

### Bid Document

Bid Details	
<b>Bid End Date/Time</b>	15-04-2021 15:00:00
<b>Bid Opening Date/Time</b>	15-04-2021 15:30:00
<b>Bid Life Cycle (From Publish Date)</b>	90 (Days)
<b>Bid Offer Validity (From End Date)</b>	70 (Days)
<b>Ministry/State Name</b>	Ministry Of Power
<b>Department Name</b>	Na
<b>Organisation Name</b>	Ntpc Limited
<b>Office Name</b>	Ssc Coal Mining Ntpc
<b>Item Category</b>	Manpower Outsourcing Services - Minimum wage - Highly-Skilled; Others; Fire supervisor , Manpower Outsourcing Services - Minimum wage - Skilled; Others; FireMan , Manpower Outsourcing Services - Minimum wage - Skilled; Others; Driver - H MV
<b>Contract Period</b>	1 Year(s)
<b>MSE Exemption for Years of Experience and Turnover</b>	No
<b>Startup Exemption for Years of Experience and Turnover</b>	No
<b>Bid to RA enabled</b>	No
<b>Time allowed for Technical Clarifications during technical evaluation</b>	2 Days
<b>Estimated Bid Value</b>	11889516.57
<b>Evaluation Method</b>	Total value wise evaluation

#### EMD Detail

Required	No
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#### ePBG Detail

Advisory Bank	State Bank of India
ePBG Percentage(%)	3.00
Duration of ePBG required (Months).	15

(a). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

**Beneficiary:**

Limited

R. C. Majhi, AGM(C&amp;M) SSC COAL MINING NTPC, NA, NTPC Limited, Ministry of Power (Ntpc)

**Splitting**

Bid splitting not applied.

1. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Additional Qualification/Data Required****Scope of work & Job description:** [1616154441.pdf](#)**Manpower Outsourcing Services - Minimum Wage - Highly-Skilled; Others; Fire Supervisor ( 3 )****Technical Specifications**

Specification	Values
<b>Core</b>	
Skill Category	Highly-Skilled
Type of Function	Others
List of Profiles	Fire supervisor
Educational Qualification	Diploma
Specialization	Minimum one year diploma in fire safety from recognized university
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
<b>Addon(s)</b>	
<b>Additional Details</b>	
Title for Optional Allowances 3	Contractor's Profit @10%
Designation	Fire Supervisor
Title for Optional Allowances 1	Earned Leave(5%)+Retrenchment benefit (4.8%)
Title for Optional Allowances 2	Insurance, closed holiday, T&P, Safety, PMJBY and PMSBY

**Additional Specification Documents**

**Consignees/Reporting Officer and Quantity**

S.No.	Consignee/Reporting Officer	Address	Service Number of Resources to be hired	Additional Requirement
1	Praveen Kumar Singh	825311,Sikri Site Office, Pakri Barwadih CMP, NTPC, Post: Barkagaon Sikri, Hazaribagh, Jharkhand	3	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 1010</li> <li>• Bonus (INR) : 84.13</li> <li>• ELDI (INR) : 0</li> <li>• EPF Admin Charge (INR) : 0</li> <li>• ESI (INR) : 0</li> <li>• Optional Allowances 1 (INR) : 98.98</li> <li>• Optional Allowances 2 (INR) : 130.21</li> <li>• Optional Allowances 3 (INR) : 124.03</li> <li>• Provident Fund (INR) : 131.3</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

**Manpower Outsourcing Services - Minimum Wage - Skilled; Others; FireMan ( 12 )**

**Technical Specifications**

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Type of Function	Others
List of Profiles	FireMan
Educational Qualification	Diploma
Specialization	Minimum 6 month fireman course from recognized university
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	0 to 3 Years
<b>Addon(s)</b>	
Certifications/ Trainings	No
<b>Additional Details</b>	

Specification	Values
Title for Optional Allowances 3	Contractor's Profit @10%
Designation	FireMan
Title for Optional Allowances 1	Earned Leave(5%)+Retrenchment benefit (4.8%)
Title for Optional Allowances 2	Insurance, closed holiday, T&P, Safety, PMJJB and PMSBY

#### Additional Specification Documents

#### Consignees/Reporting Officer and Quantity

S.No.	Consignee/Reporting Officer	Address	Service Number of Resources to be hired	Additional Requirement
1	Praveen Kumar Singh	825311,Sikri Site Office, Pakri Barwadih CMP, NTPC, Post: Barkagaon Sikri, Hazaribagh, Jharkhand	12	<ul style="list-style-type: none"> <li>• ELDI INR) : 0</li> <li>• ESI (INR) : 0</li> <li>• Provident Fund (INR) : 126.75</li> <li>• Bonus (INR) : 81.22</li> <li>• EPF Admin Charge (INR) : 0</li> <li>• Optional Allowances 1 (INR) : 95.55</li> <li>• Optional Allowances 2 (INR) : 126.36</li> <li>• Optional Allowances 3 (INR) : 119.73</li> <li>• Minimum daily wage (INR) exclusive of GST : 975</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

#### Manpower Outsourcing Services - Minimum Wage - Skilled; Others; Driver - HMV ( 3 )

#### Technical Specifications

Specification	Values
<b>Core</b>	
Skill Category	Skilled
Type of Function	Others

<b>Specification</b>	<b>Values</b>
List of Profiles	Driver - HMV
Educational Qualification	Not Required
Specialization	Not Required
Post Graduation	Not Required
Specialization for PG	Not Applicable
Experience	3 to 7 Years
<b>Addon(s)</b>	
Certifications/ Trainings	No
<b>Additional Details</b>	
Title for Optional Allowances 1	Earned Leave(5%)+Retrenchment benefit (4.8%)
Title for Optional Allowances 3	Contractor's Profit @10%
Designation	Driver
Title for Optional Allowances 2	Insurance, closed holiday, T&P, Safety, PMJJBY and PMSBY

**Additional Specification Documents**

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**Consignees/Reporting Officer and Quantity**

<b>S.No.</b>	<b>Consignee/Reporting Officer</b>	<b>Address</b>	<b>Service Number of Resources to be hired</b>	<b>Additional Requirement</b>

S.No.	Consignee/Reporting Officer	Address	Service Number of Resources to be hired	Additional Requirement
1	Praveen Kumar Singh	825311,Sikri Site Office, Pakri Barwadih CMP, NTPC, Post: Barkagaon Sikri, Hazaribagh, Jharkhand	3	<ul style="list-style-type: none"> <li>• Minimum daily wage (INR) exclusive of GST : 975</li> <li>• Bonus (INR) : 81.22</li> <li>• ELDI (INR) : 0</li> <li>• EPF Admin Charge (INR) : 0</li> <li>• ESI (INR) : 0</li> <li>• Optional Allowances 1 (INR) : 95.55</li> <li>• Optional Allowances 2 (INR) : 126.36</li> <li>• Optional Allowances 3 (INR) : 119.73</li> <li>• Provident Fund (INR) : 126.75</li> <li>• Number of working days in a month : 30</li> <li>• Tenure/ Duration of Employment (in months) : 12</li> </ul>

## Buyer Added Bid Specific Additional Terms and Conditions

1. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards. GST reimbursement will be as per actuals or as per applicable rates (whichever is lower), subject to the maximum of quoted GST %.
2. Bidder shall submit the following documents along with their bid for Vendor Code Creation:
  - a. Copy of PAN Card.
  - b. Copy of GSTIN.
  - c. Copy of Cancelled Cheque.
  - d. Copy of EFT Mandate duly certified by Bank.
3. **OPTIONAL SITE VISIT:**
  1. The Bidder is advised to visit and examine the installation site and its surroundings and obtain for itself on its own responsibility all information that may be necessary for preparing the Bid. The costs of visiting the site shall be borne by the Bidder. Bidder
  2. The Bidder representative shall be allowed entry upon consignee premises for such visits, only upon the express conditions that the Bidder will release and indemnify the Buyer and Consignee against all liabilities arising out of such visit including death or injury, loss or damage to property, and any other loss, damage, costs, and expenses incurred as a result of such visit.

3. The Bidder shall not be entitled to hold any claim against Buyer for noncompliance due to lack of any kind of pre-requisite information as it is the sole responsibility of the Bidder to obtain all the necessary information with regard to site, surrounding, working conditions, weather etc. on its own before submission of the bid.
4.
  1. The Seller shall not assign the Contract in whole or part without obtaining the prior written consent of buyer.
  2. The Seller shall not sub-contract the Contract in whole or part to any entity without obtaining the prior written consent of buyer.
  3. The Seller shall, notwithstanding the consent and assignment/sub-contract, remain jointly and severally liable and responsible to buyer together with the assignee/ sub-contractor, for and in respect of the due performance of the Contract and the Sellers obligations there under.
5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for percentage of 100% of total value.
6. PAYMENT OF SALARIES AND WAGES: Service Provider is required to pay Salaries / wages of contracted staff deployed at buyer location first i.e. on their own and then claim payment from Buyer alongwith all statutory documents like, PF, ESIC etc. as well as the bank statement of payment done to staff.

## Disclaimer

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization. Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specification and / or terms and conditions governing the bid. Any clause incorporated by the Buyer such as demanding Tender Sample, incorporating any clause against the MSME policy and Preference to make in India Policy, mandating any Brand names or Foreign Certification, changing the default time period for Acceptance of material or payment timeline governed by OM of Department of Expenditure shall be null and void and would not be considered part of bid. Further any reference of conditions published on any external site or reference to external documents / clauses shall also be null and void. If any seller has any objection / grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions](#), conditons stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

**---Thank You---**