of business shall be provided.

**SCHEDULE-VII**

**LIST OF MANPOWER IN THE FIRM/COMPANY**

**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES  
FOR Consultant (Mining Strategy) PACKAGE**

**LIST OF LEADER, KEY PERSONNELLS AND ASSOCIATE MEMBERS**

<b>Sl. No.</b>	<b>Department</b>	<b>Designation of Personnel</b>	<b>Numbers</b>	<b>Remark</b>
1				
2				
3				
.....				
.....				

**Signature:**\_\_\_\_\_

**Name:**\_\_\_\_\_

**Designation:**\_\_\_\_\_

**Company Seal**\_\_\_\_\_

*Note: Use additional sheet if required*



**SCHEDULE-VIII****DETAILS OF TURNOVER DURING THE LAST 3 YEARS**  
**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES**  
**FOR Consultant (Mining Strategy) PACKAGE**

<b>S. No.</b>	<b>Financial Year</b>	<b>Turnover (Rs Million)</b>
1.	2014 - 2015	
2.	2015 - 2016	
3.	2016- 2017	

**We have enclosed Balance Sheets and Profit & Loss account duly certified by a practicing Chartered Accountant**

**Signature** \_\_\_\_\_

**Name** \_\_\_\_\_

**Designation** \_\_\_\_\_

**Common  
Seal**

**SCHEDULE-IX**

**FORM FOR ACCEPTANCE OF FRAUD PREVENTION POLICY  
INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES  
FOR Consultant (Mining Strategy) PACKAGE**

<b>Vendor's Name and Address:</b>	<b>To:</b> AGM(Coal Mining-Engg.)/ Deputy General Manager Coal Mining Head quarter, NTPC Limited, Ginni Plaza, (Opposite Chutia Police Station) Chutia, Ranchi (Jharkhand)- 834001 Email: <a href="mailto:sanjivkumarsingh01@ntpc.co.in">sanjivkumarsingh01@ntpc.co.in</a> or <a href="mailto:ajaykr@ntpc.co.in">ajaykr@ntpc.co.in</a> or <a href="mailto:manojkumarverma@ntpc.co.in">manojkumarverma@ntpc.co.in</a>
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Dear Sirs,

We have read the contents of Fraud Prevention Policy of NTPC displayed on its tender website <http://www.ntpctender.com> and undertake that we shall strictly abide by the provisions of Fraud Prevention Policy of NTPC.

Yours faithfully

**Date:**

**Signature:** \_\_\_\_\_

**Place:**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Company Seal:** \_\_\_\_\_

## SCHEDULE-X

**ANY ADDITIONAL INFORMATION**  
**INVITATION FOR EXPRESSION OF INTEREST (EOI) FROM FIRMS/COMPANIES**  
**FOR Consultant (Mining Strategy) PACKAGE**

<b>Vendor's Name and Address:</b>	<b>To:</b> AGM(Coal Mining-Engg.)/ Deputy General Manager Coal Mining Head quarter, NTPC Limited, Ginni Plaza, (Opposite Chutia Police Station) Chutia, Ranchi (Jharkhand)- 834001 Email: sanjivkumarsingh01@ntpc.co.in or ajaykr@ntpc.co.in or manojkumarverma@ntpc.co.in
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Dear Sirs,

Please find attached herewith additional information pertaining to the Consultant (Mining Strategy) Package and placed at in the Annexures. (Attach separate sheet if necessary)

- I. Annexure-1 : Proposed detailed methodology of execution of the assignment
- II. Annexure-2 : Key areas of concern/advice to be given to Owner
- III. Annexure-3 : Any other suggestion
- IV. ....

Yours faithfully

**Date:**

**Signature:** \_\_\_\_\_

**Place:**

**Name:** \_\_\_\_\_

**Designation:** \_\_\_\_\_

**Company Seal:** \_\_\_\_\_