

**NTPC Limited**  
**(A Government of India Enterprise)**  
**INVITATION FOR BIDS (IFB)**  
**FOR**

**RUNNING AND MAINTENANCE OF MANASAROVAR GUEST HOUSE & FH-III (GROUND FLOOR) AT NTPC TSTPS KANIHA.**

**(Domestic Competitive Bidding)**

**NIT No: 9900216043**

**Date: 05.03.2021**

- 1.0** NTPC invites on-line bids on **Single Stage Two Envelope Basis (i.e. Envelope-I: Techno-Commercial Bid and Envelope-II: Price Bid)** from eligible Bidders for aforesaid package for TSTPS/KANIHA, as per the scope of work briefly mentioned hereinafter.

**2.0 Brief Details**

Source of <b>NIT</b>	NTPC SSC, ER-II, Talcher Kaniha	
Document Sale Commencement Date	<b>05.03.2021</b>	
Last Date of receipt of queries from prospective bidders	<b>10.03.2021</b>	
Last Date & Time for submission of bids (both Techno-Commercial and Price) and Bid Documents sale close date	<b>15.03.2021</b>	<b>15:30:00 (IST)</b>
Techno-Commercial Bid Opening Date & Time	<b>16.03.2021</b>	<b>16:00:00 (IST)</b>
Price Bid Opening Date & Time	Shall be Intimated Separately	
Tender Fee in INR	<b>1125/-</b>	
<b>EMD / Bid Security in INR</b>	Bidders shall have to accept "Do you accept Bid Security Declaration" under GTE Attributes in GePNIC. Detail in SCC.	

- 3.0** A complete set of Bidding Documents may be downloaded free of cost by any interested Bidder from <https://eprocurentpc.nic.in>.

- 4.0** Any bid without an acceptable Tender Fee and Bid Security shall be treated as non-responsive by the employer and shall not be opened.

**5.0 Brief Scope of Work**

The brief scope of work under this package shall include:

**RUNNING AND MAINTENANCE OF MANASAROVAR GUEST HOUSE & FH-III (GROUND FLOOR) AT NTPC TSTPS KANIHA.**

**6.0 BENEFITS TO LOCAL SUPPLIERS**

'Class-I local suppliers' only are eligible to participate in this tender, as defined in the bidding documents/ Public Procurement (Preference to Make in India), Order 2017 and its subsequent amendments/ revisions issued by DPIIT. The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids.

## **7.0 Qualifying Requirements**

The bidders who wish to participate in the bidding shall satisfactorily establish that they fulfill the following Qualifying Requirements as stipulated at **Annexure-I to IFB**.

## **8.0 Issuance of Bidding Documents to any bidder shall not construe that bidder is considered qualified.**

## **9.0 GENERAL QUALIFYING REQUIREMENTS:**

The bidders shall have to necessarily upload the documents in support of meeting the qualifying requirements as mentioned above along with their offer in COVER-1 (Technical Cover), which inter alia shall include the following:

a. Duly filled up Attachment-3 and documentary evidence in support of meeting the qualifying requirements stipulated above which should include experience of works as specified in QR with self certified and stamped copies of Work Orders/Award letters with proof of execution in the form of completion certificate/ final amendment copies/ copy of final bill and other related documents stating that the work order given in support of qualifying requirements has been executed. Proof of Turnover/Balance Sheet duly certified by Chartered Accountant for the last three years, latest Banker's Solvency Certificate.

b. Partnership Deed / Affidavit for Proprietorship / Article of Association including changes in the "CONSTITUTION OF THE FIRM, (IF ANY)", (Copy of certification with appropriate authority).

c. Documentary evidence of having independent PF registration No. from RPF Commissioner & PAN, and GSTIN No.

**11.0** In case the bidder fails to submit the documents in support of meeting the QR, the offer shall be liable for rejection. Offer of the bidder not fulfilling the QR shall be rejected and not considered for evaluation further.

**12.0** This is a SERVICE CONTRACT hence MSME Benefit SHALL BE applicable. *The bidders may apprise themselves of the relevant provisions of bidding documents in this regard before submission of their bids*

**13.0 UDIN:** It is mandatory to mention UDIN (Unique Document Identification Number) by the bidders while submitting audited financial statements, other CA certificates etc. w.e.f. date as mentioned in ICAI gazette notification dt. 02.08.2019

**14.0** NTPC reserves the right to amend any bid/ tender conditions through appropriate CORRIGENDUMS published in the portal AT ANY TIME. NTPC also reserves the right to extend/change the bidding schedule through publishing necessary CORRIGENDUMS in the portal if the situation demands so AT ANY TIME. The corrigendum as decided by NTPC and deemed fit would be published in the portal as per provisions therein. This para prevails over the relevant provisions in Instructions to Bidders (Section-II) of the bid documents. The corrigendum/amendment as published/ posted in the portal will be binding on the Bidders and it will be assumed that the information contained therein have been taken into account by the Bidder in its bid. Bidders are advised to regularly check the tender regarding posting of Amendments/ Corrigendums, if any.

**15.0** NTPC reserves the right to reject any or all bids or cancel/withdraw the Invitation For Bids (IFB) for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.

## **16.0 Address for Communication**

S. S. Sahu, AGM (CS)/ J.Pradhan, DGM (CS)  
NTPC Limited,  
SSC ER-II, Administrative Building,  
TSTPS KANIHA,  
P.O.: DEEPSHIKHA,  
DISTRICT: ANGUL  
ODISHA--759 147,  
DIAL : 06760-247244/ 06760-247246  
E-mail: [sssahu@ntpc.co.in](mailto:sssahu@ntpc.co.in) / [jasobantapradhan@ntpc.co.in](mailto:jasobantapradhan@ntpc.co.in)  
Websites: [www.ntpctender.com](http://www.ntpctender.com) or [www.ntpc.co.in](http://www.ntpc.co.in)  
or <https://eprocurementpc.nic.in>

### **Registered Office**

NTPC Limited  
NTPC Bhawan, SCOPE Complex,  
7, Institutional Area, Lodi Road,  
New Delhi – 110003  
Corporate Identification Number: L40101DL1975GOI007966,  
Website: [www.ntpc.co.in](http://www.ntpc.co.in)

## ANNEXURE-I TO IFB

### 1. QUALIFYING REQUIREMENTS:

The bidders who wish to participate in the bidding process shall satisfactorily establish with documentary evidence that they fulfil the following Qualifying Requirements.

#### 1.1 TECHNICAL CRITERIA

**1.1.1** The bidder must be a 'proprietary firm/ partnership firm/ Registered Cooperative Society/ registered company under Companies Act/' possessing Food License valid as on the date of opening of tender.

**1.1.2** The bidder should have executed/completed similar works during the last seven (7) years, as on last date of the month preceding the month of publication of NIT, having minimum order values as indicated below:

a) One order of value not less than Rs.32.10 Lakh,

OR

b) Two orders, each of value not less than Rs.20.06 Lakh,

OR

c) Three orders, each of value not less than Rs.16.05 Lakhs

**Similar work means:** Running, Maintenance and Catering Services of:

'Guest House / Transit Camp / Management Training Institute of Govt. Deptt / PSUs'

OR

'2 Star (or above) Hotels having minimum 08 nos. of rooms'.

#### Note:

The word "executed" means the bidder should have achieved the criteria specified at clause no 1.1.2 of QR, even if the total order is not completed/closed. In case any order is under execution as on last date of the month preceding the month of publication of NIT, the value of supply executed against such order till such date will be considered provided the same is certified by the Owner/ Project Authority.

#### 1.2 FINANCIAL CRITERIA

**1.2.1** The average annual turnover of the bidder in the preceding three (3) Financial Years as on the date of techno-commercial bid opening shall not be less than **Rs.40.13 Lakh** (Indian Rupees Forty Lakh Thirteen Thousand Only).

#### Notes:

- 1.2.2**
- i. Other income shall not be considered for arriving at annual turnover.
  - ii. In case where audited results for the last financial year as on date of Techno commercial bid opening are not available, the financial results certified by a practicing Chartered Accountant shall be considered acceptable. In case, bidder is not able to submit the certificate from practicing Chartered Accountant certifying its financial parameters, the audited results of three consecutive financial years preceding the last financial year shall be considered for evaluating the financial parameters.

Further, a certificate would be required from the CEO/CFO as per the format enclosed in the bidding documents stating that the financial results of the company are under audit as on the date of Techno Commercial bid opening and the certificate from the practicing Chartered Accountant certifying the financial parameters is not available